

City of Ketchum

November 16, 2020

Mayor Bradshaw and City Councilors City of Ketchum Ketchum, Idaho

Mayor Bradshaw and City Councilors:

Recommendation to Hold a Public Hearing and Approve the Lot Line Shift Application for Trail Creek Condominiums Unit 3A

Recommendation and Summary

Staff recommends the Ketchum City Council hold a public hearing and approve the Trail Creek Condominiums Unit 3A Lot Line Shift Application to amend the boundaries of unit 3 within block 2 of Trail Creek Condominiums Amended Subdivision.

Recommended Motion: "I move to approve the Trail Creek Condominiums Unit 3A Lot Line Shift Application subject to conditions of approval 1-6"

The reasons for the recommendation are as follows:

- The request to amend the boundaries of condominium unit 3 meets all applicable standards for Readjustment of Lot Lines contained in Ketchum Municipal Code's (KMC) Subdivision (Title 16) and Zoning (Title 17) regulations.
- The application meets the standards required for the Readjustment of Lot Lines procedure because: (1) Unit 3A within Trail Creek Condominiums complies with the dimensional standards required for properties located within the Tourist (T) Zoning District, and (2) the proposal does not create additional lots or dwelling units.

<u>Analysis</u>

The property owner received Administrative Design Review approval (Application No. P19-067) and Building Permit B19-070 to construct an 87-square-foot addition to enclose a portion of the deck at the west elevation of the condominium unit. The amended plat attached as Exhibit B to the Staff Report reflects the expanded boundary of condominium unit 3.

Financial Impact

No financial impact as the application proposes a minor change to an existing plat of record.

Attachments

- A. Draft Findings of Fact, Conclusions of Law, and Decision
- B. Lot Line Shift Application Submittal

Attachment A: Draft Findings of Fact, Conclusions of Law, and Decision



City of Ketchum Planning & Building

IN RE: Trail Creek Condominium Lot Line Shift Date: November 16, 202 File Number: P20-097) F	ETCHUM CITY COUNCIL INDINGS OF FACT, CONCLUSIONS OF LAW, AND DECISION
	Findings Regardi	ng Application Filed
PROJECT:	Trail Creek Condominiums Uni	it 3A Lot Line Shift
APPLICATION TYPE:	Lot Line Shift (Readjustment of	f Lot Lines)
FILE NUMBER:	P20-097	
ASSOCIATED PERMITS	: Administrative Design Review	P19-067 & Building Permit B19-070
OWNERS:	Rodney & Ryan Hill	
REPRESENTATIVE:	Sean Flynn PE, Galena Enginee	ering
REQUEST:	Amend the boundaries of con addition	dominium unit 3 to accommodate a new 87-square-foot
LOCATION:	361 S Leadville Avenue 3 (Trail	l Creek Condominium Amended: Block 2: Unit 3)
NOTICE:	site and political subdivisions published in the Idaho Mounta	ailed to all property owners within 300 feet of the project s on October 28, 2020. The public hearing notice was ain Express on October 28, 2020. The public hearing notice city's website on November 9, 2020.
ZONING:	Tourist (T)	

Findings Regarding Application Filed and Associated Development Applications

This Lot Line Shift application, submitted by Galena Engineering on behalf of property owners Ryan & Rodney Hill, proposes to amend the boundaries of Unit 3 within Block 2 of the Trail Creek Condominiums Amended Subdivision. Subject unit 3 within Trail Creek Condominium is located at 361 S Leadville Avenue within the Tourist (T) Zoning District. This readjustment of lot lines will expand the boundaries of the condominium unit to accommodate a new addition.

The property owner received Administrative Design Review approval (Application No. P19-067) and Building Permit B19-070 to construct an 87-square-foot addition to enclose a portion of the deck at the west elevation of the condominium unit. The amended plat reflects the expanded boundary of unit 3.

Findings Regarding Readjustment of Lot Lines (KMC §16.04.060)

Consistent with Ketchum Municipal Code (KMC) §16.04.020, the proposal meets the definition of Readjustment of Lot Lines because: (1) Unit 3A within Trail Creek Condominiums complies with the dimensional standards required for properties located within the Tourist (T) Zoning District, and (2) the proposal does not create additional lots or dwelling units.

Readjustment of Lot Lines: A change or modification of the boundary lines between existing lots or parcels of land or between dwelling units which does not reduce the area, frontage, width, depth or building setback lines of each lot below the minimum zoning requirements and which does not create additional lots or dwelling units. "Readjustment of lot lines" includes other minor changes to a subdivision, condominium, or townhouse plat such as, but not limited to, notation changes, boundary shifts and removal of lot line(s), each of which do not reduce the area, frontage, width, depth or building setback lines of each lot below the minimum zoning requirements nor create additional lots or dwelling units (KMC §16.04.020).

Consistent with KMC §16.04.060.B, the Readjustment of Lot Lines application was transmitted to City Departments including the City Engineer, Fire, Building, Utilities, and Streets departments for review. As specified in Condition of Approval #2, the amended subdivision plat shall meet all governing ordinances, requirements, and regulations of the Fire Department (2012 International Fire Code and local Fire Protection Ordinance No.1125), Building Department (2012 International Building Code, the 2012 International Residential Code, and Title 15 of Ketchum Municipal Code), Utilities Department, Street Department (Title 12 of Ketchum Municipal Code), and the City Engineer.

All land, condominium, and townhouse subdivisions within the City of Ketchum are subject to the standards contained in Ketchum Municipal Code, Title 16, Subdivision Regulations. Pursuant to KMC §16.04.010.D, the change or modification of boundary lines, whether or not any additional lot is created, shall comply with these regulations. Many subdivision standards are related to the design and construction of multiple new lots that will form new blocks and infrastructure, such as streets that will be dedicated and maintained by the City. The standards for certain improvements (KMC §16.04.040), including street, sanitary sewage disposal, and planting strip improvements, are not applicable to the subject project as the application proposes to expand the boundaries of a condominium unit. As conditioned, the proposed the Trail Creek Condominiums Amended: Block 2A: Unit 3A Subdivision Plat meets the standards for Readjustment of Lot Lines under Title 16 of Ketchum Municipal Code.

