



CITY OF KETCHUM, IDAHO CITY COUNCIL MEETING
Monday, November 02, 2020, 4:00 PM
480 East Avenue, North, Ketchum, Idaho

Minutes

Due to safety and COVID-19 physical distancing requirements, there will be limited public attendance at Ketchum City Council meetings. Members of the public may observe the meeting live on the City's website at <https://www.ketchumidaho.org/meetings> or observe the meeting live outside of the building.

If you would like to comment on a PUBLIC HEARING item, please submit your comment to participate@ketchumidaho.org by noon the day of the meeting. Comments will be provided to the City Council.

If you would like to phone in and provide comment on a PUBLIC HEARING item on the agenda, please dial the number below. You will be called upon for comment during that agenda item.

If you would like to provide comment on a PUBLIC HEARING item on the agenda in person, you may speak to the Council when called upon but must leave the room after speaking and observe the meeting outside City Hall.

Dial-in: +1 253 215 8782
Meeting ID: 934 6632 5797

- CALL TO ORDER: By Mayor Neil Bradshaw

Mayor Bradshaw called the meeting to order at 4:00pm.

- ROLL CALL

PRESENT

Mayor Neil Bradshaw
Council President Amanda Breen (Teleconference)
Councilor Michael David (Teleconference)
Councilor Courtney Hamilton
Councilor Jim Slanetz

ALSO PRESENT

City Administrator Jade Riley
City Attorney Matt Johnson
Director of Finance & Internal Services Grant Gager
Public Affairs & Administrative Services Manager Lisa Enourato

Planning & Building Director Suzanne Frick
Police Chief Jamie Shaw
Sheriff's Chief Deputy Will Fruehling
Fire Chief Bill McLaughlin
Director of Streets & Facilities Brian Christiansen (Teleconference)

- COMMUNICATIONS FROM MAYOR AND COUNCILORS

Mayor Bradshaw mentioned that the City has started "community conversations" with the public on Historic Preservation and that a joint public hearing with the Planning and Zoning Commission will be tentatively scheduled for November 19, 2020. The Mayor also commended staff on the 2020 National Association of Government Web Professionals award for the City's website.

Councilor Hamilton asked to hear an update on the City's process and timeline for Historic Preservation. Planning & Building Director Suzanne Frick provided an update and directed the public to the City's website for more information.

Council President Breen, Councilor Slanetz and Councilor David had no comments.

- CONSENT AGENDA: Note: **(ALL ACTION ITEMS)** The Council is asked to approve the following listed items by a single vote, except for any items that a Councilmember asks to be removed from the Consent Agenda and considered separately

1. Approval of Minutes: Regular Meeting October 19, 2020
2. Authorization and approval of the payroll register
3. Authorization and approval of the disbursement of funds from the City's treasury for the payment of bills in the total sum of \$591,635.59 as presented by the Treasurer
4. Authorization to approve Resolution #20-027 establishing the 2021 calendar for the City Council - Neil Bradshaw, Mayor
5. Authorization to approve Resolution #20-028 establishing 2021 Ketchum Planning & Zoning Commission Meeting Dates – Suzanne Frick, Director of Planning & Building
6. Recommendation to approve Alcohol Beverage License applications for Frenchman's Gulch and Paddles Up Poke - Grant Gager, Director of Finance & Internal Services
7. Recommendation to approve Encroachment Agreement #20551 at 425 N Canyon Run Blvd. - Suzanne Frick, Director of Planning and Building
8. Recommendation to approve Encroachment Agreement #20553 at 154 Irene Street - Suzanne Frick, Director of Planning and Building
9. Recommendation to approve Amendment No. 1 to Artist Loan Agreement #20480 with Rudi Broschovsky - Katrin Sharp, Deputy City Clerk
10. Recommendation to approve Contract #20555 for Emergency Medical Service with Blaine County Ambulance District - Bill McLaughlin, Fire Chief
11. Approval to award Second Option Year on Contract #20279 for Snow Removal Services – Juerg Stauffacher, Facilities Maintenance Supervisor

12. Approve Contract #20549 with Blaine County for FY 21 Law Enforcement Services - Jade Riley, City Administrator

Motion to approve consent agenda items #1-12.

Motion made by Councilor Hamilton, Seconded by Councilor Slanetz.

Voting Yea: Council President Breen, Councilor David, Councilor Hamilton, Councilor Slanetz

- PUBLIC HEARING

13. ACTION ITEM: Recommendation to approve Ordinance #1215 updating winter parking regulations - Jade Riley, City Administrator

Mayor Bradshaw introduced the item and described updates to the winter parking plan since the last City Council Meeting. Mayor Bradshaw opened the item for public comment.

Public Comment:

- Remington Novak – Voiced his support of providing overnight parking options for tenants of the KETCH buildings (in person).
- Matt Simmons – Expressed confusion around consolidated information about parking in Ketchum (phone).
- Pam Morris – Expressed concern that the proposed winter parking plan changed between Traffic Authority Meeting and City Council Meeting and caused confusion (phone).

Mayor Bradshaw closed public comment.

City Administrator Jade Riley provided an overview of the plan and highlighted changes made since the last City Council Meeting.

Councilor David mentioned the need for further clarification. It was reiterated that the primary towing area would be on 5th Street between Walnut and East Avenues. The secondary towing area would be the center aisle of 1st Avenue between 5th and 6th Streets. Councilor David noted that this is the second year of a pilot program to allow overnight winter parking and that, while education is required, it should result in less towing overall. He expressed his desire to have alternate side overnight parking available on the east side of town.

