



## City of Ketchum

November 16, 2020

Mayor Bradshaw and City Councilors  
City of Ketchum  
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

### **Recommendation To Approve Contract 20559 with TAG Historic Research**

#### Recommendation and Summary

Staff is recommending the council approve Contract 20559 (Attachment A) with TAG Historic Research and adopt the following motion:

I move to approve Contract 20559 with TAG Historic Research

The reasons are as follows:

- A request for proposal was issued for assistance in updating the 2005 and 2006 windshield survey of buildings in the community core.
- TAG Historic Research submitted a proposal and is recommended to complete this project.

#### Introduction and History

On October 19, 2020 the City Council adopted a 90-day ordinance pausing the demolition of potentially historic structures in the community core. During this 90-day period, the 2005 and 2006 survey of potentially significant structures will be updated to reflect current conditions. This update will provide more information on the potential significance of buildings in the downtown core.

Two proposals were received in response to a request for proposal for updating the survey. TAG was selected based on their expertise, ability to complete the project within the schedule and cost. Attachment C is their proposal.

#### Analysis

The survey work is important in order to better understand the potential significance of older buildings in the downtown core. This information will assist in determining if buildings should remain on the list. The information will be used in identifying preservation options.

#### Financial Impact

The contract amount is \$6,724.72. Funding for this contract is available in the Planning and Building Department budget.

Attachments:

Contract 20559  
City Request for Proposal  
TAG Proposal for Services

## PROFESSIONAL SERVICES AGREEMENT 20559

This Professional Services Agreement (the "Agreement") is entered into this \_\_\_\_\_ day of November, 2020, by and between TAG Historical Research and Consulting, an a/b/n of The Arrowrock Group, Inc., an Idaho corporation located in Boise, Idaho, (the "Consultant"), for itself and its heirs, executors, administrators, related entities and assigns and the City of Ketchum, Idaho (the CLIENT).

### RECITALS

WHEREAS the CLIENT is in need of professional services to update the 2005 windshield survey of the Central Core District and the 2006 Ketchum Historic Preservation Commission list of recommended heritage sites in the Central Core District.

WHEREAS, the Consultant has agreed to perform consulting work to assist the CLIENT with the foregoing needs and other related activities as described herein.

NOW, THEREFORE, for good and valuable consideration, the parties hereby agree as follows:

**1. Consultant's Services.** Consultant shall be available and shall provide the CLIENT professional services as described in the Proposal attached hereto as **Exhibit A**, and incorporated herein by this reference as if set forth in full ("Consulting Services").

**2. Consideration.**

**2.1** In consideration of the Consulting Services to be performed by Consultant under the Agreement, the CLIENT shall pay Consultant an amount not to exceed \$6,724.72 ("Project Fee").

**2.2** The CLIENT shall pay the full amount of the Project Fee upon acceptance of the Consultant's final report.

**3. Independent Contractor.** Nothing contained herein or any document executed in connection herewith, shall be construed to create an employer-employee, partnership or joint venture relationship between the CLIENT and Consultant. Consultant is an independent contractor and not an employee of the CLIENT. The consideration set forth in Section 2 shall be the sole consideration due Consultant for the services rendered hereunder. It is understood that the CLIENT shall not withhold any amounts for payment of taxes from the compensation of Consultation hereunder. Consultant shall not represent itself to be or hold itself out as an employee of the CLIENT and Consultants acknowledges that it shall not have the right or entitlement in or to any of the pension, retirement, or other benefit programs now or hereafter available to the CLIENT's regular employees. Any and all sums subject to deductions, if any, required to be withheld and/or paid under any applicable state, federal or municipal laws or union or professional guild regulations shall be Consultant's sole responsibility.

**4. Confidentiality.** In the course of performing the Consulting Services, the parties recognize that the Consultant may come in contact or become familiar with information which the CLIENT may consider confidential. Consultant agrees not to discuss or divulge to anyone other than appropriate CLIENT personnel or their designees any information formally designated by the CLIENT as “Confidential.”

**5. Term.** This Agreement shall commence on month, day, year, and shall terminate on month, day, years, unless earlier terminated by either party hereto. Either party may terminate this Agreement upon thirty (30) days written notice.

**6. Consultant’s Taxpayer I.D. Number.** Consultant shall provide the CLIENT with its Taxpayer I.D. Number prior to receipt of any payment.

**7. Representations and Warranties.** The Consultant shall make no representations, warranties, or commitments binding the CLIENT without the CLIENT’s prior written consent.

**8. The Waiver.** Failure to invoke any right, condition, or covenant in the Agreement by either party shall not be deemed to imply or constitute a waiver of any rights, condition, or covenant and neither party may rely on such failure.

**9. Notice.** Any notice or communication permitted or required by this Agreement shall be deemed effective when personally delivered or deposited, postage prepaid, in the first class mail of the United States properly addressed to the appropriate party at the address set forth below:

**Notices to Consultant:**

Barbara Perry Bauer  
President  
TAG Historical Research &  
Consulting  
P.O. Box 7333  
Boise, ID 83707-1333  
Email: [bpbauer@taghistory.com](mailto:bpbauer@taghistory.com)

**Notices to Client:**

Suzanne Frick  
Director of Planning & Building  
City of Ketchum  
480 East Avenue North/P.O. Box 2315  
Ketchum, ID 83340

Email: [sfrick@ketchumidaho.org](mailto:sfrick@ketchumidaho.org)

**10. Enforceability.** If any provision of this Agreement is held by a court of competent jurisdiction to be unenforceable, the remainder of the Agreement shall remain in full force and effect and shall in no way be impaired.

**11. Miscellaneous**

**11.1 Entire Agreement and Amendments.** This Agreement constitutes the entire agreement of the parties with regard to the subject matter hereof, and replaces and supersedes all other agreements or understandings, whether written or oral. No

amendment or extension of this Agreement shall be binding unless in writing and signed by both parties.

**11.2 Governing Law, Severability.** This Agreement shall be governed by the laws of the State of Idaho. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision.

WHEREFORE, the undersigned parties have executed this Agreement as of the date first written above.

**CLIENT**

**TAG HISTORICAL RESEARCH  
& CONSULTING**  
a d/b/a of The Arrowrock Group, Inc.

By: \_\_\_\_\_  
Neil Bradshaw

By: \_\_\_\_\_

Its: Mayor

Its: \_\_\_\_\_

NOTARIAL ACKNOWLEDGMENT

State of Idaho            )  
  ) ss  
County of            )

On the \_\_\_\_ day of \_\_\_\_\_ 2020, before me, the undersigned Notary Public, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that s/he executed in her/his authorized capacity, and that by her/his signature on the instrument \_\_\_\_\_, executed the instrument.

IN WITNESS THEREOF, I have hereunto set my hand and seal the day and year in this certificate above written.

