



City of Ketchum

March 21, 2022

Mayor Bradshaw and City Councilors
City of Ketchum
Ketchum, Idaho 83340

Mayor Bradshaw and City Councilors:

Recommendation to approve Purchase order #22070 For two mobile stage platforms.

Recommendation and Summary

Staff is recommending the council approve Purchase order #22070 with SICO America Inc. by adopting the following motion:

"I move to approve Purchase Order #22070 for an amount not to exceed \$6010.20.- with SICO America Inc. and authorize the mayor to sign the PO."

The reasons for the recommendation are as follows:

- This will replace two existing mobile stage platforms that are no longer safe.
- The current stage is over 20 years old and at the end of its useful life

Introduction and History

The City of Ketchum Facilities Maintenance Department supports events for the city of Ketchum. The stage pieces are mainly used for Ketchum alive and Ketchum's wagon days.

Analysis

The stage is budgeted for in the Street and Facilities 2022 CIP.

Sustainability Impact

The new stage platforms are built to today's standards and will provide Safe usage for the next decade.

Financial Impact

The equipment will be funded from the 2021 CIP budget

Attachments

- Attachment A: Purchase order #22070
- Attachment B: SICO America Inc. quote



CITY OF KETCHUM
 PO BOX 2315 * 480 EAST AVE. * KETCHUM, ID 83340
 Administration 208-726-3841 (fax) 208-726-8234

PURCHASE ORDER
 BUDGETED ITEM? ___ Yes ___ No

PURCHASE ORDER - NUMBER: 22070

To: 5778 SICO 7525 CAHILL RD MINNEAPOLIS MN 55439	Ship to: CITY OF KETCHUM PO BOX 2315 KETCHUM ID 83340
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P. O. Date	Created By	Requested By	Department	Req Number	Terms
03/11/2022	kchoma	kchoma		0	

Quantity	Description	Unit Price	Total
2.00	1800 SINGLE HEIGHT BLK TUFFDECK 03-4194-7140	3,005.10	6,010.20
	SHIPPING & HANDLING		0.00
	TOTAL PO AMOUNT		6,010.20

 Authorized Signature



SICO America Inc. 7525 Cahill Road, Minneapolis, MN 55439

QUOTATION

Date: 03/10/22

Quote Number: 00115840

Prepared by:

Bryan Tate - Leisure Inside Sales Representative
btate@sicoinc.com
Phone: (952) 829-5182 / Fax: (952) 941-6688

In lieu of a purchase order, please sign/date above after reviewing our legal terms

Bill To:

Juerg Stauffacher
City of Ketchum
PO Box 2315
Ketchum, ID 83340

Ship To:

City of Ketchum
200 10th Street
Ketchum, ID 83340

Phone: (208) 720-0456 / Fax:

Final Destination: USA

Email: jstauffacher@ketchumidaho.org

Part Number	Description	Qty	Unit Price	Total Price
1881-616B-01	6' X 8' X 16" 1800 Single Height black Tuffdeck stage	1	\$2,462.00	\$2,462.00
SURCHARGE-EXP	Due to the extreme volatility the global pandemic is having on freight and raw material costs across all commodities we are implementing a 5% product surcharge	1	\$123.10	\$123.10

Subtotal: \$2,585.10

Tax: \$0.00

Estimated Shipping: \$420.00

Grand Total USD: \$3,005.10

EXCLUDES applicable Sales Tax

03-4194-7140



SICO America Inc. 7525 Cahill Road, Minneapolis, MN 55439

QUOTATION

Date: 03/10/22

Quote Number: 00115840

DELIVERY INFORMATION TO DETERMINE ACCURATE FREIGHT CHARGES:

THIS INFORMATION IS REQUIRED FOR ALL FREIGHT ESTIMATES. ANSWERS PROVIDED MAY RESULT IN ADDITIONAL CHARGES.