	Findings Regarding Contents of Final Plat and Subdivision Design & Development Requirements					
C	Complia	ant	Standards and Council Findings			
			16.04.030.К	Contents Of Final Plat: The final plat shall be drawn at such a scale and contain such lettering as to enable same to be placed upon sheets of eighteen inch by twenty four inch (18" x 24") Mylar paper with no part of the drawing nearer to the edge than one-half inch (1/2"), and shall be in conformance with the provisions of title 50, chapter 13, Idaho Code. The reverse side of such sheet shall not be used for any portion of the drawing, but may contain written matter as to dedications, certificates, signatures, and other information. The contents of the final plat shall include all items required under title 50, chapter 13, Idaho Code, and also shall include the following:		
			Council Findings	The mylar paper shall be prepared following Ketchum City Council review and approval of the Final Plat application and shall meet these standards.		
			16.04.030.K.1	Point of beginning of subdivision description tied to at least two (2) governmental survey corners, or in lieu of government survey corners, to monuments recognized by the city engineer.		

Table 1: Findings Regarding Contents of Final Plat and Subdivision Design & Development Requirements

		Council Findings	As conditioned, this standard shall be met. The plat mylar shall show a minimum of two Blaine	
		Findings	County Survey Control Monuments with ties to the property and an inverse between the two monuments. The Survey Control Monuments shall be clearly identified on the face of the map.	
\boxtimes		16.04.030.K.2	Location and description of monuments.	
			As conditioned, this standard shall be met. The final plat mylar shall show the location and description of monuments.	
\boxtimes		16.04.030.K.3	Tract boundary lines, property lines, lot lines, street right of way lines and centerlines, other rights of way and easement lines, building envelopes as required on the preliminary plat, lot area of each lot, boundaries of floodplain and floodway and avalanche district, all with bearings, accurate dimensions in feet and decimals, in degrees and minutes and radii, arcs, central angles, tangents and chord lengths of all curves to the above accuracy.	
		Council Findings	The plat indicates South Leadville Avenue, the 5-foot wide public utility easement, and the 22-foot wide emergency access easement.	
			As conditioned, this standard shall be met. The final plat mylar shall show tract boundary lines, property lines, lot lines, street right of way lines and centerlines, other rights of way and easement lines, building envelopes as required on the preliminary plat, lot area of each lot, boundaries of floodplain and floodway and avalanche district, all with bearings, accurate dimensions in feet and decimals, in degrees and minutes and radii, arcs, central angles, tangents and chord lengths of all curves to the above accuracy.	
\times		16.04.030.K.4	Names and locations of all adjoining subdivisions.	
		Council Findings	The plat indicates the adjacent Trail Creek Crossings Condominiums, Onyx at Leadville Residences, and the Habitat 2000 subdivisions. As this standard shall be met, the final plat mylar shall show the names and locations of all adjoining subdivision.	
\boxtimes		16.04.030.K.5 Name and right of way width of each street and other public rights of way.		
		Council Findings	Council This standard has been met. The plat indicates South Leadville Avenue public right-of-way.	
\boxtimes		16.04.030.K.6	Location, dimension and purpose of all easements, public or private.	
		Council Findings	This standard has been met. The plat indicates the 5-foot wide public utility easement and the 22- foot wide emergency access easement.	
\boxtimes		16.04.030.K.7		
		Council	The blocks numbered consecutively throughout each block. This standard has been met.	
		Findings		
	\boxtimes	16.04.030.K.8	The outline of any property, other than a street, alley or easement, which is offered for dedication to public use, fully dimensioned by distances and bearings with the area marked "Dedicated to the City of Ketchum for Public Use", together with any other descriptive language with regard to the precise nature of the use of the land so dedicated.	
		Council Findings	N/A as no dedications of this type have been proposed.	
\boxtimes		16.04.030.K.9	The title, which shall include the name of the subdivision, the name of the city, if appropriate, county and state, and the location and description of the subdivision referenced to section, township, range.	
		Council Findings	This standard has been met.	
\boxtimes		16.04.030.K.10	Scale, north arrow and date.	
		16.04.030.K.11	This standard has been met. Location, width, and names of all existing or dedicated streets and other public ways within or adjacent to the proposed subdivision	
		Council Findings	This standard has been met. The adjacent existing street is Leadville Avenue.	
		16.04.030.K.12	A provision in the owner's certificate referencing the county recorder's instrument number where the condominium declaration(s) and/or articles of incorporation of homeowners' association governing the subdivision are recorded.	
		Council Findings	This standard has been met. Plat note #5 references the applicably condominium declaration.	

\boxtimes			16.04.030.K.13	Certificate by registered engineer or surveyor preparing the map certifying to the accuracy of surveying plat.
			Council Findings	As conditioned, this standard will be met prior to recordation of the Final Plat. The signature block page shall include the surveyor's certification.
\boxtimes			16.04.030.K.14	A current title report of all property contained within the plat.
			Council	This standard has been met. A title report and warranty deed were submitted for the
			Findings	condominium unit.
\boxtimes			16.04.030.K.15	Certification of owner(s) of record and all holders of security interest(s) of record with regard to such property.
			Council	As conditioned, this standard will be met prior to recordation of the Final Plat. The signature block
			Findings	page shall include a certificate of ownership and associated acknowledgement from all owners
				and holders of security interest with regard to the subject property, which shall be signed
				following Ketchum City Council review and approval of the application and prior to recordation of
				the Final Plat.
\boxtimes			16.04.030.K.16	Certification and signature of engineer (surveyor) verifying that the subdivision and design
			- "	standards meet all city requirements.
			Council	As conditioned, this standard will be met prior to recordation of the Final Plat. The signature block
			Findings	page shall include the certification and signature of the surveyor verifying that the subdivision and decian standards most all City sequirements
\boxtimes			16.04.030.K.17	design standards meet all City requirements. Certification and signature of the city engineer verifying that the subdivision and design
			10.04.050.1.17	standards meet all city requirements.
			Council	As conditioned, this standard will be met prior to recordation of the Final Plat. The signature block
			Findings	page shall include the City Engineer's approval and verification that the subdivision and design
			5	standards meet all City requirements.
\boxtimes			16.04.030.K.18	Certification and signature of the city clerk of the city of Ketchum verifying that the subdivision
				has been approved by the council.
			Council	As conditioned, this standard will be met prior to recordation of the Final Plat. The signature block
			Findings	page shall include the certification and signature of the City Clerk verifying the subdivision has
_				been approved by City Council.
		\boxtimes	16.04.030.K.19	Notation of any additional restrictions imposed by the council on the development of such subdivision to provide for the public health, safety and welfare.
			Council Findings	This standard is not applicable as this application readjusts the boundaries of one condominium unit to accommodate a new addition.
\boxtimes			16.04.030.L	Final Plat Copies: Both a hard copy and a digital copy of the final plat shall be filed with the
				administrator prior to being placed upon the Council's agenda. A digital copy of the final plat as
				approved by the council and signed by the city clerk shall be filed with the administrator and
				retained by the city. The. Applicant shall also provide the city with a digital copy of the
				recorded document with its assigned legal instrument number.
			Council	This standard has been met.
		\boxtimes	Findings 16.04.040.A	Required Improvements: The improvements set forth in this section shall be shown on the
			10.04.040.A	preliminary plat and installed prior to approval of the final plat. Construction design plans shall
				be submitted and approved by the city engineer. All such improvements shall be in accordance
				with the comprehensive plan and constructed in compliance with construction standard
				specifications adopted by the city.
			Council	This standard is not applicable as the applications readjust the property lines of condominium unit
			Findings	3 to accommodate an 87-square-foot addition.
		\boxtimes	16.04.040.B	Improvement Plans: Prior to approval of final plat by the Council, the subdivider shall file two
				(2) copies with the city engineer, and the city engineer shall approve construction plans for all
				improvements required in the proposed subdivision. Such plans shall be prepared by a civil
			Council	engineer licensed in the state.
			Council Findings	This standard is not applicable as the applications readjust the property lines of condominium unit 3 to accommodate an 87-square-foot addition.
		\boxtimes	16.04.040.C	Performance Bond: Prior to final plat approval, the subdivider shall have previously constructed
				all required improvements and secured a certificate of completion from the city engineer.
	1			However, in cases where the required improvements cannot be constructed due to weather,
				factors beyond the control of the subdivider, or other conditions as determined acceptable at
				the sole discretion of the city, the city council may accept, in lieu of any or all of the required
				improvements, a performance bond filed with the city clerk to ensure actual construction of the
	1	1	1	required improvements as submitted and approved. Such performance bond shall be issued in