Council President Breen expressed her concern that towing to 1st Avenue was not discussed as an option during the Traffic Authority meeting and that it felt rushed.

Councilor Hamilton commented that she also found the proposal confusing but recognized the importance of updating the City's winter parking plan. She expressed concern over towing cars to spaces that are 2-hour parking, especially on 1st Avenue between 5th and 6th.

Councilor Slanetz agreed that being proactive on winter parking is a good idea. He also expressed concern over 1st Avenue between 5th and 6th as a towing area and proposed between 7th and 8th or 9th as an alternative.

Director of Streets & Facilities Brian Christiansen mentioned that it is much more efficient to have overnight parking and towing on the same block, rather than bifurcating it.

Councilor Hamilton commented that she was more concerned with where to put towed cars than with overnight parking. She also questioned having overnight parking on 1st Avenue between River Street and 1st Street when it is so close to the overnight parking in the Washington Street lot.

Councilor David reiterated that he would like to have 3 areas in town for overnight parking. He would like to see 5th Street be the primary area for towing. Councilor Slanetz agreed 5th Street should accommodate most of the towing.

Mayor Bradshaw recommended that we move the overnight parking and overflow towing to 2nd Avenue between 5th and 6th Street.

Councilor Hamilton showed support for that proposal, but expressed concern that those businesses haven't been notified. Mayor Bradshaw assured the Council that staff would reach out to any affected parties.

Motion to waive first and second readings and read by title only.

Motion made by Councilor Hamilton, Seconded by Councilor Slanetz.

Voting Yea: Council President Breen, Councilor David, Councilor Hamilton, Councilor Slanetz

Motion to approve Ordinance #1215.

Motion made by Councilor Hamilton, Seconded by Council President Breen

Voting Yea: Council President Breen, Councilor David, Councilor Hamilton, Councilor Slanetz

Councilor Hamilton read the title aloud.

- EXECUTIVE SESSION

14. Executive Session to Communicate with Legal Counsel on litigation pursuant to 74-206(1)(f)

Motion to enter executive session pursuant to Idaho Code 74-206(1)(f).

Motion made by Councilor Hamilton, Seconded by Councilor Slanetz.

Voting Yea: Council President Breen, Councilor David, Councilor Hamilton, Councilor Slanetz

- NEW BUSINESS (no public comment required)

15. ACTION ITEM: Review Staff Report and Make Determination with regard to the First Amendment to Amended and Restated Development Agreement with Trail Creek Fund, LLC to (1) declare if Trail Creek Fund LLC is in breach of its development agreement with the City and (2) direct staff to proceed to initiate communications and administrative work as necessary to prepare for immediate site restoration should Trail Creek Fund LLC not timely cure such breach - Jade Riley, City Administrator

Mayor Bradshaw introduced the item.

City Attorney Matt Johnson explained that the action item is in front of the Council because staff has reason to believe that the project's financing is no longer proven. It is up to Council to decide if there is a material breach or not.

Mayor Bradshaw clarified that Trail Creek Fund, LLC should be changed to Harriman Hotel, LLC.

Motion to declare Harriman Hotel, LLC in breach of its development agreement with the City.

Motion made by Council President Breen, Seconded by Councilor Slanetz.

Voting Yea: Council President Breen, Councilor David, Councilor Hamilton, Councilor Slanetz

16. ACTION ITEM: Update on COVID and potential amendments to Ketchum Health Order 20-05 - Jade Riley, City Administrator

Mayor Bradshaw introduced the item and asked Fire Chief Bill McLaughlin to provide an update.

Fire Chief McLaughlin mentioned that there has been an increase in COVID cases within the City of Ketchum. He clarified that the situation in Blaine County, overall, is not accelerating. He commented that the new Stage 3 Health Order issued by the State of Idaho may be causing some confusion.

Mayor Bradshaw stated that the new Health Order would align more with the State's health order.

Councilor Hamilton shared her concern that the State order does not require protocols, but rather suggests them. She likes the idea of matching the State order but making the protocols a requirement instead of a suggestion.

Mayor Bradshaw recommended an amendment to Section 2h of the Health Order.

Motion to approve Public Health Emergency Order No. 20-05, as amended by Mayor Bradshaw and Councilor Hamilton.

Motion made by Councilor Hamilton, Seconded by Council President Breen.

Voting Yea: Council President Breen, Councilor David, Councilor Hamilton, Councilor Slanetz

17. ACTION ITEM: Approval of Event Application for Festival of Trees - Lisa Enourato, Public Affairs & Administrative Services Manager

Mayor Bradshaw introduced the item and turned it over to Public Affairs & Administrative Services Manager Lisa Enourato. Lisa presented an overview of the event application to the City Council.

Councilor Hamilton clarified that the limiting factor is the 50-person maximum, as stated in the State of Idaho's Stage 3 Health Order.

Council President Breen stated that she was inclined to approve the application based on the changes that were made. Councilor David agreed.

Councilor Slanetz stated that he thought this could be a safe outdoor event.

Motion to approve Event Application for Festival of Trees.

Motion made by Councilor David, Seconded by Councilor Slanetz.

Voting Yea: Council President Breen, Councilor David, Councilor Hamilton, Councilor Slanetz

- ADJOURNMENT

Motion to adjourn at 6:12pm.

Motion made by Councilor Slanetz, Seconded by Councilor Hamilton.

Voting Yea: Council President Breen, Councilor David, Councilor Hamilton, Councilor Slanetz

Neil Bradshaw, Mayor

Katrin Sharp, Deputy City Clerk