\_\_\_\_\_  
Notary Public in and for Idaho  
Residing in \_\_\_\_\_

My commission expires \_\_\_\_\_

NOTARIAL ACKNOWLEDGMENT

State of Idaho            )  
  ) ss  
County of Ada            )

On the \_\_\_\_ day of \_\_\_\_\_, 2020, before me, the undersigned Notary Public, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that s/he executed in her/his authorized capacity, and that by her/his signature on the instrument TAG HISTORICAL RESEARCH & CONSULTING (a d/b/a of The Arrowrock Group, Inc.), executed the instrument.

IN WITNESS THEREOF, I have hereunto set my hand and seal the day and year in this certificate above written.

\_\_\_\_\_  
Notary Public in and for Idaho  
Residing in \_\_\_\_\_

My commission expires \_\_\_\_\_

**EXHIBIT A**



a/b/n of The Arrowrock Group, Inc.

### **Phase I: Update 2005 and 2006 Community Core District Surveys.**

The City of Ketchum is experiencing increased development activity that potentially threatens the loss of historic structures. The city currently has no local protections in place. Recently, the Ketchum City Council enacted a temporary pause on the demolition of structures within the CC District that may have historic or cultural significance. Accordingly, the City of Ketchum has requested a Scope of Work to update the 2005 windshield survey of buildings in the CC District and the 2006 Ketchum Historic Preservation Commission's list of recommended heritage sites within the CC District.

### **Proposed Summary of Scope of Work (SOW)**

The purpose of this project is to update and refine the 2005 *Archaeological and Historic Survey Report* (windshield survey) prepared by Walsworth and Associates, and to categorize resources on the 2006 Ketchum Historic Preservation Commission's list of recommended heritage sites in the within the CC District. The survey is limited to the approximately 50 blocks that make up the city's CC District which is roughly bounded by E. 8<sup>th</sup> Street, S. 2<sup>nd</sup> Avenue, E. River Street, and N. Spruce Avenue.

### **Methodology**

Properties updated from the 2005 windshield survey will be evaluated consistent with the *Idaho State Historic Preservation Office Idaho Historic Sites Inventory Requirements and Standards for Documentation*. Properties updated for the 2006 list of resources will be categorized using Local Landmark, Structure of Merit, and Historic District Identification criteria as laid out by the City of Ketchum.

### **Project Tasks**

#### **Fieldwork**

##### Architectural Historian

- Update/ Refine the 2005 windshield survey for any additional or lost structures, or changes in historic integrity
- Categorize structures on the 2006 list of resources using criteria as laid out by the City of Ketchum

##### Report Production Architectural Historian/Historian

- Preparation of photo logs
- Draft/update reports
- Proofread and edit report/photos

### **Deliverables**

Final Products will include the following:

- Bound copy of the updated/refined 2005 windshield survey
- Bound copy of the updated categorizations for the 2006 list of resources
- A thumb drive or CD containing PDF copies of both reports

### **Budget Estimate**

The estimated budget for this project is **\$6,724.72**

Please see the attached budget estimate for a detailed breakdown

### **Estimated Timetable**

November 3, 2020	Contract signed
November 4 – November 7, 2020	Complete fieldwork
November 8-11, 2020	Report(s) Production
November 11, 2020	Submit final product to City of Ketchum

### **Assumptions**

Prior to the additional survey work, the Ketchum Historic Preservation Commission will mail notices to all residents of the survey area outlining the project and noting that architectural historians will be visiting the area taking photographs and making notes about historic integrity.

Notify the Ketchum Police Department of the project and provide them with a fieldwork schedule. If possible, we ask that police officers include the survey area in their daily patrol during scheduled fieldwork days.

### **Project Team Personnel and Qualifications**

The project team includes Barbara Perry Bauer (TAG), Elizabeth Jacox (TAG), and Michelle Thompson (Thompson Preservation Consulting). TAG will serve as the project manager--coordinating tasks, supervising schedules, submitting progress reports, and submitting all deliverables. Field work will be conducted by Elizabeth, and Michelle. TAG has previously successfully teamed with Thompson Preservation Consulting.

Our team is equipped with the necessary equipment (digital cameras, computers, scanners, and printers) to successfully produce documents to the standards set by SHPO and the NPS. We are experienced at all levels of historic surveys. The combined experience of TAG Historical Research & Consulting and Thompson Preservation Consulting has the capability to successfully complete this project. We are familiar with the SHPO and NPS standards and since 1993 have provided documentation that meets or exceeds these standards.

Following is summary information about the individual team members and their



respective firms, please see the attached resumes for more information.

**Barbara Perry Bauer** (M.A. History, Boise State University, 2000) received both her undergraduate and graduate history degrees from Boise State University. She has over 30 years of experience in the field of public history, having worked professionally for the Buffalo Bill Historical Center (now the Buffalo Bill Center of the West) in Cody, Wyoming, and the Basque Museum and Cultural Center in Boise.

Barbara is a founding member and president of TAG Historical Research & Consulting (a/b/n of The Arrowrock Group, Inc.) She has completed a wide spectrum of work including National Register of Historic Places nominations for individual properties and historic districts. Her experience in cultural resource survey and National Register nominations includes field documentation and integrity assessments for more than ten thousand (10,000) buildings and structures. This work encompasses early- nineteenth through late-twentieth century urban and rural resources.

**Elizabeth Jacox** (B.A. History, Idaho State University 1980) has more than 35 years of experience in the field of historical research and cultural resource survey. After fourteen years at the Idaho State Historical Society Library & Archives (now the State Archives), she joined TAG as a partner in 1995 and now serves as corporate secretary. She has served as project manager for historic site surveys in Nampa, Pocatello, Weiser and Hailey, and participated in agricultural property surveys of Ada County in 1999, 2000, and 2008 and Twin Falls County (2009, 2010, 2012). She has written National Register of Historic Places nominations for the Hailey Masonic Hall, Old Mercy Hospital in Nampa, the Institute Canal Company Pump House in Weiser, and historic districts in Pocatello and Nampa. Elizabeth served a three-year term as a small business representative on the board of the American Cultural Resources Association.

**TAG Historical Research & Consulting** has provided quality historical research services since 1993 and is dedicated to meeting our clients needs. We have proven experience in completing historic site surveys. Since TAG's inception we have documented thousands of buildings in Idaho and have written several successful National Register of Historic Places nominations. We have conducted historic site surveys for over 600 buildings at the Idaho National Laboratory and for urban neighborhoods in Boise, Caldwell, Nampa, Weiser and Pocatello for Historic Preservation Commissions/Certified Local Governments. We have conducted surveys of over 3,000 buildings in Boise's North End, Depot Bench/Crescent Rim, and Vista neighborhoods. In 2007 we conducted a survey of more than 1000 houses in a Boise North End neighborhood for FCC620/Section 106 compliance.

