



CITY OF KETCHUM  
MEETING MINUTES OF THE  
HISTORIC PRESERVATION COMMISSION  
Tuesday August 6, 2024

---

**CALL TO ORDER:**

Clyde Holt called to order at 4:33 p.m. *(00:00:15 in video)*

**Roll Call:**

Wendolyn Holland  
Jakub Galczynski  
Melissa Rivelo  
Clyde Holt  
Matthew McGraw

**Also Present:**

Morgan Landers – Director of Planning and Building  
Adam Crutcher – Associate Planner  
Trent Donat – City Clerk

**COMMUNICATIONS FROM THE COMMISSIONERS:** *(00:00:45 in video)*

- None

**CONSENT AGENDA:** *(00:00:50 in video)*

1. ACTION ITEM: Approval of the July 2, 2024 Minutes

**Motion made by Wendolyn Holland to approve the July 2, 2024 Minutes; Seconded by Matthew McGraw.** *(00:01:15 in video)*

**MOVER:** Wendolyn Holland

**SECONDER:** Matthew McGraw

**AYES:** Clyde Holt, Melissa Rivelo, Wendolyn Holland, Jakub Galczynski, & Matthew McGraw

**NAYS:** None

**RESULT: UNANIMOUSLY ADOPTED**

**PUBLIC HEARING:**

None

**NEW BUSINESS:** *(00:01:36 in video)*

2. Recommendation to review and discuss updates to approval criteria of applications as part of the Cohesive Ketchum: Land Use Regulations Update
  - Staff Presentation-Adam Crutcher, Associate Planner & Morgan Landers, Director of Planning & Building *(00:01:44 in video)*
  - Commission questions & direction for Staff and Staff Responses *(00:06:50 in video)*
3. Staff highlights & Updates *(01:15:20 in video)*

**ADJOURNMENT:** *(01:20:35 in video)*

Motion to adjourn the meeting at 5:53 p.m.

**MOVER:** Clyde Holt

**SECONDER:** Melissa Ravelo

**AYES:** Clyde Holt, Melissa Ravelo, Wendolyn Holland, Jakub Galczynski, & Matthew McGraw

**NAYS:** None

**RESULT: UNANIMOUSLY ADOPTED**

---

Clyde Holt  
Historic Preservation Commission Chairperson

---

Morgan Landers, Director Planning and Building  
City of Ketchum