



Blaine County Housing Authority  
Wednesday, November 08, 2023, 12:00 PM  
111 N. First Ave., Suite 2P, Hailey, Idaho 83333

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## MEETING MINUTES

### PUBLIC PARTICIPATION INFORMATION

Public information on this meeting is posted outside City Hall.

**We welcome you to watch Board Meetings via live stream.**

You will find this option on our website at [www.ketchumidaho.org/meetings](http://www.ketchumidaho.org/meetings).

**If you would like to comment on a public hearing agenda item, please select the best option for your participation:**

- Join us via Zoom (please mute your device until called upon)  
**Join the Webinar:** <https://ketchumidaho-org.zoom.us/j/84283308917>  
Webinar ID: 842 8330 8917
- Address the Board in person at the Merriweather Building in Hailey, Suite 2P.
- Submit your comments in writing at [info@bcoha.org](mailto:info@bcoha.org) (*by 8am the day of the meeting*)

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**CALL TO ORDER:** By Board Chairman Keith Perry

**ROLL CALL:** Pursuant to Idaho Code Section 74-204(4), all agenda items are action items, and a vote may be taken on these items. (00:00:11 in video)

Keith Perry – Board Chair

Nate Hart – Vice Chair

Mason Frederickson – Treasurer

Jenni Rangle – Board Member

Sarah Seppa – Board Member

Carissa Connelly – Housing Director

**COMMUNICATIONS FROM BLAINE COUNTY HOUSING AUTHORITY BOARD:** Communications from the Board of Directors. (00:00:45 in video)

1. Public comments submitted.

Keith – Ana Torres to join next meeting after the commissioner vote (00:14:07 in video)

Mason – Banking Update (00:14:44 in video)

**COMMUNICATIONS FROM THE LIASONS:** Updates from the Liaisons on their jurisdictions (00:00:25 in video)

**CONSENT AGENDA:**

*ALL ACTION ITEMS - The Board is asked to approve the following listed items by a single vote, except for any items that a Councilmember asks to be removed from the Consent Agenda and considered separately. (00:02:18 in video)*

Item #3 pulled (Sarah Seppa): administrative correction to date (2024) and master lease of RV needs to be removed/updated.

1. Recommendation to approve minutes for October 11, 2023 – City Clerk Trent Donat
2. Recommendation to approve Treasurer's report and financials for October 2023 –Treasurer Shellie Gallagher
3. Recommendation to Update and Execute Contract for Services with City of Ketchum – Housing Director Carissa Connelly
4. Recommendation to Approve Accounting/Bookkeeping Services – Housing Director Carissa Connelly
5. Quarterly Compliance Update – Housing Director Carissa Connelly

**Motion to approve items # 3 (00:13:49 in video)**

**Mover:** Sarah

**Second:** Jenni

**Ayes:** All in favor

**UNANIMOUS**

**Motion to approve items # 1-2 and 4-5 (00:17:09 in video)**

**Mover:** Mason

**Second:** Nate

**Ayes:** All in favor

**UNANIMOUS**

**PUBLIC HEARING:**

**NEW BUSINESS:**

6. Guidance on Applying New Policies to Existing Leases – Housing Director Carissa Connelly (00:17:22 in video)
7. Recommendation to Approve Contract with NeuroMediation Group, LLC – Housing Director Carissa Connelly (00:25:05 in video)

**Motion to approve contract with NeuroMediation (00:30:04 and 39:17 in video)**

**Mover:** Sarah

**Second:** Mason

**Ayes:** All in favor

**UNANIMOUS**

8. Discuss Silvercreek Living Master Lease – Housing Director Carissa Connelly (00:39:46 in video)
9. Discussion on Process for Emergency Housing – Housing Director Carissa Connelly (01:10:54 in video)
10. Staffing Update – Housing Director Carissa Connelly (01:18:43 in video)

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

**Motion to adjourn (01:28:53 in video)**

**Mover:** Sarah

**Second:** Jenni

**Ayes:** All in favor

**UNANIMOUS**

**Respectfully submitted by:**

**Approved by:**

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Trent Donat  
City of Ketchum

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Keith Perry  
BCHA Chair