TAG Historical Research & Consulting is certified in Idaho as a Disadvantaged Business Enterprise (DBE) and listed on the Term Agreement with the Idaho Transportation Department. TAG's current proofs of professional and general liability insurance and Worker's Compensation Insurance can be provided upon request.

### **References**

Brandi Burns, MA. History Programs Manager  
Boise City Department of Arts and History  
Phone: 208 (608)-7041  
Email: [bburns@cityofboise.org](mailto:bburns@cityofboise.org)

Matt Kriegl, Architectural Historian  
Idaho Transportation Department  
Boise, Idaho  
Phone: 208(334-8188)  
Email: [matt.kriegl@itd.idaho.gov](mailto:matt.kriegl@itd.idaho.gov)

Corrie Hugaboom, Project Engineer  
HDR, Inc.  
Boise, Idaho  
Phone: 208 (387)-7000  
Email: [Corrina.Hugaboom@hdrinc.com](mailto:Corrina.Hugaboom@hdrinc.com)

**Michelle Thompson** (M.S.H.P., Clemson University/College of Charleston, 2016) is an Architectural Historian and owner of Thompson Preservation Consulting. In addition to her graduate work in Historic Preservation, she also retains undergraduate degrees in Art History and Interior Design. Her professional background is centered in Cultural Resource Management and Heritage Tourism. She has completed several projects for the National Park Service including reports for the Martin Luther King Jr. National Historical Park in Atlanta, Tuskegee Institute National Historic Site in Alabama, and Theodore Roosevelt National Park in North Dakota. She has extensive knowledge of historic American building styles and has performed intensive investigations of several historic structures including Historic American Building Survey (HABS) documentation for Historic Charleston Foundation in Charleston, South Carolina. Ms. Thompson has also conducted and managed reconnaissance-level surveys and Section 106 evaluations of historic buildings, roads, canals, and landscapes for federal, state, and local entities in Virginia, South Carolina, North Carolina, Pennsylvania, and Idaho.

**Thompson Preservation Consulting** was founded in Charlottesville, Virginia in 2019 and offers a wide range of consultation services in historical aesthetics and the built environment. TPC specializes in Architectural History; Historic Neighborhood and Rural Surveys, Section 106, Consultation and Design of Historic Interiors, and Landscape Histories including Cemetery History and Preservation. TPC's current

proofs of general liability insurance and Worker's Compensation Insurance can be provided upon request.

**References**

Alana Dunn, Museum Curator and City Historic Preservation Officer, City of Eagle, ID.

Phone: (208) 939-2669

Email: [adunn@cityofeagle.org](mailto:adunn@cityofeagle.org)

Addison Coffelt, Planner, JUB Engineers Inc.

Phone: (208) 376-7330

Email: [acoffelt@jub.com](mailto:acoffelt@jub.com)

Christina Osborn, Associate Consultant, McDoux Preservation LLC.

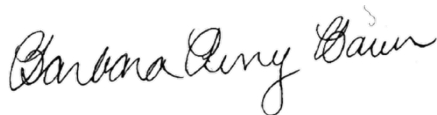
Phone: (703) 867-5724

Email: [christina.osborn@mcdoux.com](mailto:christina.osborn@mcdoux.com)

**Attachments**

1. Budget estimate with hourly rates
2. Resumes

This proposal and the attached budget estimate will remain valid for 45 days from the date of submission.



---

Barbara Perry Bauer, M.A.  
President/Principal Historian  
TAG Historical Research & Consulting  
a/b/n of The Arrowrock Group, Inc.  
P.O. Box 7333  
Boise, Idaho 83707  
208-338-1014  
[bpbauer@taghistory.com](mailto:bpbauer@taghistory.com)

October 30, 2020

---

Date

opportunity to all qualified persons without regard to race, color, creed, religion, age, gender, national origin, ancestry, marital status, disability or any other protected status. We are committed to this policy by the laws of our country and by our own value system.

Our policy of Equal Employment Opportunity applies to all aspects of employment at *TAG Historical Research & Consulting*, including hiring, compensation, promotion, transfer, training and disciplinary action. It is also our policy to conduct all business without regard to age, race, color, religion, gender or national origin.

## Ketchum Survey Budget

<b>Task</b>	<b>Estimated Hours</b>	<b>Rate</b>	<b>Total</b>
Pre-field prep	8	\$ 83.93	\$671.44
Fieldwork (including travel)	25	\$ 83.93	\$2,098.25
Report Production	40	\$ 83.93	\$ 3,357.20
	<b>Task Total</b>		<b>\$6,126.89</b>
<b>Expenses</b>	<b>Estimated Costs</b>		
Mileage field work travel	306	0.555	
	\$169.83		\$0.00
Lodging/food	2 nights @\$94		\$188.00
Per diem	2 people @\$40 for 3		\$240.00
	<b>Expense Total</b>		<b>\$597.83</b>
<b>Total Estimate</b>			<b>\$6,724.72</b>



City of Ketchum

October 26, 2020

## **Scope of Work to Update the 2005 Archaeological and Historic Survey Report for the City of Ketchum**

The City of Ketchum, Idaho, a resort community located in the mountains of south-central Idaho, is looking for an individual or firm with experience in architectural history and historic resources to perform the following services:

### Phase 1

1. Update and refine the 2005 windshield survey of buildings in the Community Core (CC) District and the 2006 Ketchum Historic Preservation Commission list of recommended heritage sites in the within the CC District.
2. Categorize the buildings on the Community Core list based on the following criteria and as further identified in Attachment A:
  - Eligibility for National Register designation
  - Eligibility for potential local landmark designation
  - Eligibility for potential structure of merit designation
  - Eligibility to be included in a potential historic district
  - Properties that should be removed from the list

Determine if any additional buildings should be included on the list.

The successful consultant(s) will have expansive knowledge of and experience in applying the National Register of Historic Places criteria and assessing historic and cultural significance of a structure or site.

Limited survey information exists on properties within the Community Core District which will be available to the consultant(s). The most recent information available is contained in the 2005 Archaeological and Historic Survey Report prepared by Claudia Taylor Walsworth, Walsworth and Associates (Attachment C), the 2006 Historic Preservation Commission Recommended Heritage Sites (Attachment D) and the updated Community Core/Warm Springs Road Community Core Survey (Attachment B). City of Ketchum Staff will be available to review

development issues and opportunities, conduct a tour of sample conditions, and provide GIS base map information.

Phase 1 must be completed by November 11, 2020.

Phase 2:

Update all the survey areas and lists contained in the 2005 Archaeological and Historic Survey Report prepared by Claudia Taylor Walsworth, Walsworth and Associates.

Phase 2 will be contingent upon direction from the Ketchum City Council.

### **Information to be Provided**

A list of properties surveyed with the following information:

- a. Field Number
- b. Address/location
- c. Field evaluation of eligibility based on the criteria listed above

Recommendations from the consultant including, but not limited to:

- a. Potential of National Register nominations, local landmark and historic district properties.
- b. Provide an existing conditions report to identify historic and cultural resources within the community.

