



City of Ketchum

PROCUREMENT MEMO

Meeting Date: Staff Member/Dept:

Agenda Item:

Recommended Motion:

"I move to approve Purchase Order #24005 with S. Erwin Excavation for Sewer Line Repair at 1007 Warm Springs Road in the estimated amount of \$5,738.00.

Summary of Procurement Process: Bids were solicited from the following contractors:

Bidder	Bid Price
S. Erwin Excavation	\$5,738.00
Canyon Excavation	No Bid
Joe's Backhoe	No Bid
Lunceford Excavation	No Bid

Low Bid Contractor	Bid Price	Budget Account/Number
S. Erwin Excavation	\$5,738.00	Collections O&M

Background (if necessary):

- Sewer main repair is necessary at the corner of Warm Springs Rd and 10th St to fix a section of pipe that has become misaligned, creating the potential for blockages or leaking.
- S. Erwin Excavation is the only contractor with the time available and, consequently, willingness to bid the project.
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Sustainability Impact:

None OR state impact here: None

Attachments:

- Purchase Order #24005
- S. Erwin Estimate #23-49
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CITY OF KETCHUM
 PO BOX 2315 * 191 5TH ST. * KETCHUM, ID 83340
 Administration 208-726-3841 (fax) 208-726-8234

PURCHASE ORDER
 BUDGETED ITEM? ___ Yes ___ No

PURCHASE ORDER - NUMBER: 24005

To: 2013 S. ERWIN EXCAVATION INC BOX 1112 BELLEVUE ID 83313	Ship to: CITY OF KETCHUM PO BOX 2315 KETCHUM ID 83340
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P. O. Date	Created By	Requested By	Department	Req Number	Terms
09/12/2023	BANCONA	BANCONA	Utilities/Wastewater	0	

Quantity	Description	Unit Price	Total
1.00	SEWER SERVICE REPAIR 65-4350-6900	5,738.00	5,738.00
	SHIPPING & HANDLING		0.00
	TOTAL PO AMOUNT		5,738.00

 Authorized Signature



Estimate

#23-49

Phone: (208)788-6346

Fax: (208)788-5732

Contractor Registration # RCE-29489

Customer:

City of Ketchum
P.O. Box 2315
Ketchum, ID 83340

Date: 8/21/2023

Estimator: Darren 208-309-2453

Project:

Sewer Department

DESCRIPTION	QTY	COST	TOTAL
Repair sewer service by the intersection of Warm Springs and 10th. Street Sewer Service Repair.		5,738.00	5,738.00
EXCLUSIONS: Ground water control. Cold weather protection. Rock excavation. Soil and erosion control. Removal or replacement of unstable materials. Traffic control. Import or placement topsoil. Final Grading.			
Sales Tax Exempt		0.00%	0.00

TOTAL	\$5,738.00
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1. This is a cost estimate based on information and/or plans provided to S. Erwin Excavation, Inc.
2. All estimate prices are subject to change after 30 days due to changes in materials and fuel prices.
3. No import or export except stated.
4. Final costs may vary according to on site changes and actual work performed and/or materials installed.
5. Final billing shall be based upon actual work performed and materials installed.
6. There may be a fuel surcharge on trucking if Diesel fuel prices exceed \$4.25/gallon.
7. There will be sales tax charged on items not previously taxed.

These specifications, prices and conditions are satisfactory and hereby accepted. S. Erwin Excavation, Inc. is authorized to perform job as specified.

Approved by Owner or Authorized Personnel _____