

January 19, 2021

Mayor Bradshaw and City Councilors City of Ketchum Ketchum, Idaho

Mayor Bradshaw and City Councilors:

Consideration and Approval of Special Event REVEL Sun Valley Limited Edition Marathon & Half

Recommendation and Summary

This report includes the special event application, COVID Precaution Plan, Proposed Route and Comprehensive Operations Plan for the REVEL Sun Valley Limited Edition Marathon & Half planned for May 21-23, 2021. Staff recommends City Council approve or deny this special event.

"I move to approve/deny the special event application for the REVEL Sun Valley Limited Edition Marathon & Half."

The reasons for the recommendation are as follows:

- The limited-edition marathon and half meets all COVID requirements.
- To date, there have been no major issues identified by city departments.

Introduction and History

The Brooksee organization has produced several high-end marathon and half marathon races throughout the Western U.S., altering their regular operations significantly due to the pandemic. The REVEL Sun Valley Limited Edition Marathon & Half is a qualifier for the Boston Marathon with the start at Galena Summit. The Limited Edition race is described as "an extremely 'watered-down' version of the typical massive races" produced by Brooksee. This version has reduced participation numbers, eliminated festivities, implemented intense hygiene protocols and enforces social distancing.

<u>Analysis</u>

Brooksee has been working successfully with the Idaho Transportation Department for use of Highway 75; Bureau of Land Management; Blaine County Recreation District for use of the multi-use path; and Blaine County School District for use of the fields.

Additionally, discussions with South Central Public Health District have taken place for approval of Brooksee's COVID Precaution Plan, which was signed off on by the Health District's infection preventionist. She cited the following paragraph from the Stage 2 Stay Healthy Order on gatherings, stating it was a legitimate exemption to the 10-person gathering limit. Ketchum's Health Order 20-06 has the same exemption.

"Gatherings of participants necessary for extra-curricular activities, including athletics, practice, matches, performances and games may continue. Participants necessary for the extra-curricular activity to occur include, but are not limited to, players, instructors, coaches, officials, and personnel to broadcast the activity, but do not include non-participants such as spectators ..."

The COVID Precaution Plan focuses on face coverings and hand sanitizers, participant education, details on the wave start format, and addresses social distancing on the bus rides and at the start and finish lines. Participants must submit to a temperature check prior to boarding the bus and no spectators are allowed.

The special event application was reviewed by city departments. There were no issues found on this initial review. Police and Fire Departments may provide staff and an ambulance requiring a fee for both departments, and the Street Department and Mountain Rides see no issues with the route.

Sustainability Impact

Participants will park at the Pavilion Parking Lot in Sun Valley and travel by bus to the start line.

Financial Impact

There is no financial impact.

Attachment:

Special Event License Application COVID Precaution Plan Comprehensive Operations Plan Finish Area Map Course Map



OFFICIAL USE ONLY	
Event Name	
Event Date	
Date Received	
Fees Paid	

SPECIAL EVENT LICENSE APPLICATION

Application instructions, guidelines and procedures can be found at www.ketchumidaho.org/forms

Small Event, Street Party and Medium Event applications due thirty (30) days prior to the event; and Large Event applications due sixty (60) days prior to the event. All events are subject to Council approval. **ONLY COMPLETE APPLICATIONS WILL BE ACCEPTED.**

Completed applications can be submitted via email to jtyo@ketchumidaho.org or by mail or hand delivery to City of Ketchum, P.O. Box 2315, 480 East Ave., N., Ketchum, ID 83340. If you have questions, please contact the Special Events Manager Julian Tyo at (208) 727-5077.

HAVE YOU READ THE GUIDE	LINES?				
X Yes (Please continue.)		☐ No (STO	P and read the guid	elines.)	
WHAT SIZE IS YOUR EVENT?					
Street Party (\$100.00)	Small Event (\$100.00)	☐ Medium	Event* (\$200.00)	X Large Event* (\$600.00)	
*City recommends pre-applic	ation meeting prior to application s	submittal.			
GENERAL INFORMATION					
	ey Limited Edition Marathon & Ha			ent Date: May 21-23, 2021	
	e (who is the event supposed to at event for local and national runne				
Location of Event: See map a Hwy 75> Wood River Trail	t: https://www.runrevel.com/gma > Warm Springs Rd> Atkinson	ap/1318514 Park	Alternate Location	1: N/A	
Expected Number of Participa	nts: 50 per wave, 10 waves/day,	3 days = 1,500	Admission Fee* (p	er person): \$262	
*Ticket sales for entry, registr	ation, etc. for events taking place w	vithin Ketchum ci	ty limits are subject	to sales tax.	
Number of Staff Working at E			Number of Volunt	r of Volunteers Working at Event: 11	
EVENT COORDINATION					
Have you contacted Visit Sun	Valley for information on events ta	king place on or	around the date of y	our event? X Yes N	
List the events taking place No known outdoor even	on or around the date of your events on or around May 21-23, 2021	ent:			
EVENT SCHEDULE					
Set Up	Date: 5/20/20			ime: 8:00AM	
Event Starts	Date: 5/21/20,			ime: 4:00AM	
Event Ends	Date: 5/21/20, !	5/22/20, and 5/2		ime: 3:00PM	
Clean	Date: 5/23/20		T	ime: 3:00-8:00PM	