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		Council	an amount not less than one hundred fifty percent (150%) of the estimated costs of improvements as determined by the city engineer. In the event the improvements are not constructed within the time allowed by the city council (which shall be two years or less, depending upon the individual circumstances), the council may order the improvements installed at the expense of the subdivider and the surety. In the event the cost of installing the required improvements exceeds the amount of the bond, the subdivider shall be liable to the city for additional costs. The amount that the cost of installing the required improvements exceeds the amount of shall automatically become a lien upon any and all property within the subdivision owned by the owner and/or subdivider.
		Findings	3 to accommodate an 87-square-foot addition.
		16.04.040.D	As Built Drawing: Prior to acceptance by the city council of any improvements installed by the subdivider, two (2) sets of as built plans and specifications, certified by the subdivider's engineer, shall be filed with the city engineer. Within ten (10) days after completion of improvements and submission of as built drawings, the city engineer shall certify the completion of the improvements and the acceptance of the improvements, and shall submit a copy of such certification to the administrator and the subdivider. If a performance bond has been filed, the administrator shall forward a copy of the certification to the city clerk. Thereafter, the city clerk shall release the performance bond upon application by the subdivider.
		Findings	3 to accommodate an 87-square-foot addition.
		16.04.040.E	Monumentation: Following completion of construction of the required improvements and prior to certification of completion by the city engineer, certain land survey monuments shall be reset or verified by the subdivider's engineer or surveyor to still be in place. These monuments shall have the size, shape, and type of material as shown on the subdivision plat. The monuments shall be located as follows: 1. All angle points in the exterior boundary of the plat. 2. All street intersections, points within and adjacent to the final plat. 3. All street corner lines ending at boundary line of final plat. 4. All angle points and points of curves on all streets. 5. The point of beginning of the subdivision plat description.
		Council Findings	The applicant shall meet the required monumentation standards prior to recordation of the Final Plat.
		16.04.040.F	 Lot Requirements: 1. Lot size, width, depth, shape and orientation and minimum building setback lines shall be in compliance with the zoning district in which the property is located and compatible with the location of the subdivision and the type of development, and preserve solar access to adjacent properties and buildings. 2. Whenever a proposed subdivision contains lot(s), in whole or in part, within the floodplain, or which contains land with a slope in excess of twenty five percent (25%), based upon natural contours, or creates corner lots at the intersection of two (2) or more streets, building envelopes shall be shown for the lot(s) so affected on the preliminary and final plats. The building envelopes shall be located in a manner designed to promote harmonious development of structures, minimize congestion of structures, and provide open space and solar access for each lot and structure. Also, building envelopes shall be located to promote access to the lots and maintenance of public utilities, to minimize cut and fill for roads and building foundations, and minimize adverse impact upon environment, watercourses and topographical features. Structures may only be built on buildable lots. Lots shall only be created that meet the definition of "lot, buildable" in section 16.04.020 of this chapter. Building envelopes shall be established outside of hillsides of twenty five percent (25%) and greater and outside of the floodway. A waiver to this standard may only be considered for the following: a. For lot line shifts of parcels that are entirely within slopes of twenty five percent (25%) or greater to create a reasonable building envelope, and mountain overlay design review standards and all other city requirements are met. b. For small, isolated pockets of twenty five percent (25%) or greater that are found to be in compliance with the purposes and standards of the mountain overlay district and this section. Corner lots outside of t