	YES	NO
1. Is location accessible to a 53' trailer and is there adequate space for the truck to access the site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. If no dock is available will you need a ramp or lift gate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is the trucker dropping off partial shipments at one or more addresses? If YES, please explain:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Is inside delivery required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Will there be a specific date required for delivery on the BOL?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Is there a definite time needed at delivery point?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Is the carrier to call before delivery or call for delivery appointment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will you need assistance unloading the trailer?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Additional Comments or Information Regarding Delivery: MN=\$420 via ABF w lift gate 297lbs		

NOTE:

All orders will ship FOB ORIGIN, PREPAID & ADD. Actual freight amount at time of shipment will be invoiced. All table orders for 5 units and under will be crated and a \$75.00 per order crating charge added to the invoice.



LEGAL TERMS AND CONDITIONS

PRICE: Quoted Pricing in U.S. Dollars, EX WORKS/F.O.B. Factory.

COMMENTS: The prices in this quote are valid for 10 days from the date of this quote. We reserve the right to correct any material errors contained herein. Quote EXCLUDES applicable sales tax and freight, unless otherwise quoted. For orders shipping outside of the U.S., this quote EXCLUDES applicable taxes, custom duties, detention, demurrage, and clearing costs. This must be coordinated with your broker. SICO will provide appropriate export documentation. It is the responsibility of the forwarder and/or customs broker to file the appropriate documentation for importation and clearance.

FREIGHT: *For U.S. shipments only:* any estimated freight is to destination ONLY; it does not include additional delivery equipment, i.e., lift gate, inside delivery, set-up or packing materials disposal, etc. If delivery equipment is required for delivery, additional charges will apply. *Freight prices are subject to change based on actual shipping charges. For shipments outside the U.S. estimated freight will be provided upon request to forwarder, port, or destination.*

TERMS: Net 30 days with approved credit for orders being delivered in the U.S. Advance Payment for orders being delivered outside the U.S.

STANDARD PRODUCTS: SICO standard products are produced to fulfill specific order requests, therefore, no standard product will be accepted for return unless a SICO America, Inc. representative provides written consent and the customer approves and returns the "SICO Material Authorization Request" form.

Standard products that will be given consideration for return must meet the following conditions:

- Not older than 60 days from the shipment date
- The standard product(s) must never have been used
- The standard product(s) must be able to be returned in their original packaging material

In addition the following applies if consent is provided for the return of standard product(s):

- A 25% handling fee will be charged on all returns
- The customer is accountable for the cost of freight "there and back" to the specified SICO America, Inc. location
- If the standard product(s) is damaged when received by SICO America, Inc. the customer will not receive any credit for the standard product(s) returned.

NON-STANDARD PRODUCTS: Non-standard product(s) are not accepted for return under any conditions.

TRANSPORTATION RESPONSIBILITY: SICO products are shipped *EX WORKS/F.O.B.* factory, from Minneapolis, Minnesota; Conway, Arkansas; Belleville, Wisconsin; or drop shipped directly from a SICO supplier. This means that the buyer, and not the seller, owns the goods and carries all the risk of loss or damage after the goods leave the factory. It is the buyer's responsibility to inspect the shipment upon delivery before accepting delivery in good condition. Any damage, visible or concealed, must be noted on the carrier's delivery receipt in the presence of the driver. This should be done before signing the bill of lading accepting the goods in good condition. The customer is responsible for filing freight claims. SICO will assist in filing loss or damage claims upon receipt of proper documents, but cannot be responsible for the actual collection of claims or replacement of the order.

DELIVERY: SICO assumes no liability for damages on account of delay in delivery resulting from any cause whatsoever beyond its reasonable control. If requested, SICO will ship orders in quantity uncartoned by furniture van. The additional cost will be charged to the customer. SICO reserves the right to ship by van at its own discretion.

NOTE: All quotations and agreements are contingent upon absence of strikes, accidents, fires, availability of materials and all other causes beyond our control. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance. Typographical errors are subject to correction. Conditions not specifically herein shall be governed by established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the seller.

GUARDRAILS: This safety feature is necessary for use with all SICO stages and risers.

THANK YOU. WE LOOK FORWARD TO SERVING YOU.