APPLICANT INFORMATION				
Organization Name: Brooksee, LLC				
Are you a non-profit corporation?			Yes	X No
Applicant Name: Jared Rohatinsky Title: CEO				
Organization Address: 254 S 700 W		170101 0-0		
City: Pleasant Grove			State: UT	Zip: 84062
Phone: 801-830-0624		Cell: 801-8		P- 04002
Email: jared@brooksee.com		-		
On-Site Contact: Jared Rohatinsky		Title: CEO		
Address: 254 \$ 700 W				
City: Pleasant Grove		*	State: UT	Zip: 84062
Phone: 801-830-0624		Cell: 801-83		
Email: jared@brooksee.com				
Emergency Contact: Anna Ryan - VP Operati	ons			
Phone: 720-467-2188		Cell: 720-46	57-2188	
Email: anna@brooksee.com				
Other Contact (such as media, professional of N/A	event organizer, even	t service pro	vider or comm	nercial fundraiser hired for this event):
USE OF CITY FACILITIES, PARKS AND STREET	S			
If you are requesting use of city facilities, parks	or streets, please indi	cate below:		
	PARKS AND T	OWN SQUA	RE	
X Atkinson Park		☐ Forest S	ervice Park	
Rotary Park		Lucy Lo	ken Park	
Other:				
Daily Park Reservation Fees:	Up to 100 Peopl	e (\$140)	X 101	People or More (\$275)
	DESIGNATED EVENT	LOCATIONS	* (\$100)	
Fourth Street between Leadville and Ea	st Avenues			n River and First Streets
First Avenue between Second Street an	d Sun Valley Road	First A	venue betwee	en Sun Valley Road and Fourth Street
First Avenue between Fifth and Sixth St				en Gates Road and Ritchie Drive
	ashington Avenue be			
*All other road closures are subject to City Council approval. Road closures on Main Street and on Sun Valley Road, east of Main Street, require an Idaho Transportation Department permit.				
Fees for non-designated locations:	Street Party - \$100		Medium	n/Large Events - \$500
List dates, times and location for street closure requests: No street closures needed, but race participants will be crossing streets and traffic will be held for them. See attached operations plan for full details.				
Name of person supervising street closure:				
Cell Phone:		Email:		
How many staff and volunteers will be managing the street closure?				

How will staff and volunteers manage the s 2 staff people to make sure road closure sig	reet closure? (ex.: 1 staff nage is removed after eve	person at entranc ent ends)	e and 1 at exit	of road closu	re to manage vendors,
Have you contacted Mountain Rides to adv	ise of the street closure re	equest?	Yes	□ N	0
*NOTE: The State of Idaho adopted the control. The city is legally obligated to require the right-of-ways for any purpose, including Applications will not be accepted without	Manual for Uniform Tra uire a temporary traffic on ng special events. A TTCP	offic Control Devi control plan (TTCF must be submitte	r) pursuant to i	ivision revie	W.
Are you requesting camping on public prop	erty?		Yes*	X	
*Camping allowed only with written per	nission from the city and	in association w	ith an approve	d special ev	vent license.
EVENT SITE PLAN					
On a separate piece of paper, provide a Sit listed below (if applicable).	e Plan of the event. Site P	lan must be scaled	d to accurately	represent th	e location of all items
Alcohol Vendors (A)	Barricades (B)				e Vendors (BV)
Bleachers (BL)	☐ Electricity/Gene	rator (EL)		Fire Extir	nguishers (EX)
Fire Lane (FL)	First Aid/EMS (F	A)		Food Ver	ndors (FV)
Garbage Receptacles (G)	☐ Hand Washing S	ink (HWS)		Portable	Toilets (T)
Recycling Receptacles (RR)	Retail Merchant	s (RM)		Security	
Stages or Amplified Sound (SO)	Tents (X)			Trailers,	Vehicles, Storage (TR)
TEMPORARY STRUCTURES					
Will your event have temporary structure	s, including 10' x 10' pop-u	up tents?] Yes*		No
*Describe the size, number, use and asser The finish venue will have a total of 7 pc Canopies are used primarily as shade co food pickup area, the bag drop area, the Race Staff each day. None of the canopi individually spaced.	pp-up canopies (NOT wall ver for runners who nee	led tents). 5 of the document	hev are easily	assembled	and disassembled by
TRANSPORTATION AND PARKING					
Where will you direct event attendees to Participants will park at the private lot a	park vehicles? It the corner of Dollar Rd	& Sun Valley Rd	(in Sun Valley)		
Will the event provide transportation ser			₹ Yes*		☐ No
*Describe the transportation services: Coach buses will transport participan they will board coach buses which wi	ts from the private parki	ng lot to the race back-and-forth b	start line. Once	ce participar arking area a	nts finish the race, and Atkinson Park.
CITY SERVICES REQUESTS					
Police services request for (indicate date	s and times needed):				
Security X Traffic C		g Control	Escort		□ N/A
The Chief of Police will determine the nube needed at a special event for public s	mber of police officers to	staff the event. Th	he Chief of Polic h the need for a	ce also deter additional po	mines if police services w blice services.