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			4. Side lot lines shall be within twenty degrees (20°) to a right angle or radial line to the street line.
			5. Double frontage lots shall not be created. A planting strip shall be provided along the
			boundary line of lots adjacent to arterial streets or incompatible zoning districts.
			6. Every lot in a subdivision shall have a minimum of twenty feet (20') of frontage on a
			dedicated public street or legal access via an easement of twenty feet (20') or greater in width.
			Easement shall be recorded in the office of the Blaine County recorder prior to or in conjunction with recordation of the final plat. Minimum lot sizes in all cases shall be reversed frontage
			lot(s).
		Council	Standard #1 has been met. The addition project and readjustment of lot lines complies with the
		Findings	dimensional standards and requirement required in the T Zone.
			Standards #2-6 are not applicable as this application readjusts the boundaries of condominium
		16.04.040.G	unit 3.
	\boxtimes	16.04.040.G	G. Block Requirements: The length, width and shape of blocks within a proposed subdivision shall conform to the following requirements:
			1. No block shall be longer than one thousand two hundred feet (1,200'), nor less than
			four hundred feet (400') between the street intersections, and shall have sufficient depth to provide for two (2) tiers of lots.
			2. Blocks shall be laid out in such a manner as to comply with the lot requirements.
			3. The layout of blocks shall take into consideration the natural topography of the
			land to promote access within the subdivision and minimize cuts and fills for roads
			and minimize adverse impact on environment, watercourses and topographical
			features. A Except in the original Ketchum Toumeite, corner lets shall contain a building
			4. Except in the original Ketchum Townsite, corner lots shall contain a building envelope outside of a seventy five foot (75') radius from the intersection of the
			streets.
		Council	This application does not create a new block. This requirement is not applicable.
		Findings	
	\boxtimes	16.04.040.H	Street Improvement Requirements:
			1. The arrangement, character, extent, width, grade and location of all streets put in the proposed subdivision shall conform to the comprehensive plan and shall be considered in their
			relation to existing and planned streets, topography, public convenience and safety, and the
			proposed uses of the land;
			2. All streets shall be constructed to meet or exceed the criteria and standards set forth
			in chapter 12.04 of this code, and all other applicable ordinances, resolutions or regulations of
			the city or any other governmental entity having jurisdiction, now existing or adopted, amended or codified;
			3. Where a subdivision abuts or contains an existing or proposed arterial street, railroad or
			limited access highway right of way, the council may require a frontage street, planting strip, or
			similar design features;
			4. Streets may be required to provide access to adjoining lands and provide proper traffic
			circulation through existing or future neighborhoods; 5. Street grades shall not be less than three-tenths percent (0.3%) and not more than seven
			percent (7%) so as to provide safe movement of traffic and emergency vehicles in all weather
			and to provide for adequate drainage and snow plowing;
			6. In general, partial dedications shall not be permitted, however, the council may accept a
			partial street dedication when such a street forms a boundary of the proposed subdivision and
			is deemed necessary for the orderly development of the neighborhood, and provided the
			council finds it practical to require the dedication of the remainder of the right of way when the adjoining property is subdivided. When a partial street exists adjoining the proposed
			subdivision, the remainder of the right of way shall be dedicated;
			7. Dead end streets may be permitted only when such street terminates at the boundary of a
			subdivision and is necessary for the development of the subdivision or the future development
			of the adjacent property. When such a dead end street serves more than two (2) lots, a
			temporary turnaround easement shall be provided, which easement shall revert to the
			adjacent lots when the street is extended;
			8. A cul-de-sac, court or similar type street shall be permitted only when necessary to the development of the subdivision, and provided, that no such street shall have a maximum length
			greater than four hundred feet (400') from entrance to center of turnaround, and all cul-de-sacs

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				shall have a minimum turnaround radius of sixty feet (60') at the property line and not less than forty five feet (45') at the curb line;
				9. Streets shall be planned to intersect as nearly as possible at right angles, but in no event at
				less than seventy degrees (70°);
				10. Where any street deflects an angle of ten degrees (10°) or more, a connecting curve shall be
				required having a minimum centerline radius of three hundred feet (300') for arterial and
				collector streets, and one hundred twenty five feet (125') for minor streets; 11. Streets with centerline offsets of less than one hundred twenty five feet (125') shall be
				prohibited;
				12. A tangent of at least one hundred feet (100') long shall be introduced between reverse
				curves on arterial and collector streets;
				13. Proposed streets which are a continuation of an existing street shall be given the same
				names as the existing street. All new street names shall not duplicate or be confused with the
				names of existing streets within Blaine County, Idaho. The subdivider shall obtain approval of
				all street names within the proposed subdivision from the County Assessor's office before submitting same to council for preliminary plat approval;
				14. Street alignment design shall follow natural terrain contours to result in safe streets, usable
				lots, and minimum cuts and fills;
				15. Street patterns of residential areas shall be designed to create areas free of through traffic,
				but readily accessible to adjacent collector and arterial streets;
				16. Reserve planting strips controlling access to public streets shall be permitted under
				conditions specified and shown on the final plat, and all landscaping and irrigation systems shall be installed as required improvements by the subdivider;
				17. In general, the centerline of a street shall coincide with the centerline of the street right of
				way, and all crosswalk markings shall be installed by the subdivider as a required improvement;
				18. Street lighting shall be required consistent with adopted city standards and where
				designated shall be installed by the subdivider as a requirement improvement;
				19. Private streets may be allowed upon recommendation by the commission and approval by
				the Council. Private streets shall be constructed to meet the design standards specified in
				subsection H2 of this section and chapter 12.04 of this code; 20. Street signs shall be installed by the subdivider as a required improvement of a type and
				design approved by the Administrator and shall be consistent with the type and design of
				existing street signs elsewhere in the City;
				21. Whenever a proposed subdivision requires construction of a new bridge, or will create
				substantial additional traffic which will require construction of a new bridge or improvement of
				an existing bridge, such construction or improvement shall be a required improvement by the
				subdivider. Such construction or improvement shall be in accordance with adopted standard specifications;
				22. Sidewalks, curbs and gutters shall be required consistent with adopted city standards and
				where designated shall be a required improvement installed by the subdivider;
				23. Gates are prohibited on private roads and parking access/entranceways, private driveways
				accessing more than one single-family dwelling unit and one accessory dwelling unit, and public
				rights-of-way unless approved by the City Council; and
				24. No new public or private streets or flag lots associated with a proposed subdivision (land, planned unit development, townhouse, condominium) are permitted to be developed on
				parcels within the Avalanche Zone.
			Council	This standard is not applicable. This proposal does not create new street, private road, or bridge.
			Findings	
		\boxtimes	16.04.040.I	Alley Improvement Requirements: Alleys shall be provided in, commercial and light industrial
				zoning districts. The width of an alley shall be not less than twenty feet (20'). Alley intersections
				and sharp changes in alignment shall be avoided, but where necessary, corners shall be
				provided to permit safe vehicular movement. Dead end alleys shall be permitted only within the original Ketchum Townsite and only after due consideration of the interests of the owners
				of property adjacent to the dead-end alley including, but not limited to, the provision of fire
				protection, snow removal and trash collection services to such properties. Improvement of
				alleys shall be done by the subdivider as required improvement and in conformance with
				design standards specified in subsection H2 of this section.
			Council Findings	This standard is not applicable as this application expands the boundaries of condominium unit 3 to accommodate a new 87-square-foot addition. Alleys are not required within residential
			Findings	neighborhoods.
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\boxtimes		16.04.040.J	Required Easements: Easements, as set forth in this subsection, shall be required for location of utilities and other public services, to provide adequate pedestrian circulation and access to public waterways and lands.
			1. A public utility easement at least ten feet (10') in width shall be required within the street right-of-way boundaries of all private streets. A public utility easement at least five feet (5') in width shall be required within property boundaries adjacent to Warm Springs Road and within any other property boundary as determined by the City Engineer to be necessary for the provision of adequate public utilities.
			2. Where a subdivision contains or borders on a watercourse, drainageway, channel or stream, an easement shall be required of sufficient width to contain such watercourse and provide access for private maintenance and/or reconstruction of such watercourse.
			3. All subdivisions which border the Big Wood River, Trail Creek and Warm Springs Creek shall dedicate a ten foot (10') fish and nature study easement along the riverbank. Furthermore, the Council shall require, in appropriate areas, an easement providing access through the subdivision to the bank as a sportsman's access. These easement requirements are minimum standards, and in appropriate cases where a subdivision abuts a portion of the river adjacent to an existing pedestrian easement, the Council may require an extension of that easement along the portion of the riverbank which runs through the proposed subdivision.
			4. All subdivisions which border on the Big Wood River, Trail Creek and Warm Springs Creek shall dedicate a twenty five foot (25') scenic easement upon which no permanent structure shall be built in order to protect the natural vegetation and wildlife along the riverbank and to protect structures from damage or loss due to riverbank erosion.
			5. No ditch, pipe or structure for irrigation water or irrigation wastewater shall be constructed, rerouted or changed in the course of planning for or constructing required improvements within a proposed subdivision unless same has first been approved in writing by the ditch company or property owner holding the water rights. A written copy of such approval shall be filed as part of required improvement construction plans.
			6. Nonvehicular transportation system easements including pedestrian walkways, bike paths, equestrian paths, and similar easements shall be dedicated by the subdivider to provide an adequate nonvehicular transportation system throughout the City.
		Council Findings	Standard #1 has been met. The plat indicates the required 5-foot wide public utility easement. Standards #2-6 are not applicable.
		16.04.040.K	Sanitary Sewage Disposal Improvements: Central sanitary sewer systems shall be installed in all subdivisions and connected to the Ketchum sewage treatment system as a required improvement by the subdivider. Construction plans and specifications for central sanitary sewer extension shall be prepared by the subdivider and approved by the City Engineer, Council and Idaho Health Department prior to final plat approval. In the event that the sanitary sewage system of a subdivision cannot connect to the existing public sewage system, alternative provisions for sewage disposal in accordance with the requirements of the Idaho Department of Health and the Council may be constructed on a temporary basis until such time as connection to the public sewage system is possible. In considering such alternative provisions, the Council may require an increase in the minimum lot size and may impose any other reasonable requirements which it deems necessary to protect public health, safety and welfare.
		Council Findings	This standard is not applicable as this application expands the boundaries of a condominium unit to accommodate a new addition.
		16.04.040.L	Water System Improvements: A central domestic water distribution system shall be installed in all subdivisions by the subdivider as a required improvement. The subdivider shall also be required to locate and install an adequate number of fire hydrants within the proposed subdivision according to specifications and requirements of the City under the supervision of the Ketchum Fire Department and other regulatory agencies having jurisdiction. Furthermore, the central water system shall have sufficient flow for domestic use and adequate fire flow. All such water systems installed shall be looped extensions, and no dead end systems shall be permitted. All water systems shall be connected to the Municipal water system and shall meet