### **Proposals**

If you are interested in this project, please provide the following information separately for both Phase 1 and Phase 2:

- A. Resume and qualifications of principal investigator and field staff showing previous National Register and survey experience.
- B. Discussion of how the consultant will approach this project.
- C. Cost Proposal
- D. Project Duration

If you are interested in assisting Ketchum, please respond by November 2, 2020 and send the information to:

Suzanne Frick, Director of Planning and Building  
[sfrick@ketchumidaho.org](mailto:sfrick@ketchumidaho.org)



a/b/n of The Arrowrock Group, Inc.

October 30, 2020

Ms. Suzanne Frick, Planning & Building Director  
City of Ketchum Planning & Building Services Department  
Via email  
sfrick@ketchumidaho.org

Dear Ms. Frick,

Thank you for the opportunity to apply to update the 2005 windshield survey and the 2006 Ketchum Historic Preservation Commission's list of recommended heritage resources within the Community Core (CC) District (Phase 1). We have created a team with Michelle Thompson, Thompson Preservation Consulting, with whom we have successfully teamed with previously. We are confident that our team has the necessary skills for this project. TAG has previously completed several projects in Blaine County including a survey of Hailey, recordation of Forest Service residential cabins, and a collections inventory of the Nature Conservancy's Hemingway House.

If we are selected to complete Phase 1 of this project, we will be happy to submit a proposal for Phase 2 once we have completed this initial survey and have a better idea of how many properties remain to be recorded or need updating in the IHSI database.

Thank you again, and please let me know if you have any questions.

Regards,

A handwritten signature in black ink that reads 'Barbara Perry Bauer'. The signature is written in a cursive style with a large, prominent 'B' at the beginning.

Barbara Perry Bauer M.A.  
Historian

P. O. Box 7333  
Boise, Idaho 83707  
[bpbauer@taghistory.com](mailto:bpbauer@taghistory.com)  
208-338-1014





a/b/n of The Arrowrock Group, Inc.

### **Phase I: Update 2005 and 2006 Community Core District Surveys.**

The City of Ketchum is experiencing increased development activity that potentially threatens the loss of historic structures. The city currently has no local protections in place. Recently, the Ketchum City Council enacted a temporary pause on the demolition of structures within the CC District that may have historic or cultural significance. Accordingly, the City of Ketchum has requested a Scope of Work to update the 2005 windshield survey of buildings in the CC District and the 2006 Ketchum Historic Preservation Commission's list of recommended heritage sites within the CC District.

### **Proposed Summary of Scope of Work (SOW)**

The purpose of this project is to update and refine the 2005 *Archaeological and Historic Survey Report* (windshield survey) prepared by Walsworth and Associates, and to categorize resources on the 2006 Ketchum Historic Preservation Commission's list of recommended heritage sites in the within the CC District. The survey is limited to the approximately 50 blocks that make up the city's CC District which is roughly bounded by E. 8<sup>th</sup> Street, S. 2<sup>nd</sup> Avenue, E. River Street, and N. Spruce Avenue.

### **Methodology**

Properties updated from the 2005 windshield survey will be evaluated consistent with the *Idaho State Historic Preservation Office Idaho Historic Sites Inventory Requirements and Standards for Documentation*. Properties updated for the 2006 list of resources will be categorized using Local Landmark, Structure of Merit, and Historic District Identification criteria as laid out by the City of Ketchum.

### **Project Tasks**

#### **Fieldwork**

##### Architectural Historian

- Update/ Refine the 2005 windshield survey for any additional or lost structures, or changes in historic integrity
- Categorize structures on the 2006 list of resources using criteria as laid out by the City of Ketchum

##### Report Production Architectural Historian/Historian

- Preparation of photo logs
- Draft/update reports
- Proofread and edit report/photos

### **Deliverables**

Final Products will include the following:

- Bound copy of the updated/refined 2005 windshield survey
- Bound copy of the updated categorizations for the 2006 list of resources
- A thumb drive or CD containing PDF copies of both reports

### **Budget Estimate**

The estimated budget for this project is **\$6,724.72**

Please see the attached budget estimate for a detailed breakdown

### **Estimated Timetable**

November 3, 2020	Contract signed
November 4 – November 7, 2020	Complete fieldwork
November 8-11, 2020	Report(s) Production
November 11, 2020	Submit final product to City of Ketchum

### **Assumptions**

Prior to the additional survey work, the Ketchum Historic Preservation Commission will mail notices to all residents of the survey area outlining the project and noting that architectural historians will be visiting the area taking photographs and making notes about historic integrity.

Notify the Ketchum Police Department of the project and provide them with a fieldwork schedule. If possible, we ask that police officers include the survey area in their daily patrol during scheduled fieldwork days.

### **Project Team Personnel and Qualifications**

The project team includes Barbara Perry Bauer (TAG), Elizabeth Jacox (TAG), and Michelle Thompson (Thompson Preservation Consulting). TAG will serve as the project manager--coordinating tasks, supervising schedules, submitting progress reports, and submitting all deliverables. Field work will be conducted by Elizabeth, and Michelle. TAG has previously successfully teamed with Thompson Preservation Consulting.

Our team is equipped with the necessary equipment (digital cameras, computers, scanners, and printers) to successfully produce documents to the standards set by SHPO and the NPS. We are experienced at all levels of historic surveys. The combined experience of TAG Historical Research & Consulting and Thompson Preservation Consulting has the capability to successfully complete this project. We are familiar with the SHPO and NPS standards and since 1993 have provided documentation that meets or exceeds these standards.

Following is summary information about the individual team members and their

respective firms, please see the attached resumes for more information.

**Barbara Perry Bauer** (M.A. History, Boise State University, 2000) received both her undergraduate and graduate history degrees from Boise State University. She has over 30 years of experience in the field of public history, having worked professionally for the Buffalo Bill Historical Center (now the Buffalo Bill Center of the West) in Cody, Wyoming, and the Basque Museum and Cultural Center in Boise.

Barbara is a founding member and president of TAG Historical Research & Consulting (a/b/n of The Arrowrock Group, Inc.) She has completed a wide spectrum of work including National Register of Historic Places nominations for individual properties and historic districts. Her experience in cultural resource survey and National Register nominations includes field documentation and integrity assessments for more than ten thousand (10,000) buildings and structures. This work encompasses early- nineteenth through late-twentieth century urban and rural resources.

