



CITY OF KETCHUM  
MEETING MINUTES OF THE  
HISTORIC PRESERVATION COMMISSION  
Tuesday, November 7, 2023

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**CALL TO ORDER:**

Spencer Cordovano called to order at 4:30 p.m. *(00:00:11 in video)*

**Roll Call:**

Wendolyn Holland  
Rick Reynolds  
Spencer Cordovano  
Jakub Galczynski

**Also Present:**

Morgan Landers – Director of Planning and Building  
Jade Riley – City Administrator  
Adam Crutcher – Associate Planner  
Abby Rivin – Senior Planner  
Paige Nied – Associate Planner  
Heather Nicolai – Planning Technician/Office Administrator

**COMMUNICATIONS FROM THE COMMISSIONERS:**

Spencer conversation with members of the public regarding the October 17<sup>th</sup> meeting where we denied the application to demolish/alter/relocate a historic structure. Some members of the public were concerned about the fees involved in submitting an appeal. The City informed me that those fees primarily go to attorney fees. There were also concerns about the City potentially taking a property. *(00:00:30 in video)*

**CONSENT AGENDA:**

1. **ACTION ITEM:** Approval of the October 17, 2023 Minutes *(00:01:30 in video)*

**Motion made by Wendolyn Holland to approve the October 7, 2023 Minutes; Seconded by Rick Reynolds. *(00:02:46 in video)***

**MOVER:** Wendolyn Holland

**SECONDER:** Rick Reynolds

**AYES:** Wendolyn Holland, Spencer Cordovano, Jakub Galczynski & Rick Reynolds.

**NAYS:** None

**RESULT: UNANIMOUSLY ADOPED**

2. **ACTION ITEM:** Recommendation to review and approve the Findings of Fact, Conclusions of Law and Decision for the 180 N Leadville Relocation Request to Demolish a Historic Structure Application. *(00:03:02 in video)*

**Motion made by Wendolyn Holland to approve the Findings of Fact, Conclusions of Law and Decision for the 180 N Leadville Relocation Request to Demolish a Historic Structure Application.; Seconded by Jakub Galczynski. *(00:00:46 in video)***

**MOVER:** Wendolyn Holland

**SECONDER:** Jakub Galczynski

**AYES:** Wendolyn Holland, Spencer Cordovano, Jakub Galczynski & Rick Reynolds.

**NAYS:** None

**RESULT: UNANIMOUSLY ADOPED**

**PUBLIC HEARING:**

- **None *(00:03:24 in video)* 434**

**NEW BUSINESS:**

3. Main Street Reconstruction and Listed Historic Structures Discussion *(00:03:30 in video)*
  - Morgan Landers-Director of Planning & Building, Introductions *(00:04:15 in video)*
  - Jade Riley-City Administrator, Presentation *(00:04:57 in video)*
  - Commissioners' questions *(00:09:10 in video)*
  - Morgan Landers-Director of Planning & Building – presentation & Commissioner questions *(00:09:52 in video)*
  - Jade Riley City Administrator, Presentation *(00:23:13 in video)*
  - Commission comments, questions, and Staff responses. *(00:25:45 in video)*
4. 2024 HPC work plan, grant, and GIS discussion *(00:40:35 in video)*
  - Morgan Landers-Director of Planning & Building – overview & updates *(00:40:35 in video)* 511
  - Commission Questions & Comments *(00:43:25 in video)*
  - Adam Crutcher – Associate Planner – update on survey discussion *(00:45:24 in video)*
  - Paige Nied – Associate Planner – update on survey grant application *(00:47:35 in video)*
  - Morgan Landers-Director of Planning & Building – additional details regarding the survey grant application *(00:50:14 in video)*
  - Commission comments, questions, and Staff responses. *(00:55:03 in video)*
  - Adam Crutcher – Associate Planner – GIS discussion *(01:10:38 in video)*
  - Commission comments, questions, and Staff responses. *(01:16:40 in video)*

**ADJOURNMENT:** *(01:24:59 in video)*

Motion to adjourn the meeting at 5:55 p.m.

**MOVER:** Wendolyn Holland

**SECONDER:** Rick Reynolds

**AYES:** Wendolyn Holland, Spencer Cordovano, Jakub Galczynski & Rick Reynolds.

**NAYS:** None

**RESULT: UNANIMOUSLY ADOPED**

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Spencer Cordovano, Chairperson  
Historic Preservation Commission

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Morgan Landers, Director Planning and Building  
City of Ketchum