			Rating Bureau, District Sanitarian, Idaho State Public Utilities Commission, Idaho Department of Reclamation, and all requirements of the City.
		Council Findings	This standard is not applicable.
		16.04.040.M	Planting Strip Improvements: Planting strips shall be required improvements. When a predominantly residential subdivision is proposed for land adjoining incompatible uses or features such as highways, railroads, commercial or light industrial districts or off street parking areas, the subdivider shall provide planting strips to screen the view of such incompatible
	.	Findings	
		16.04.040.N	 Cuts, Fills, And Grading improvements: Proposed subdivisions shall be carefully planned to be compatible with natural topography, soil conditions, geology and hydrology of the site, as well as to minimize cuts, fills, alterations of topography, streams, drainage channels, and disruption of soils and vegetation. The design criteria shall include the following: A preliminary soil report prepared by a qualified engineer may be required by the commission and/or Council as part of the preliminary plat application. Preliminary grading plan prepared by a civil engineer shall be submitted as part of all preliminary plat applications. Such plan shall contain the following information: Proposed contours at a maximum of five foot (5') contour intervals. Cut and fill banks in pad elevations. Drainage patterns. A reas where trees and/or natural vegetation will be preserved. Location of all street and utility improvements including driveways to building envelopes. Any other information which may reasonably be required by the Administrator, commission or Council to adequately review the affect of the proposed improvements. Grading shall be designed to blend with natural landforms and to minimize the necessity of padding or terracing of building sites, excavation for foundations, and minimize the necessity of padding or terracing of building sites, excavation for foundations, and minimize the necessity of cuts and fills for streets and driveways. Areas within a subdivision which are not well suited for development because of existing soil conditions, steepness of slope, geology or hydrology shall be allocated for open space for the beenfit of future property owners within the subdivision. Where existing soils and vegetation are disrupted by subdivision development, provision shall be made by the subdivider for revegetation of disturbed areas with perennial vegetation sufficient to stabilize the soil upon comp
		Council	This standard is not applicable.

		16.04.040.0 Council	Drainage Improvements: The subdivider shall submit with the preliminary plat application such maps, profiles, and other data prepared by an engineer to indicate the proper drainage of the surface water to natural drainage courses or storm drains, existing or proposed. The location and width of the natural drainage courses shall be shown as an easement common to all owners within the subdivision and the City on the preliminary and final plat. All natural drainage courses shall be left undisturbed or be improved in a manner that will increase the operating efficiency of the channel without overloading its capacity. An adequate storm and surface drainage system shall be a required improvement in all subdivisions and shall be installed by the subdivider. Culverts shall be required where all water or drainage courses intersect with streets, driveways or improved public easements and shall extend across and under the entire improved width including shoulders. This standard is not applicable.
	_	Findings	
		16.04.040.P	Utilities: In addition to the terms mentioned in this section, all utilities including, but not limited to, electricity, natural gas, telephone and cable services shall be installed underground as a required improvement by the subdivider. Adequate provision for expansion of such services within the subdivision or to adjacent lands including installation of conduit pipe across and underneath streets shall be installed by the subdivider prior to construction of street improvements.
		Council Findings	This standard is not applicable.
		16.04.040.Q	Off Site Improvements: Where the off site impact of a proposed subdivision is found by the commission or Council to create substantial additional traffic, improvements to alleviate that impact may be required of the subdivider prior to final plat approval, including, but not limited to, bridges, intersections, roads, traffic control devices, water mains and facilities, and sewer mains and facilities.
		Council Findings	This standard is not applicable.
		16.04.040.R	Avalanche And Mountain Overlay: All improvements and plats (land, planned unit development, townhouse, condominium) created pursuant to this chapter shall comply with City of Ketchum Avalanche Zone District and Mountain Overlay Zoning District requirements as set forth in Title 17 of this Code.
		Council Findings	This standard is not applicable.
		16.04.040.S	Existing natural features which enhance the attractiveness of the subdivision and community, such as mature trees, watercourses, rock outcroppings, established shrub masses and historic areas, shall be preserved through design of the subdivision.
		Council Findings	This standard is not applicable.