**Elizabeth Jacox** (B.A. History, Idaho State University 1980) has more than 35 years of experience in the field of historical research and cultural resource survey. After fourteen years at the Idaho State Historical Society Library & Archives (now the State Archives), she joined TAG as a partner in 1995 and now serves as corporate secretary. She has served as project manager for historic site surveys in Nampa, Pocatello, Weiser and Hailey, and participated in agricultural property surveys of Ada County in 1999, 2000, and 2008 and Twin Falls County (2009, 2010, 2012). She has written National Register of Historic Places nominations for the Hailey Masonic Hall, Old Mercy Hospital in Nampa, the Institute Canal Company Pump House in Weiser, and historic districts in Pocatello and Nampa. Elizabeth served a three-year term as a small business representative on the board of the American Cultural Resources Association.

**TAG Historical Research & Consulting** has provided quality historical research services since 1993 and is dedicated to meeting our clients needs. We have proven experience in completing historic site surveys. Since TAG's inception we have documented thousands of buildings in Idaho and have written several successful National Register of Historic Places nominations. We have conducted historic site surveys for over 600 buildings at the Idaho National Laboratory and for urban neighborhoods in Boise, Caldwell, Nampa, Weiser and Pocatello for Historic Preservation Commissions/Certified Local Governments. We have conducted surveys of over 3,000 buildings in Boise's North End, Depot Bench/Crescent Rim, and Vista neighborhoods. In 2007 we conducted a survey of more than 1000 houses in a Boise North End neighborhood for FCC620/Section 106 compliance.

TAG Historical Research & Consulting is certified in Idaho as a Disadvantaged Business Enterprise (DBE) and listed on the Term Agreement with the Idaho Transportation Department. TAG's current proofs of professional and general liability insurance and Worker's Compensation Insurance can be provided upon request.

### **References**

Brandi Burns, MA. History Programs Manager  
Boise City Department of Arts and History  
Phone: 208 (608)-7041  
Email: [bburns@cityofboise.org](mailto:bburns@cityofboise.org)

Matt Kriegl, Architectural Historian  
Idaho Transportation Department  
Boise, Idaho  
Phone: 208(334-8188)  
Email: [matt.kriegl@itd.idaho.gov](mailto:matt.kriegl@itd.idaho.gov)

Corrie Hugaboom, Project Engineer  
HDR, Inc.  
Boise, Idaho  
Phone: 208 (387)-7000  
Email: [Corrina.Hugaboom@hdrinc.com](mailto:Corrina.Hugaboom@hdrinc.com)

**Michelle Thompson** (M.S.H.P., Clemson University/College of Charleston, 2016) is an Architectural Historian and owner of Thompson Preservation Consulting. In addition to her graduate work in Historic Preservation, she also retains undergraduate degrees in Art History and Interior Design. Her professional background is centered in Cultural Resource Management and Heritage Tourism. She has completed several projects for the National Park Service including reports for the Martin Luther King Jr. National Historical Park in Atlanta, Tuskegee Institute National Historic Site in Alabama, and Theodore Roosevelt National Park in North Dakota. She has extensive knowledge of historic American building styles and has performed intensive investigations of several historic structures including Historic American Building Survey (HABS) documentation for Historic Charleston Foundation in Charleston, South Carolina. Ms. Thompson has also conducted and managed reconnaissance-level surveys and Section 106 evaluations of historic buildings, roads, canals, and landscapes for federal, state, and local entities in Virginia, South Carolina, North Carolina, Pennsylvania, and Idaho.

**Thompson Preservation Consulting** was founded in Charlottesville, Virginia in 2019 and offers a wide range of consultation services in historical aesthetics and the built environment. TPC specializes in Architectural History; Historic Neighborhood and Rural Surveys, Section 106, Consultation and Design of Historic Interiors, and Landscape Histories including Cemetery History and Preservation. TPC's current

proofs of general liability insurance and Worker's Compensation Insurance can be provided upon request.

**References**

Alana Dunn, Museum Curator and City Historic Preservation Officer, City of Eagle, ID.

Phone: (208) 939-2669

Email: adunn@cityofeagle.org

Addison Coffelt, Planner, JUB Engineers Inc.

Phone: (208) 376-7330

Email: acoffelt@jub.com

Christina Osborn, Associate Consultant, McDoux Preservation LLC.

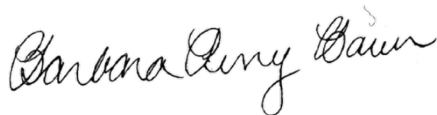
Phone: (703) 867-5724

Email: christina.osborn@mcdoux.com

**Attachments**

1. Budget estimate with hourly rates
2. Resumes

This proposal and the attached budget estimate will remain valid for 45 days from the date of submission.



---

Barbara Perry Bauer, M.A.  
President/Principal Historian  
TAG Historical Research & Consulting  
a/b/n of The Arrowrock Group, Inc.  
P.O. Box 7333  
Boise, Idaho 83707  
208-338-1014  
bpbauer@taghistory.com

October 30, 2020

---

Date

Equal Employment Opportunity Policy Statement

*TAG Historical Research & Consulting (a/b/n of The Arrowrock Group, Inc.), is committed to equal employment*

opportunity to all qualified persons without regard to race, color, creed, religion, age, gender, national origin, ancestry, marital status, disability or any other protected status. We are committed to this policy by the laws of our country and by our own value system.

Our policy of Equal Employment Opportunity applies to all aspects of employment at *TAG Historical Research & Consulting*, including hiring, compensation, promotion, transfer, training and disciplinary action. It is also our policy to conduct all business without regard to age, race, color, religion, gender or national origin.

## Ketchum Survey Budget

<b>Task</b>	<b>Estimated Hours</b>	<b>Rate</b>	<b>Total</b>
Pre-field prep	8	\$ 83.93	\$671.44
Fieldwork (including travel)	25	\$ 83.93	\$2,098.25
Report Production	40	\$ 83.93	\$ 3,357.20
	<b>Task Total</b>		<b>\$6,126.89</b>
<b>Expenses</b>	<b>Estimated Costs</b>		
Mileage field work travel	306	0.555	
	\$169.83		\$0.00
Lodging/food	2 nights @\$94		\$188.00
Per diem	2 people @\$40 for 3		\$240.00
	<b>Expense Total</b>		<b>\$597.83</b>
<b>Total Estimate</b>			<b>\$6,724.72</b>



## STATEMENT OF QUALIFICATIONS





# TAG Historical Research & Consulting

a/b/n of The Arrowrock Group, Inc.

P.O. Box 7333 Boise, Idaho 83707

Phone: (208) 338-1014

[www.taghistory.com](http://www.taghistory.com)

## **Company Profile**

TAG Historical Research & Consulting (TAG), is an S-Corporation incorporated in 1994 as The Arrowrock Group, Inc., with the goal of providing quality historical research services to clients. In 2005 we adopted a new business name to more clearly define our company. Our goal is to provide services to our clients that meet their time and budget.

A woman-owned business, TAG is certified as a Disadvantaged Business Enterprise (DBE) by the Idaho Department of Transportation. We support the history community by mentoring high school and university students with an interest in history and historic preservation. TAG is the proud recipient of the 2009-2010 Mayor's Award for Excellence in Art & History/Business Support of History and in 2014 received an Award of Merit from the Association for State and Local History for the Historic South Boise Trolley Plaza.

