

Date: 10/31/2025

Re: Historic Planning Commission Discussion Item 2026 Work Plan Discussion

Clyde Holt, Commission Chair, presented on October 6th an alternate structure to the roles of the Historic Commissioners. In addition to hearing applications and recommending policy as an entire hearing body the Chair is proposing that each Commissioner take a more proactive role in forwarding the responsibilities of the Historic Commission. Through having each commissioner leading a component of the historic commission responsibility we may be able to utilize members unique abilities and willingness to volunteer.

See Attachment I Historic Commission: Powers, duties and responsibilities.

1. Liaison with Planning Board and Council Comprehensive Plan and Code Update.

Remind policy makers of importance of Historic Preservation to tourism economy, Ketchum character and quality of life. Comprehensive Plan and Development Codes should reflect this.

2. Review and Update Current Building/Site List.

Recognize current owners for support of program. Promote/establish “plaquing” plan
Identifying structures and their historic significance.

Monitor and recommend methods to preserve, restore, maintain, and operate historic properties under City ownership and propose such properties for the National Registry.

3. Monitor New Site Qualification Studies.

Identify undesignated Building/Sites as Candidates for Inclusion on Ketchum’s Building/Site List. Promote goals of Commission to encourage property owner participation.

4. Interlocal Government/ Non-Profit Co-operation.

Communicate with State/Federal/Non-Profit Agencies to identify available “Grants,” contributions and other financial support;

Co-Ordinate County, Regional and State Programs promoting Historic Preservation.

From Planning and Building Work Plan:

- Historic Preservation Commission (HPC) Initiatives
 - Cohesive Ketchum (Phase 3) – Design Guidelines/Standards for additions/alterations of historic structures
- Education and outreach
 - *Goal: Update the city’s website or Project Ketchum with better information about the HPC by end of year 2025.*
 - *Goal: Conduct a minimum of one joint education event with the Community Library by December 2025. (Paige support)*
- Survey of Historic Assets
 - *Goal: Complete the update of historic assets by winter 2025/2026.*
 - Work includes the development of a community outreach plan, survey, and reporting of updated information