CONCLUSIONS OF LAW

- 1. The City of Ketchum is a municipal corporation established in accordance with Article XII of the Constitution of the State of Idaho and Title 50 Idaho Code and is required and has exercised its authority pursuant to the Local Land Use Planning Act codified at Chapter 65 of Title 67 Idaho Code and pursuant to Chapters 3, 9 and 13 of Title 50 Idaho Code to enact the ordinances and regulations, which ordinances are codified in the Ketchum City Code ("KMC") and are identified in the Findings of Fact and which are herein restated as Conclusions of Law by this reference and which city ordinances govern the applicant's application for the development and use of the project site.
- 2. The Council has authority to hear the applicant's Lot Line Shift Application pursuant to Chapter 16.04 of Ketchum Code Title 16.
- 3. The City of Ketchum Planning Department provided adequate notice for the review of this application.
- 4. The Lot Line Shift (Readjustment of Lot Lines) application is governed under Sections 16.04.010, 16.04.020, 16.04.030, 16.04.060, and 16.04.070 of Ketchum Municipal Code Chapter 16.04.
- 5. As conditioned, the proposed Lot Line Shift meets the standards for approval under Title 16 of Ketchum Municipal Code.

DECISION

THEREFORE, the Ketchum City Council **approves** the Trail Creek Condominiums Unit 3A Lot Line Shift Application this Monday, November 16th, 2020 subject to the following conditions:

CONDITIONS OF APPROVAL

- 1. The amended plat mylar shall meet all conditions specified in Table 1: Findings Regarding Contents of Final Plat and Subdivision Design & Development Requirements.
- The amended subdivision plat shall meet all governing ordinances, requirements, and regulations of the Fire Department (2012 International Fire Code and local Fire Protection Ordinance No. 1125), Building Department (2012 International Building Code, the 2012 International Residential Code, and Title 15 of Ketchum Municipal Code), Utilities Department, Street Department (Title 12 of Ketchum Municipal Code), and the City Engineer.
- 3. The recorded plat shall show a minimum of two Blaine County Survey Control Monuments with ties to the property and an inverse between the two monuments. The Survey Control Monuments shall be clearly identified on the face of the map.
- 4. An electronic CAD file shall be submitted to the City of Ketchum prior to final plat signature by the City Clerk. The electronic CAD file shall be submitted to the Blaine County Recorder's office concurrent with the recording of the Plat containing the following minimum data:
 - a. Line work delineating all parcels and roadways on a CAD layer/level designated as "parcel";
 - b. Line work delineating all roadway centerlines on a CAD layer/level designated as "road"; and,
 - c. Line work that reflects the ties and inverses for the Survey Control Monuments shown on the face of the Plat shall be shown on a CAD layer/level designated as "control"; and,
 - d. All information within the electronic file shall be oriented and scaled to Grid per the Idaho State Plane Coordinate System, Central Zone, NAD1983 (1992), U.S. Survey Feet, using the Blaine County Survey Control Network. Electronic CAD files shall be submitted in a ".dwg", ".dgn" or ".shp" format and shall be submitted digitally to the City on a compact disc. When the endpoints of the lines submitted are indicated as coincidental with another line, the CAD line endpoints shall be separated by no greater than 0.0001 drawing units.

- 5. The Final Plat mylar shall contain all items required under Title 50, Chapter 13, Idaho Code as well as all items required pursuant to KMC §16.04.030J including certificates and signatures.
- 6. The applicant shall provide a copy of the recorded Final Plat to the Planning and Building Department for the official file on the application.

Findings of Fact **adopted** this 16th day of November 2020

Neil Bradshaw, Mayor

Katrin Sharp, Deputy City Clerk

Attachment B: Lot Line Shift Application Submittal



City of Ketchum Planning & Building





Lot Line Shift Application

Trail Creek CondoLL	5				
OWNER INFORMATION					
Owner Name: Ryan Hill & Rodney Hill					
Mailing Address: 82 B Surfside Ave., Surfside, CA 90743					
Phone:					
Email:					
PROJECT INFORMATION					
Name of Proposed Plat: Trail Creek Condominimums Amended: Block	2A: Unit 3-A				
Representative of Owner: Sean Flynn					
Phone: 208-788-1705					
Mailing Address: 317 North River Street, Hailey, ID 83333					
Email: sflynn@galena-engineering.com					
Legal Land Description: TRAIL CREEK CONDO AMENDED UNIT 3 BL	K 2 .19 SEC 18 4N 18E				
Project Address: 361 S Leadville Ave. 3					
Number of Lots: 1	Number of Units: 1				
Total Land Area in Square Feet: 1,074 S.F.	Current Zoning District: T - Tourist				
	Avalanche				
Easements to be Dedicated on the Final Plat (Describe Briefly):					
ATTACHMENTS					
Attachments Necessary to Complete Application:					
1. A copy of a current lot book guarantee and recorded dee	d to the subject property;				
One (1) copy of preliminary plat; and,					
3. A CD or email of an electronic (.pdf) of the plat.					