## **Areas of Expertise**

TAG Research and Consulting services include, but are not limited to, historical and architectural resource management collections management consulting; litigation support services; preparation of National Register of Historic Places nominations; National Environmental Policy Act (NEPA) compliance and evaluation; and interpretive plans and exhibits.

## **Historic and Architectural Resources**

TAG's principals have wide ranging experience in managing and evaluating historic resources. We have extensive experience in reconnaissance and intensive surveys, National Register nominations and cultural resource studies. Each member meets the Secretary of the Interior's Professional Qualification Standards with an extensive background with federal, state, and local statutes and regulations affecting the treatment of historic resources, most notably the National Environmental Policy Act and National Historic Preservation Act. TAG provides guidance to help clients through the Section 106 of the National Historic Preservation Act of 1966 (NHPA) compliance process. Our positive relationship with the Idaho State Historic Preservation Office and other local, state, and federal agencies enables us to work effectively through compliance and approval processes.

### **Collections Management**

TAG Research and Consulting specializes in Collections Management processes, which includes identification, evaluation, inventory and documenting private and public collections. We make recommendations for determining which items should be kept within the collection, provide assistance in determining proper storage and care of items; if items are identified that need further treatment we provide information for contacting a trained conservator.

### **Interpretive Plans and Exhibits**

TAG specializes in interpretive plans and exhibits. We provide research and writing services to prepare interpretive plans that help agencies, small museums, and local historic societies interpret their historic artifacts. TAG provides a resource to help create effective museums and exhibits by creating interpretive plans and exhibits that reveal meanings and relationships between concepts and events in the past and present. TAG partners with graphic designers and fabricators to create award winning exhibits.

### **Key Personnel**

***Barbara Perry Bauer***, president and co-owner of TAG Historical Research & Consulting, has over 25 years of experience conducting cultural resource investigations, litigation support research, and developing interpretive exhibits and programs. She serves as project director on Section 106 compliance projects. Ms. Bauer has completed architectural surveys for over 5,000 historic sites, prepared historic context statements, as well as HABS/HAER documentation reports, National Register of Historic Places nomination forms, and interpretive plans. She served two terms on the board of Preservation Idaho.

***Elizabeth Jacox*** has more than 30 years of experience in the field of historical research. She has served as project manager for historic site surveys in Nampa, Pocatello, Weiser and Hailey, and written National Register of Historic Places nominations for neighborhoods in Nampa and Pocatello, the Hailey Masonic Lodge Hall, and the Institute Canal Pumphouse in Weiser. She coordinated a records management project for the Idaho Department of Lands, managed a project to assist the Jerome County Historical Museum with a special collection of artifacts related to the World War II era Japanese relocation center at Hunt, Idaho, and assisted the Idaho State Historical Society in acquiring images for news exhibits at the recently-renovated Idaho State Museum. Elizabeth served a 3-year elected term as a small business representative on the board of the American Cultural Resources Association.

# **BARBARA PERRY BAUER**

## **Historian**

### **EDUCATION:**

M.A., History, Public History emphasis, Boise State University 2000

Post-graduate studies, Native American history, University of Wyoming 1985-86

B.A., History, Boise State University 1985

### **SUMMARY OF EXPERIENCE**

Ms. Bauer, president and co-owner of TAG Historical Research & Consulting, has over 25 years of experience conducting cultural resource investigations, litigation support research, and developing interpretive exhibits and programs. She serves as project director on all Section 106 compliance projects. Ms. Bauer has completed historic context statements, as well as HABS/HAER documentation reports, National Register nominations, interpretive plans, and other technical studies. She served as project manager for projects completed for the U.S. Veterans' Administration, the Bureau of Land Management, and the Department of Justice. Her areas of specialization include

- Reconnaissance and Intensive-level survey
- NRHP nominations
- Section 106 documentation
- Interpretive plans and exhibit development
- History of Idaho and the Pacific Northwest, particularly mining, irrigation and transportation
- History of neighborhoods and urban development

### **KEY PROJECTS**

#### **2020 Project Manager/ Historian Idaho Transportation Department Historic Context United States Sheep Experiment Station, Dubois, Idaho**

The Idaho Department of Transportation requested a historic context of the experiment station as mitigation for an adverse effect to the historic Beaver Creek Bridge.

#### **2020 Project Manager, Tomeda Cabin.**

Provided intensive level documentation of an historic cabin in the Sawtooth National Forest.

#### **2019 Project Manager/Historian City of McCall Johnson Hangar National Register of Historic Places Nomination**

Completed a National Register of Historic Places Nomination form for the Johnson Hangar, a historic aviation feature located at McCall City airport.

#### **2019 Project Manager/Historian Canyon County Historical Society Courthouse Interpretive Signs**

Research, text and coordinating design of interpretive signs to be located near the Canyon County Courthouse in Caldwell, Idaho.

#### **2018 Project Manager/Historian Vista Neighborhood Survey, Boise.**

Completed field work and survey of 1033 residential and commercial buildings for the Boise City Department of Arts and History.

#### **2018 Project Manager/Historian HDR-VRT/CWI Roundabout Study**

Archaeological & Historic Sites Report submitted to Idaho State Historic Preservation Office.

#### **2018 Project Manager/Historian City of Caldwell Indian Creek Signs**

Research, text, and coordinating design of interpretive signs for the newly opened Indian Creek

**BARBARA PERRY BAUER**  
**Historian**

in Downtown Caldwell. Interpretive signs installed on public pathway along Indian Creek.

- 2018 Project Manager/Historian HDR-ITD Proj KN13947, I-84B Hammett Bridge**  
Archaeological & Historic Sites Report submitted to the Idaho Department of Transportation and Idaho State Historic Preservation Office.
- 2017 Project Manager/Historian ITD District 3, Boise. Idaho ITD Project No. A0108(690); key No.: 18680 Horseshoe Path Parkway, New Plymouth, Payette County**  
Report AHSR (Archaeological & Historic Sites Report) submitted to Idaho Transportation Department and the Idaho State Historic Preservation Office.
- 2017 Project Manager/Historian ITD District 3, Boise. Idaho ITD Project No. A01930KN13947 I-84 Hammett, Idaho Bridge Replacement**  
Phase 1 and Investigation for proposed bridge replacement. Report AHSR (Archaeological & Historic Sites Report) submitted to Idaho Transportation Department and the Idaho State Historic Preservation Office.
- 2016 Project Manager/Historian, State Street Bridge #458, ACHD Project No. 211021**  
Phase I/Phase II investigation for proposed bridge improvements. Report *AHSR (Archaeological & Historic Sites Report) for State Street Bridge #458, ACHD Project No. 211021*. Report submitted to Ada County Highway District and the Idaho State Historic Preservation Office
- 2016 Project Manager/Historian, Crowder House History.** Historical research for a private client pertaining to history of property located in Ada County, Idaho.
- 2016 Project Manager/Historian, Bingham County Bridge Replacement, ITD Key #14000**  
Phase I/Phase II investigation for proposed bridge improvements. Report *AHSR (Archaeological & Historic Sites Report) for Four Separate Bridges*. Report submitted to Idaho Transportation Department.
- 2015 Historian, Intersection State Street and Collister Drive, Ada County, Idaho, ITD Project A013(481), Key 13481.** Phase I/Phase II Investigation for proposed roadway improvements. Report *AHSR (Archaeological & Historic Sites Report) for Intersection State Street and Collister Drive, A013(481)*. Report submitted to Idaho Department of Transportation and the Idaho State Historic Preservation Office.

