



City of Ketchum

### PROCUREMENT MEMO

Meeting Date:  Staff Member/Dept:

Agenda Item:

**Recommended Motion:**

"I move to approve Purchase Order #24081 for a not to exceed amount of \$37,054.94 for the purchase of a John Deere micro excavator."

**Summary of Procurement Process:**

Bidder	Bid Price
Coastline Equipment Inc. (Sourcewell pricing)	\$37054.94
No other bids were solicited as the item is on Sourcewell contract as allowed by Idaho law.	

Low Bid Contractor	Bid Price	Budget Account/Number
Coastline Equipment Inc.	\$37,054.94	CIP 03-4194-7110

**Background (if necessary):**

- This purchase would substitute the request for a new vehicle (\$35,000) as approved in the Capital Improvement Plan
- The Facilities Maintenance Department is maintaining all the city's irrigation systems
- The new micro excavator will speed up future repairs

**Sustainability Impact:**

None OR state impact here:

**Attachments:**

1. Coastline Equipment Inc. quote
2. Purchase order #24081
- 3.



Quote Id: 30754222

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Prepared For:  
**CITY OF KETCHUM**

Prepared By: **JORDAN JOHNSTONE**

Coastline Equipment Company  
26 E 300 S  
Jerome, ID 83338

Tel: 208-324-2900

Fax: 208-324-3212

Email: [jordan.johnstone@coastlineequipment.com](mailto:jordan.johnstone@coastlineequipment.com)

Offer Expires: 30 April 2024

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*Confidential*

Quote Id: 30754222

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CITY OF KETCHUM  
PO BOX 2315  
KETCHUM, ID 83340

We would like to take this opportunity to thank you for your recent interest in John Deere machinery.

It has been a pleasure serving you, and it is our hope that we may continue to assist you with your equipment needs now and in the future. Please be sure to call on us whenever we can be of further service. We will always do everything possible to merit the confidence you have shown in our company and the products we represent.

Sincerely,

JORDAN JOHNSTONE  
208-324-2900  
Coastline Equipment Company



**Quote Summary**

**Prepared For:**  
CITY OF KETCHUM  
PO BOX 2315  
KETCHUM, ID 83340  
Business: 208-726-3841

**Prepared By:**  
JORDAN JOHNSTONE  
Coastline Equipment Company  
26 E 300 S  
Jerome, ID 83338  
Phone: 208-324-2900  
jordan.johnstone@coastlineequipment.com

Quoted with Sourcewell Program ID ULNB1871  
Includes 2 year or 2,000 hour Basic Warranty, 18" bucket, 24" bucket, and thumb installed.

**Quote Id:** 30754222

**Expiration Date:** 30 April 2024

<b>Equipment Summary</b>	<b>Qty</b>	<b>Extended</b>
2023 JOHN DEERE 17G Compact Excavator - 1FF017GXAPK234150	1	
John Deere Extended Warranty-5 Year or 2,000 Hour Powertrain/ Hydraulic Warranty	1	
<b>Equipment Total</b>		<b>\$ 37,054.94</b>

<b>Quote Summary</b>	
Equipment Total	\$ 37,054.94
SubTotal	\$ 37,054.94
Total	\$ 37,054.94
Balance Due	\$ 37,054.94

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_



# Selling Equipment

Quote Id: 30754222

Customer: CITY OF KETCHUM

## 2023 JOHN DEERE 17G Compact Excavator - 1FF017GXAPK234150

Hours: 2  
Stock Number: 108594

Code	Description	Qty
0010FF	2023 JOHN DEERE 17G COMPACT EXCAVATOR	1
<b>Standard Options - Per Unit</b>		
AT451118	HYDRAULIC THUMB F/17 108253 OPT COST ON 108594	1
<b>Service Agreements</b>		
	John Deere Extended Warranty - 5 Year or 2,000 Hour Powertrain/ Hydraulic Warranty	
<b>Other Charges</b>		
	Setup	1
	MISC	1



**CITY OF KETCHUM**  
 PO BOX 2315 \* 191 5TH ST. \* KETCHUM, ID 83340  
 Administration 208-726-3841 (fax) 208-726-8234

**PURCHASE ORDER**  
 BUDGETED ITEM?  Yes  No

**PURCHASE ORDER - NUMBER: 24081**

<b>To:</b> 5212 COASTLINE EQUIPMENT INC. 26 E 300 S JEROME ID 83338	<b>Ship to:</b> CITY OF KETCHUM PO BOX 2315 KETCHUM ID 83340
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P. O. Date	Created By	Requested By	Department	Req Number	Terms
04/18/2024	BANCONA	BANCONA	Facilities Maintenance	0	

Quantity	Description	Unit Price	Total
1.00	2023 JOHNDEERE 17G COMPACT EXCAVATO 03-4194-7110	35,000.00	35,000.00
1.00	2023 JOHNDEERE 17G COMPACT EXCAVATO 01-4194-6950	2,054.94	2,054.94
	SHIPPING & HANDLING		0.00
	<b>TOTAL PO AMOUNT</b>		<b>37,054.94</b>

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 Authorized Signature