



City of Ketchum

PROCUREMENT MEMO

Meeting Date: 10/2/2023 Staff Member/Dept: Juerg Stauffacher

Agenda Item: Recommendation to Approve Purchase Order #24014

Recommended Motion:

I move to approve Contract #24014 with Sun Seal LLC. for repairing and sealing the driveway and parking lot at Lift tower lodge.

Summary of Procurement Process:

Bidder	Bid Price
Sun Seal LLC.	\$8999.96
Anderson	No answer

Low Bid Contractor	Bid Price	Budget Account/Number
Sun Seal LLC.	\$8,999.96	54-4410-4250

Background (if necessary):

- The driveway and parking lot at Lift tower lodge need winter damage and potholes repaired.
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Sustainability Impact:

None OR state impact here:

Attachments:

- Sun Seal LLC. quote
- Purchase order #24014
-

Sunseal, LLC
 PO Box 4257
 Ketchum, ID 83340
 (208) 726-3115
 jeff@sunsealketchum.com

Estimate

Date	Estimate #
9/14/2023	2201

Name / Address
Brian Schroeder

Project

Description	Qty	Rate	Total
Striping - Linear Feet	298	1.25	372.50
Handicap Paths	2	55.00	110.00
Triangle Spot	1	35.00	35.00
Layout		110.00	110.00
Sealcoat - Remove existing lines	150	0.27	40.50
Blowing/Sweeping	2	55.00	110.00
Rear Parking			
Striping - Linear Feet	200	1.25	250.00
Sealcoat - Heavy Coat of sealcoat to entire area. Square Feet	13,048	0.27	3,522.96
Crack Fill - Thoroughly Clean & Fill crack with Hot Crack Filler. Linear Feet to entire parking	1,588	1.25	1,985.00
Patching - Cut & Patching		1,250.00	1,250.00
A form of liquid asphalt for alligator cracks	3	148.00	444.00
Labor for Application	2	55.00	110.00
Blowing/Sweeping	12	55.00	660.00

If you accept this estimate please sign and return.

Total \$8,999.96

This is an estimate only. Invoicing will reflect actual work performed.



CITY OF KETCHUM
 PO BOX 2315 * 191 5TH ST. * KETCHUM, ID 83340
 Administration 208-726-3841 (fax) 208-726-8234

PURCHASE ORDER
 BUDGETED ITEM? Yes No

PURCHASE ORDER - NUMBER: 24014

To: 4024 SUNSEAL, LTD BOX 4257 KETCHUM ID 83340	Ship to: CITY OF KETCHUM PO BOX 2315 KETCHUM ID 83340
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P. O. Date	Created By	Requested By	Department	Req Number	Terms
10/01/2023	KCHOMA	KCHOMA		0	

Quantity	Description	Unit Price	Total
1.00	LIFT TOWER LODGE PARKING LOT REPAIR 54-4410-4250	8,999.96	8,999.96
	SHIPPING & HANDLING		0.00
	TOTAL PO AMOUNT		8,999.96

 Authorized Signature