



City of Ketchum

### PROCUREMENT MEMO

Meeting Date:  Staff Member/Dept:

Agenda Item:

**Recommended Motion:**

I move to approve Purchase Order #23104 for a not to exceed amount of \$46,772.82 for the purchase of a 15 passenger 2021 Ford Transit Van.

**Summary of Procurement Process:**

Bidder	Bid Price
Kunes Country Ford Lincoln INC	\$46,772.82

Low Bid Contractor	Bid Price	Budget Account/Number
Kunes Country Ford Lincoln INC	\$46,772.82	03-4510-7115 & 03-4510-7120

**Background (if necessary):**

- First vehicle purchase for the Recreation Department in nearly 15 years
- Necessary safe, reliable transportation for year-round youth programming
- Funds exist due to combination of two budgeted CIP accounts
- Cost includes \$2,587 for extended warranty.

**Sustainability Impact:**

None. Electric vehicles were over twice the price for new.

**Attachments:**

1. Purchase Order # 23104
- 2.
- 3.



**CITY OF KETCHUM**  
 PO BOX 2315 \* 191 5TH ST. \* KETCHUM, ID 83340  
 Administration 208-726-3841 (fax) 208-726-8234

**PURCHASE ORDER**  
 BUDGETED ITEM? \_\_\_ Yes \_\_\_ No

**PURCHASE ORDER - NUMBER: 23104**

<b>To:</b> 6014 KUNES COUNTRY FORD LINCOLN INC 1234 E GENEVA ST PO BOX 546 DELAVAN WI 53115	<b>Ship to:</b> CITY OF KETCHUM PO BOX 2315 KETCHUM ID 83340
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P. O. Date	Created By	Requested By	Department	Req Number	Terms
06/02/2023	Shellie	Shellie		0	

Quantity	Description	Unit Price	Total
1.00	2021 FORD TRANSIT T-350 VAN PASSENGER 03-4510-7115	11,000.00	11,000.00
1.00	2021 FORD TRANSIT T-350 VAN PASSENGER 03-4510-7120	33,185.82	33,185.82
1.00	EXTENTED WARRANTY 03-4510-7120	2,587.00	2,587.00
SHIPPING & HANDLING			0.00
TOTAL PO AMOUNT			46,772.82

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 Authorized Signature