**ELIZABETH  
JACOX  
HISTORIAN**

**EDUCATION:**

B.A., 1980, History, Idaho State University

**SUMMARY OF EXPERIENCE:**

Ms. Jacox, secretary and co-owner of TAG Historical Research & Consulting, has more than 30 years of experience in conducting historical/cultural investigations. She has served as project manager or historian for historic site surveys in Boise, Caldwell, Hailey, Nampa, Pocatello, and Weiser. She has written successful National Register of Historic Places nominations for neighborhoods in Caldwell, Nampa, and Pocatello, as well as the Hailey Masonic Lodge and Mercy Hospital in Nampa. She coordinated records management projects for the Idaho Department of Lands and the Junior League of Boise, Inc., and has managed collections inventory projects for the Jerome County Historical Society, the Boise Fire Department, Harriman State Park, and others. Areas of expertise include

- Archival/historical research
- Museum/archives collection management
- NRHP nominations
- Historic contexts
- Section 106 documentation
- History of Idaho and the Pacific Northwest

**2019 Project Manager, History of El Milagro Apartment Complex.** Desert Ridge Development requested assistance in documenting the National Register eligible El Milagro Apartment Complex, originally constructed as a migrant labor camp in Twin Falls, Idaho, by the Farm Security Administration. The project included photo documentation of the 80 buildings at the site, research, and completion of an Archaeology and Historic Sites Report (AHSR) to be presented to the State Historic Preservation Office for review and approval.

**Project Manager, Mead & Hunt, Historic Highway Context, Research Assistance.** Working as a subconsultant for Mead & Hunt, TAG conducted research, scanned resources, and reviewed and edited content for a major report prepared by Mead & Hunt for the Idaho Transportation Department.

**2018 Project Manager, Historic Agricultural Sites of Twin Falls County Idaho.** The Twin Falls County Historic Preservation Commission requested permission in conducting research for a Multiple Property Document and National Register of Historic Places nomination for Historic Agricultural Sites in Twin Falls County. The initial step was to review previously documented historic sites based on a search of State Historic Preservation Office records. When it was determined that more information was needed to complete the MPD, TAG coordinated a county-wide reconnaissance level survey with two other firms which was completed in the spring and summer of 2019.

**Project Manager, Pocatello Historic Preservation Plan, Phase 2.** In a follow up to a project initiated 2016, TAG completed a historic preservation plan for the City of Pocatello, based on comments and input from the Pocatello Historic Preservation Commission.

**2017 Project Manager, Exhibit-related Research for the Museum Expansion, Idaho State Historical Society.** The ISHS required assistance in research and photo acquisition for new exhibits in the newly renovated and expanded Idaho State Museum in Boise. The three-year project included extensive research and photo acquisition of more than 300 images which have been incorporated into the exhibit designs.

**ELIZABETH  
JACOX  
HISTORIAN**

- 2016 Project Manager, Pocatello Historic Preservation Plan, Phase I.** The Pocatello HPC requested assistance in developing an historic preservation plan. Phase I included documenting previous historic preservation efforts in the community through research and discussions with the HPC, assisting the HPC in determining how to pursue public input on future preservation activities, and providing additional background information. A preliminary report was drafted and presented to the HPC.
- 2016 Historian, Tusher Dam Interpretive Exhibit, John Wesley Powell River History Museum, Green River, Utah.** As mitigation for a dam replacement project, McMillen Jacobs Engineers, Inc., requested assistance in creating an interpretive exhibit on the history of the Tusher Dam. The exhibit was developed in cooperation with the John Wesley Powell River History Museum, McMillan Jacob, Native X, and Catapult 3 and has been installed at the museum in Green River, Utah.
- 2016 Historian, Rotary Park Interpretive Signs, McCall, Idaho.** As part of the mitigation for the removal and replacement of the historic Lardo Bridge, the city of McCall requested assistance in developing interpretive signs providing the history of the historic crossing and information about the designer of the 1934 Lardo Bridge, Charles Kane. The completed signs were installed in Rotary Park, a city-owned park adjacent to the new bridge.
- 2015 Project Manager, Institute Canal Company Pump House, Weiser National Register of Historic Places Nomination, Weiser Architectural Preservation Committee.** Conducted research and documentation of a pump house constructed by the Intermountain Institute in Weiser, Idaho as part of a cooperative irrigation project. The building was listed on the National Register of Historic Places in 2017.
- 2015 Project Manager, Exhibit-related Research for the Museum Expansion, Idaho State Historical Society.** The ISHS required assistance in research and photo acquisition for new exhibits in the newly renovated and expanded Idaho State Museum in Boise. The three-year project included extensive research and photo acquisition of more than 300 images which have been incorporated into the exhibit designs.
- 2015 Historian, Intersection State Street and Collister Drive, Ada County, Idaho, ITD Project A013(481), Key 13481.** Phase I/Phase II Investigation for proposed roadway improvements. Report *AHSR (Archaeological & Historic Sites Report) for Intersection State Street and Collister Drive, A013(481)*. Report submitted to Idaho Department of Transportation and the Idaho State Historic Preservation Office.
- 2014 Historian, Idaho Potato Museum, Interpretive Exhibit Outline.** Created a preliminary exhibit plan for a new exhibit at the Idaho Potato Museum.
- 2014 Project Manager/Historian, J. A. & Kathryn Albertson Foundation. Preliminary and Final Inventories of Memorabilia of J. A. & Kathryn Albertson.** Drafted and finalized an inventory of a collection of papers, photographs, artifacts, and art related to J. A. & Kathryn Albertson. Final report submitted to the Foundation.
- 2014 Historian. Boise Fire Department *A History of Service, a Tradition of Courage: The Boise Fire Department Past and Present*.** Conducted text and graphic research for interpretive exhibit, assisted in selecting images and artifacts, and wrote the interpretive text and captions.
- 2013 Historian. Thompson and Thompson Engineers. Intensive Level Survey, Baker (Oregon) Cantonment.** Phase II Investigation of an US Air Force cantonment located in Baker City, Oregon.

