

JULY 10 – Board Meeting Staff Update

GOAL 1: BUILD ORGANIZATIONAL STRUCTURE + CAPACITY TO SERVE REGIONAL HOUSING OPPORTUNITIES + GAPS

- Conducted 4 Operations Manager, inviting 2 to meet leadership and team the week of the 15th. (Carissa)
- Preparing response to IHFA's secondary compliance letter. (Courtney)

GOAL 2: RECOMMEND + ADVOCATE FOR POLICY THAT PROMOTES HOUSING

- Bellevue Planning and Zoning text amendment for Business District is scheduled for the July 15 Public Hearing. Requested draft text to review and provide formal comments in advance of the Public Hearing. (Rian + Carissa)
- Preparing for 1st and Washington workshop with the Ketchum Urban Renewal Agency and Wood River Community Housing Trust. BCHA will present on housing needs. (Rian + Carissa)
- Finalizing Employee Generation Nexus Study report and drafting press release. (Rian + Carissa)

GOAL 3: EXPAND, COORDINATE, + IMPROVE SERVICES TO CREATE HOUSING STABILITY

- Ongoing identification of 60 potential candidates for Bluebird Village; coordination and referral with Syringa Property management. (Courtney + Bri)
- Coordinating temporary housing for Bluebird and 5th and Main tenants due to delays in Certificate of Occupancy (Bri, Frances, Carissa)

Transitional Housing

- Working with applicants who have retired in the valley apply for Bluebird. (Frances)
- Working with new community members in providing various resources. (Frances)
- Ongoing case management and continuous check-ins with families at Silvercreek and Lift Tower Lodge. (Frances)
- Learning how to navigate Homekeeper for case management notes. (Frances)

GOAL 4: INFORM, ENGAGE, COLLABORATE

- Conducted Housing 101 with BCHA Board and electeds. (Carissa, Board, Senator Ned Burns, Councilmembers Juan Martinez, Tripp Hutchinson, Spencer Cordovano)
- Updating statistics on the website and improving navigation (Bri)

GOAL 5: STEWARD/PRESERVE + EXPAND PORTFOLIO OF DEED RESTRICTED HOMES

Compliance

- Working to enforce occupancy of new studio unit at Residences @ 120. (Rian).

- Processing whether a settlement or legal proceedings are manageable on one out-of-compliance landlord (Carissa)
- Working to enforce recording of a deed restriction on a new unit that used Ketchum's density bonus program (Carissa)

Application Review

- Connecting with at risk applicants to provide them with resources in our community / connect them with Frances for transitional housing if appropriate. (Liz)
- Assist with identifying Spanish speaking eligible applicants for category 4 rental units (Liz)
- Review 22 incoming forms on Slide Room (Liz)
- Applications: 1st review on 4 rental applications, following up on applications with missing data. (Liz)
- Assisting 6 applicants with in-person application/CIF submissions. (Liz)
- Identify eligible applicants for one category 3, four category 4 and one category 5 rental unit, one category Local sale, and one category 3 sale; confer with landlords re: lease-up. (Courtney and Bri)
- Reviewing two additional applications for Ownership and Preservation Program (Rian)

Data transition

- Continuing to review and test Public House and Homekeeper for application system transition. (Rian + Courtney)
- Cleaning up applicant data on Slideroom (Bri)
- File management: organize previous applicant files (Liz, Frances, Thecla, Carissa)