



City of Ketchum

PROCUREMENT MEMO

Meeting Date: 4/3/2023 Staff Member/Dept: Juerg Stauffacher/Facilities Maintenance

Agenda Item: Recommendation to approve contract for services with Sawtooth Wood Products

Recommended Motion:

I move to approve Contract #23080 with Sawtooth Wood Products for replacing the softball field fence.

Summary of Procurement Process:

Bidder	Bid Price
Sawtooth Wood Products, Bellevue	\$24,000
Country boy Excavation, Shoshone	No answer
Anvil, Boise	No longer servicing the Wood River Valley

Low Bid Contractor	Bid Price	Budget Account/Number
Sawtooth Wood products	\$24,000	CIP 03-4194-7125

Background (if necessary):

- The fence is over 30 years old, falling apart and no longer safe
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Sustainability Impact:

None OR state impact here: None

Attachments:

- Sawtooth Wood products quote
- Purchase order #23080
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# PROPOSAL SAWTOOTH

— WOOD PRODUCTS & EQUIPMENT —  
Pride in Workmanship

Contractor # RCE-45774  
775 S Main St  
Bellevue, ID 83313  
Phone (208) 788-4705  
www.logproducts.com

Quote # Q000004948  
DATE: October 4, 2022

<b>Submitted To:</b> CITY OF KETCHUM P.O. BOX 2315 KETCHUM, ID 83340	<b>For:</b> Juerg Stauffacher <b>Project or Service Description:</b> New Chain link Fence <b>Job Name:</b> Ball Field by STEAM School <b>Job Location:</b> Ernest Hemmingway STEAM School <b>Phone:</b> (208) 726-3841 <b>E-mail:</b> jstauffacher@ketchumidaho.org
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Architect:

Date of Plans:

We hereby submit specifications and estimates for:	AMOUNT
<p style="text-align: center;"><b>**Outfield fence replacement by Ernest Hemmingway STEAM School**</b></p> <p>Install approximately 360' of 6' tall chain link fence where the existing fence sits. The fence will follow the curvature of the old fence. The fence posts will be 2 3/8 in diameter, the top rail and chain link sections will have the same protective cover as the Atkinson ballfield that was replaced earlier this summer.</p> <p>*This quote is based on the city removing the old outfield fence.</p>	\$24,000.00
<b>TOTAL</b>	<b>\$24,000.00</b>

Payment to be made as follows:

**REGARDING FENCE INSTALLATIONS:** Please do not water lawn 2-3 days prior to fence installation. Owner is responsible for designating fence location. Sawtooth Wood Products is not responsible for damage to underground sprinkler pipe. Owner to secure building permit when applicable.

If you have any questions concerning this proposal, contact me at (208) 788-4705

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above this proposal. Our workers are fully covered by Workman's Compensation Insurance

NOTE: This proposal may be withdrawn by us if not accepted within 21 days.

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

**Photo Release Disclosure:** Sawtooth Wood Products & Equipment ("SWP") may take and use before, during and after photographs and/or install a time-lapse camera taking pictures of the project at your residence. All photographs taken and/or time-lapse videos made by SWP will become the property of SWP. Your participation is voluntary, and you will receive no financial compensation. SWP has the right to edit, alter, exhibit, publish or distribute these photos for purposes of publicizing SWP or for any other lawful purpose. SWP's intention is to upload these images on its Facebook page, website or any other lawful social media outlet. Note: SWP will not share any personal information.

If you prefer to opt out of social media posts ONLY, please notify the company in writing or by email.



**CITY OF KETCHUM**  
 PO BOX 2315 \* 191 5TH ST. \* KETCHUM, ID 83340  
 Administration 208-726-3841 (fax) 208-726-8234

**PURCHASE ORDER**  
 BUDGETED ITEM?  Yes  No

**PURCHASE ORDER - NUMBER: 23080**

<b>To:</b> 3725 SAWTOOTH WOOD PRODUCTS, INC. 775 S. MAIN STREET BELLEVUE ID 83313	<b>Ship to:</b> CITY OF KETCHUM PO BOX 2315 KETCHUM ID 83340
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P. O. Date	Created By	Requested By	Department	Req Number	Terms
03/28/2023	bancona	bancona	Facilities Maintenance	0	

Quantity	Description	Unit Price	Total
1.00	SOFTBALL FIELD FENCE REPLACEMENT 03-4194-7125	24,000.00	24,000.00
	SHIPPING & HANDLING		0.00
	TOTAL PO AMOUNT		24,000.00

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 Authorized Signature