**ELIZABETH  
JACOX  
HISTORIAN**

- 2013 Project Manager/Historian. Research for a history of Northwest Lineman College, Meridian, Idaho.** Conducted research and drafted narrative for a commemorative publication celebrating the 20<sup>th</sup> anniversary of a technical school.
- 2013 Historian. City of Meridian, Historic Preservation Commission. Historic Preservation Plan.** Drafted a historic preservation plan which was adopted by the Historic Preservation Commission.
- 2013 Project Manager/Historian. City of Nampa, National Register of Historic Places Nomination, Old Mercy Hospital.** Research and write nomination for landmark building in Nampa.

# Michelle Thompson



thompsonpreservationllc@gmail.com



(509)808-9333

## EDUCATION

2016

### **M.S. Historic Preservation**

Clemson University  
Charleston, SC.  
(Magna Cum Laude)

2014

### **B.A. Art History**

Eastern Washington University  
Cheney, WA  
(Magna Cum Laude)

2011

### **A.A.S. Interior Design**

Spokane Falls Community College  
(Magna Cum Laude)

## SKILLS

Architectural History, Historic Landscapes, Material Culture, Secretary of the Interior's Standards, Archival Research, Section 106, Reconnaissance Survey, HABS and HALS Documentation, Easement Inspections, Museum Tour Content, Exhibits Research, Oral Histories, Historic Finish Analysis, History Education, Community-Forum Planning, Event Planning, Fundraising for Nonprofits, Social Media and Newsletters, AutoCAD, Revit, GIS, Photoshop, InDesign, Microsoft Office, Google Earth, SketchUp

## EXPERIENCE

### **Principal Investigator Thompson Preservation Consulting** March 2019 – Present

- Architectural History
- Material Culture
- Rural & Neighborhood Surveys
- Digital Design
- Archival Research
- Project Management

### **Cultural Resource Specialist Stevens Historical Research Consulting** August 2019 – March 2020

- Architectural History
- Section 106
- Rural & Neighborhood Surveys
- Archival Research
- Social Media
- Project Management

### **Historic Site Interpreter President James Monroe's Highland Estate** Charlottesville, VA January 2017 – August 2019

- Historic Site Interpretation
- Archival Research
- Tour Content
- Employee Training
- History Education, K-12

### **Architectural & Landscape Historian Commonwealth Heritage Group** Charlottesville, VA September 2017 – January 2019

- Architectural History
- Landscape & Site Histories
- Section 106
- Rural & Neighborhood Surveys
- Archival Research
- Historic Site Investigation & Documentation

### **Oral & Digital History Phase II Assistant Louisa Historical Society, Sargent Museum** Louisa, VA Summer, 2019

- Developed SOP and Cataloged the Museum's Oral History Media

### **Preservation Intern & Museum Associate Historic Charleston Foundation** Charleston, SC March 2014 – June 2016

- Community Forum Planning
- Easement Inspection
- Neighborhood Survey
- HABS Documentation
- History Education
- Cash Handling
- Ticket Sales
- Inventory



## PROJECTS

---

### **Surveys & Section 106 (Principal Investigator):**

- Pre-Survey Study of Historic Resources: Eagle, ID
- Reconnaissance Survey of Historic Agricultural Resources: Canyon County, ID
- Reconnaissance Survey of Historic Architectural Resources: Pocatello, ID
- Reconnaissance Survey of Historic Agricultural Resources: Kuna, ID
- Survey of Historic Courts & Alleys (Historic Charleston Foundation)
- Section 106: Cassia County, ID (ITD)
- Section 106: Nampa, ID (Private Client)
- Section 106: Bannock County, ID (Private Client)
- Section 106: Brink, VA Solar Farm (VDOT)

### **National Park and US Forest Service:**

- Cultural Landscape Report: Martin Luther King Jr. National Historical Park (NPS)  
Cultural Landscape Report: Teddy Roosevelt National Park, Peaceful Valley Ranch (NPS)
- Historic Resources Survey: Tuskegee Institute National Historic Site (NPS)
- ADA Compliance Assessment: Perry's Victory and International Peace Memorial (NPS)
- Custer-Gallatin CCC Inventory (USFS)

### **Local Governments & Private Clients:**

- Historic Context Report: Borden Building and Pope House (City of Raleigh)
- Site History and Chain of Title: 10th and Page Park (City of Charlottesville)
- Cultural Landscape Report: Lane's Mill (Fairfax County, Virginia)
- House History, 343 E. Bay (Historic Charleston Foundation)
- Historic Structure Report: Hanvey Home, Abbeville, SC (Private Client)
- Conservation Plan: The 1964 Progressive Club, John's Island, SC (Progressive Club Board)
- Decorative Arts Specialty Tour, *Furnishing a New a Nation* (James Monroe's Highland)

### **Architectural Documentation & Investigation:**

- Thomas Rose House (ca. 1735): Charleston, SC (Historic Charleston Foundation)
- Stewart Parker House (ca. 1740): Georgetown, SC (Historic Charleston Foundation)
- Spokane Masonic Center Survey of Existing Interior Conditions (Private Client)

## VOLUNTEER EXPERIENCE

---

### **Historical Society Volunteer**

**Charlottesville-Albemarle Historical Society,**  
Conveyed life stories and significant area events through the costumed-portrayal of historical area residents and performed research for museum exhibits

### **National History Day Judge**

#### **National History Day**

Served as a panel judge for Middle and High School History Projects

### **Senior Docent, Fall Tour of Homes**

#### **Preservation Society of Charleston**

Served as Senior House and Garden Docent for some of Charleston's best-preserved, historic properties.

### **Historic Documents Transcription**

#### **Waring Library, Medical University of SC**

Transcribed and digitized hand-written medical journals from the 19th Century.

### **Staff: Past Forward National Trust Conference**

#### **Spokane Preservation Advocates**

Provided conference attendees with information about preservation efforts in the city of Spokane.

### **Digital Concept Design**

#### **Puget Sound Estuarium**

Designed a building concept model for the marine education nonprofit.

### **Board Member**

#### **1884 Sterling Moorman Historic House**

(Cheney, WA)

- Designed the Foundation's promotional materials
- Managed social media content and wrote quarterly newsletter
- Helped plan and staff booths for community and fundraising events
- Facilitated lectures and events

### **House Tour Docent and Event Staff, 2006 – 2008**

#### **DOCOMOMO WEWA** (Seattle, WA)

Volunteered with special events, promoting the preservation, advocacy, and awareness of Mid-Century Modern architecture in the Seattle area.

### FELLOWSHIPS AND AWARDS

- Charles E. Peterson Prize: First Place Award 2016  
Pompion Hill Chapel (HABS SC-34)
- Graduate Research Fellowship, Clemson University
- Student Mentorship Award, Spokane Falls Community