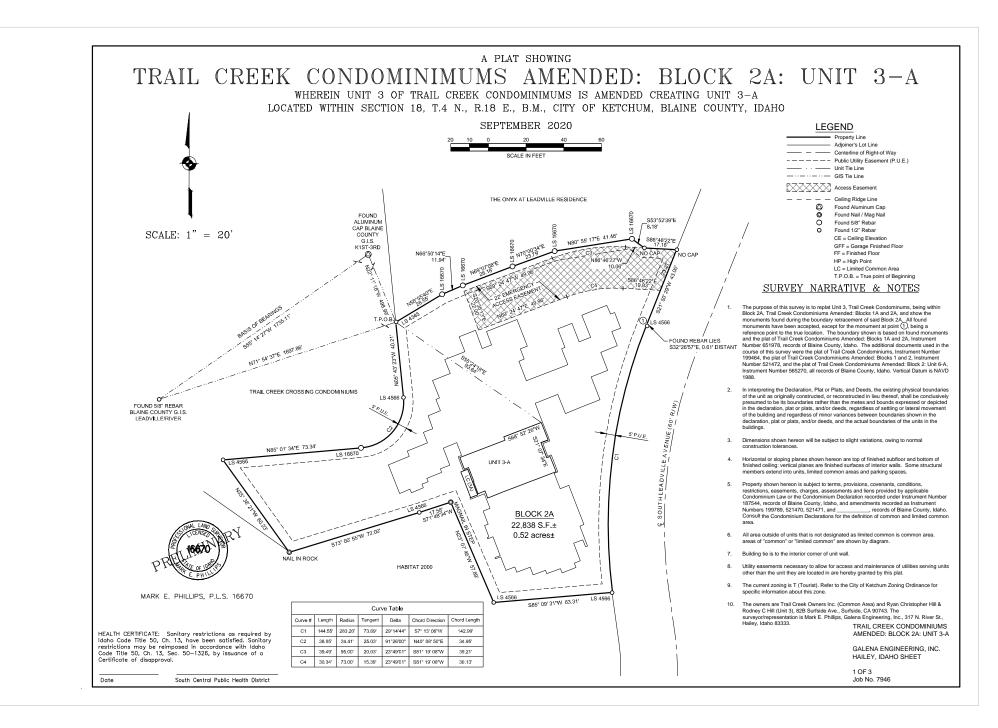
Applicant agrees in the event of a dispute concerning the interpretation or enforcement of the Lot Line Shift Application, in which the City of Ketchum is the prevailing party, to pay reasonable attorney fees, including attorney fees on appeal, and expenses of the City of Ketchum. I, the undersigned, certify that all information submitted with and upon this application form is true and accurate to the best of my knowledge and belief.

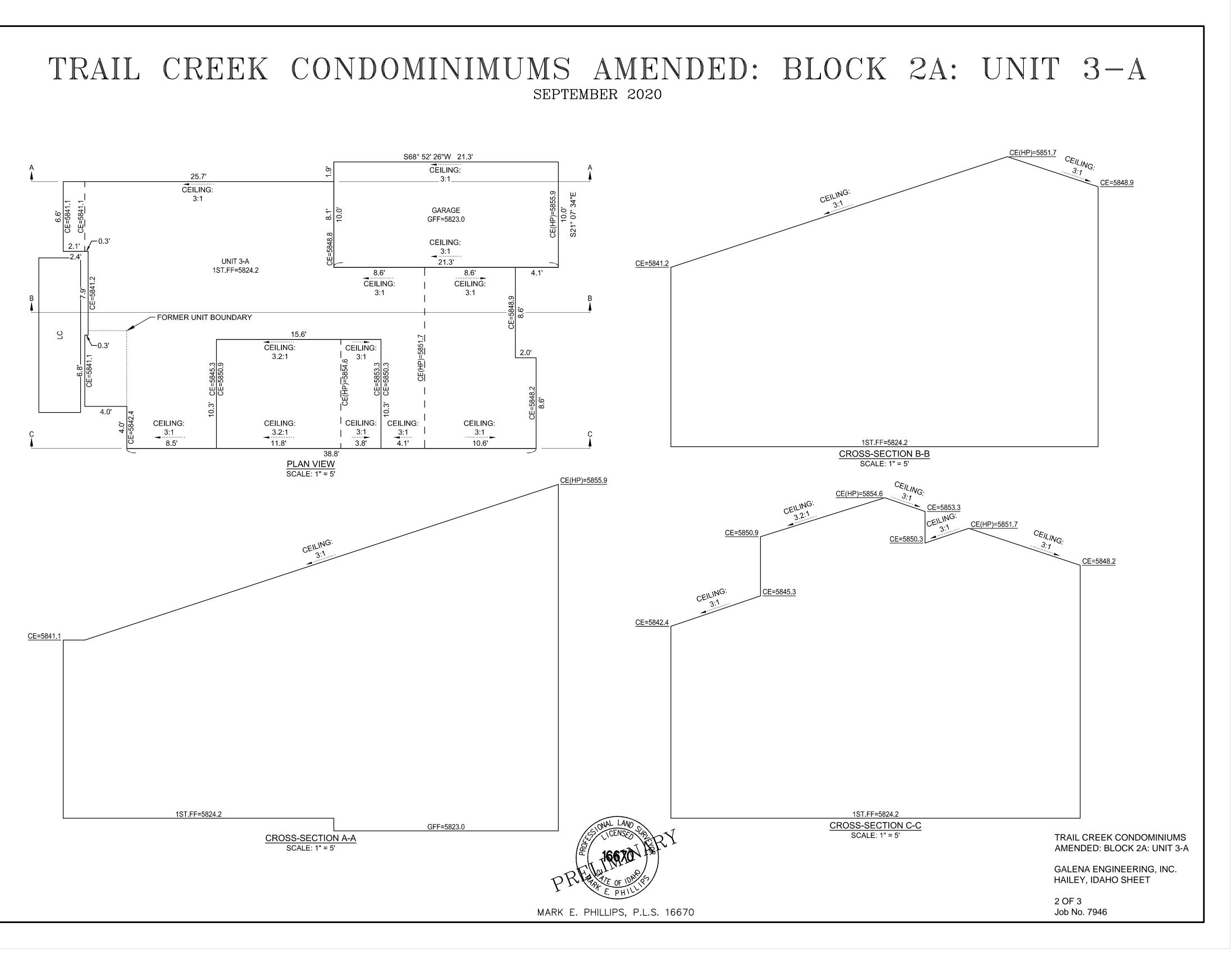
Sean Thy

Signature of Owner/Representative

09/28/2020

Date







T A TitleOne Company

Order Number: 19328069

Instrument # 659117 HAILEY, BLAINE, IDAHO 03-29-2019 3:04:07 PM No. of Pages: 1 Recorded for: TITLEONE - TWIN FALLS JOLYNN DRAGE Fee: \$15.00 Ex-Officio Recorder Deputy: GWB Electronically Recorded by Simplifile

Warranty Deed

For value received,

Robert M. Shields Jr., an unmarried man

the grantor, does hereby grant, bargain, sell, and convey unto

Ryan Christopher Hill, an unmarried man as to an undivided 50% interest and Rodney C. Hill, a married man, as his sole and separate property as to an undivided 50% interest, all as tenants in common

whose current address is 82 B Surfside Ave Surfside, CA 90743

the grantee, the following described premises, in Blaine County, Idaho, to wit:

Condominium Unit 3, Block 2, as shown on the Condominium Map for TRAIL CREEK CONDOMINIUMS, BLAINE COUNTY, IDAHO, as Instrument No. 199464, and as shown on TRAIL CREEK CONDOMINIUMS AMENDED: BLOCKS 1A AND 2A, BLAINE COUNTY, IDAHO, recorded as Instrument No. 651978, and as defined and described in that Condominium Declaration for TRAIL CREEK CONDOMINIUMS AMENDED, recorded as Instrument No. 521471, records of Blaine County, Idaho, and any amendments thereto.

