



BLAINE COUNTY HOUSING AUTHORITY

Meeting Minutes

Wednesday, July 10, 2024, 12:00 PM

191 5th St W. Ketchum, Idaho 83340

CALL TO ORDER: *(00:00:05 in video)*

Keith Perry called the meeting to order.

ROLL CALL:

Keith Perry – Board Chair

Sarah Seppa – Board Member

Nancy Mendelson – Board Member

Mason Frederickson – Treasurer (via teleconference)

Absent:

Jennifer Rangel – Board Member

ALSO PRESENT:

Carissa Connelly – Ketchum Housing Director/BCHA Executive Director

Frances Solano – Program Administrator

Rian Rooney – Housing Fellow *(via teleconference)*

Andres Guckes – Idaho Mountain Express

1. COMMUNICATION FROM BCHA BOARD: *(00:00:33 in video)*

2. COMMUNICATION FROM BCHA LIAISONS:

No liaisons present

3. COMMUNICATION FROM STAFF: *(00:4:25 in video)*

Housing update and discussion led by: Carissa Connelly

CONSENT AGENDA:

- Keith Perry introduces the consent agenda. *(00:20:27 in video)*
- Nancy Mendelson asked questions on the financial report, Carissa Connelly addressed them. *(00:20:46 in video)*
- Keith Perry suggested that Nancy Mendelson replace Mason Frederickson in January as treasurer. *(00:23:30 in video)*
- Carissa Connelly followed up on the financial report questions and discussion among board members ensued. *(00:24:26 in video)*

Motion to approve the consent agenda items #4 - #7 with the proviso that Nancy is reserving the right to further review the latest accounting procedures. *(00:31:05 in video)*

MOVER: Keith Perry

Carissa Connelly advised the motion to be split into two motions, parsing out item #7.

(00:31:40 in video)

Motion to approve consent agenda items four through six, and also consent agenda item number seven barring any substantial changes. *(00:31:54 in video)*

MOVER: Mason Frederickson

SECONDER: Keith Perry

AYES: Nancy Mendelsen, Sarah Seppa, Keith Perry, Mason Frederickson

RESULT: ADOPTED



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NEW BUSINESS:

8. Mission Moment – A letter of gratitude from a Lift Tower Lodge tenant.

Read by: Francis Solano (00:32:23 in video)

9. Discussion on Local Employer definition: Guide Eligibility.

Presented by: Rian Rooney (00:33:25 in video)

Joined by: Carissa Connelly (00:38:02 in video)

Comments, questions, and discussion by the board. (throughout presentation)

10. Discussion on Board Meeting Schedule.

Introduced by: Keith Perry (00:50:47 in video)

Joined by: Carissa Connelly (00:52:13 in video)

Comments, questions, and discussion by the board. (00:52:47 in video)

Motion to move BCHA board meetings to the third Wednesday of the month, at 11:00 AM pending email approval by all board members. (00:56:25 in video)

MOVER: Keith Perry

SECONDER: Nancy Mendelsen

AYES: Nancy Mendelsen, Sarah Seppa, Mason Frederickson, Keith Perry

RESULT: ADOPTED

11. Update on Silvercreek Living.

Presented by: Carissa Connelly (00:57:37 in video)

Comments, questions, and discussion by the board. (throughout presentation)

Motion to adjourn. (01:05:20 in video)

MOVER: Sarah Seppa

SECONDER: Keith Perry

AYES: Nancy Mendelsen, Sarah Seppa, Mason Frederickson, Keith Perry

RESULT: ADOPTED

Respectfully submitted by:

Approved by:

Trent Donat – City Clerk

Keith Perry – BCHA Chair