To have and to hold the said premises, with their appurtenances unto the said Grantee, its heirs and assigns forever. And the said Grantor does hereby covenant to and with the said Grantee, that Grantor is the owner in fee simple of said premises; that they are free from all encumbrances except those to which this conveyance is expressly made subject and those made, suffered or done by the Grantee; and subject to all existing patent reservations, easements, right(s) of way, protective covenants, zoning ordinances, and applicable building codes, laws and regulations, general taxes and assessments, including irrigation and utility assessments (if any) for the current year, which are not due and payable, and that Grantor will warrant and defend the same from all lawful claims whatsoever. Whenever the context so requires, the singular number includes the plural.

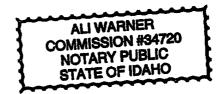
Dated: March 25, 20 ert M. Shields Jr.

State of Idaho, County of Blain, ss.

On this ______ day of March in the year of 2019, before me, the undersigned, a Notary Public in and for said State, personally appeared Robert M. Shields Jr., known or identified to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same.

Notary Public (etchum 1)

Residing In: (U+C+U+M+1)My Commission Expires: (3 + 1) + (3 + 2)



File Number: 19328069 Policy Number: 81306-216406853



Sun Valley Title Authorized Agent for: Commonwealth Land Title Insurance Company

SCHEDULE A

Name and Address of Title Insurance Company:

Commonwealth Land Title Insurance Company 601 Riverside Avenue, Building 5, 4th Floor Jacksonville, FL 32204

File Number: 19328069

Policy Number: 81306-216406853

Date of Policy: March 29, 2019 at 3:05PM

Amount of Insurance: \$579,500.00

Premium: \$1,835.00

Property Address Reference: 361 S Leadville Ave, Unit 3, Ketchum, ID 83340

- 1. Name of Insured: Ryan Christopher Hill and Rodney C. Hill
- 2. The estate or interest in the land that is insured by this policy is: Fee Simple
- 3. Title is vested in:

Ryan Christopher Hill, an unmarried man as to an undivided 50% interest and Rodney C. Hill, a married man, as his sole and separate property as to an undivided 50% interest, all as tenants in common

4. The Land referred to in this policy is described as follows: See Attached Schedule C

> Sun Valley Title By:

Nick Busdon, Authorized Signatory

SCHEDULE B

Exceptions from Coverage

File Number: 19328069 Policy Number: 81306-216406853

This policy does not insure against loss or damage, and the Company will not pay costs, attorneys' fees, or expenses that arise by reason of:

1. Rights or claims of parties in possession not shown by the public records.

2. Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land, and that is not shown by the Public Records.

3. Easements, or claims of easements, not shown by the public records.

4. Any lien, or right to a lien, for services, labor, or materials heretofore or hereafter furnished, imposed by law and not shown by the public records.

5. (a) Unpatented mining claims; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) water rights, claims to title to water, whether or not the matters excepted under (a), (b), or (c) are shown by the public records.

6. Taxes or special assessments which are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the public records. Proceedings by a public agency which may result in taxes or assessments, or notices to such proceedings whether or not shown by the records of such agency, or by the public records.

7. Taxes, including any assessments collected therewith, for the year 2019 which are a lien not yet due and payable.

8. Water and sewer charges, if any, for the City of Ketchum. Paid Current.

9. Liens, levies, and assessments of the Trail Creek Block 2 Owners' Association, Inc. Paid Current.

10. Easements, reservations, restrictions, and dedications as shown on the official plat of Trail Creek Condominiums.

11. Easements, reservations, restrictions, and dedications as shown on the official plat of Trail Creek Condominiums Amended: Blocks 1 and 2.

12. Easements, reservations, restrictions, and dedications as shown on the official plat of Trail Creek Condominiums Amended: Blocks 1A and 2A.

13. Reservations and exceptions in a United States Patent, and in the act authorizing the issuance thereof, recorded June 9, 1934 as Instrument No. 71042.

14. Right of way for ditches, tunnels, telephone, and distribution lines constructed by authority of the United States, as granted to the United States under the provisions of Section 58-604 Idaho Code.

15. An easement for the purpose shown below and rights incidental thereto as set forth in a document. Granted to: Idaho Power Company Purpose: Public Utilities Recorded: November 9, 1960 Instrument No.: 114752

16. Terms, Provisions, Covenants, Conditions, and Restrictions, and Easements provided by Condominium Declaration but omitting any covenants or restrictions, if any, to the extent that such covenants, conditions or restrictions violate 42 USC 3604 (c) or any other ordinance, statute or regulation. Recorded: June 13, 2001

Instrument No.: 521471

ALTA Owner's Policy (6/17/06)

File Number: 19328069 Policy Number: 81306-216406853

17. A Deed of Trust with a Condominium Rider and a Second Home Rider attached to secure an indebtedness in the amount shown below and any other obligations secured thereby:

Amount: \$463,600.00

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Trustor/Grantor: Ryan Christopher Hill, an unmarried man as to an undivided 50% interest and Rodney C Hill, a married man as his sole and separate property as to an undivided 50% interest as tenants in common

Trustee: Title One Corp dba Sun Valley Title

Beneficiary: Mortgage Electronic Registration Systems, Inc., acting solely as nominee for United American Mortgage Corporation

Dated: March 28, 2019

Recorded: March 29, 2019

Instrument No.: 659119

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SCHEDULE C Legal Description

Condominium Unit 3, Block 2, as shown on the Condominium Map for TRAIL CREEK CONDOMINIUMS, BLAINE COUNTY, IDAHO, as Instrument No. 199464, and as shown on TRAIL CREEK CONDOMINIUMS AMENDED: BLOCKS 1A AND 2A, BLAINE COUNTY, IDAHO, recorded as Instrument No. 651978, and as defined and described in that Condominium Declaration for TRAIL CREEK CONDOMINIUMS AMENDED, recorded as Instrument No. 521471, records of Blaine County, Idaho, and any amendments thereto.