times needed):				
Fire Engine			N/A	
pproval of the request. s may be associated wit	The Fire Chief th the need fo	f also determi r Fire/EMS se	rvices.	IS services will be needed at
Will your event use city infrastructure such as bathrooms and trash receptacles?		Yes*	[X	No
athrooms and trash red	ceptacles.			
CENSING			West (
Do you have electrical needs?		X Yes*		☐ No
assist with the request	based upon a	vailability. Ple	ase note that	some areas do not have
		X Yes*		☐ No
n guidelines.				
		X Yes*		□ No
be waived for applican formed is original and	ts showing pro free of licensin	oof of license on ng requiremer	with the appronts.	opriate organization or by
	r) to estimate	tne number o	or additional t	Oller? Heeded for each event
serilearil	Number of I	Handwashing	Stations: 2	
Date: 5/20/21			Time: 8:	:00AM
			Time: 8	:00PM
		X Yes	☐ No	
	What size?	40-yd		
s)?		X Yes	☐ No	
	What size?	10-yd		
rash and recycling dum ependent Rubbish Servi	psters, please ice for waste d	contact Envir	onmental Res	source Center for recycling
			our event.	
ling: Kamas Anderson,	Operations N	/lanager		
	Email:		kamas@b	rooksee.com
aging trash and recyclin				
	nd after the ev	ent? (ex.: 2 st	aff dedicated	to monitoring containers, all
	s may be associated will bathrooms and trash reathrooms and trash reathrooms and trash reactions. be waived for applicant formed is original and light toilets for all events had batteries.com/calculated and light to light	s may be associated with the need for bathrooms and trash receptacles? athrooms and trash receptacles. CENSING assist with the request based upon a guidelines. be waived for applicants showing proformed is original and free of licensing to toilets for all events having an anticipocation. Handwashing stations may adustries.com/calculator) to estimate "A Company") Number of Date: 5/20/21 Date: 5/23/24 What size? (s)? What size? rash and recycling dumpsters, please ependent Rubbish Service for waste of andle trash and recycling materials at ling: Kamas Anderson, Operations National Services.	smay be associated with the need for Fire/EMS see bathrooms and trash receptacles? athrooms and trash receptacles. CENSING X Yes* assist with the request based upon availability. Ple X Yes* assist with the request based upon availability. Ple X Yes* be waived for applicants showing proof of license of formed is original and free of licensing requirement of the second of	bathrooms and trash receptacles?

CONCESSIONS					
Will any of the following be served at your even	ent:				
Alcoholic Beverages	X Food (pre-packaged meals)	☐ Merchandise			
All vendors should collect state and local sales tax. Vendors serving alcoholic beverages and food must hold a Catering Permit. Sales Tax information and Catering Permits can be obtained from the City Clerk office. A LIST OF VENDORS PARTICIPATING IN YOUR EVENT MUST BE ATTACHED TO THIS APPLICATION OR SUBMITTED TEN (10) DAYS PRIOR TO EVENT.					
SALE AND DISTRIBUTION OF SINGLE-USE PLA MADE OF PLASTIC OR STYROFOAM IS PROHI (Resolution 19-013)	SALE AND DISTRIBUTION OF SINGLE-USE PLASTIC WATER BOTTLES, PLASTIC STRAWS, PLASTIC BAGS, AND TO-GO FOOD CONTAINERS MADE OF PLASTIC OR STYROFOAM IS PROHIBITED AT ALL CITY-OWNED PROPERTIES, CITY-OWNED FACILITIES AND CITY EVENTS. (Resolution 19-013)				
BANNERS					
If you would like to reserve space for an over Application can be found here: www.ketchun	the road banner, please submit complete nidaho.org/forms	application to the Special Events Manager.			
BUSINESS AND/OR PROPERTY OWNER NOTI	FICATION				
Special events are required to notify business of city receipt of the special event application businesses adjoining the proposed venue. Cit have seven (7) days in which to submit comm	es and/or property owners of the date, ti . Written notice shall be emailed, mailed y staff will provide the list and available contents regarding the proposed special ever additional noticing based on the size, loca	ontact information. Property owners and businesses nt to the city. tion and scope of the event. Additional noticing may			

NSURANCE REQUIREMENTS		
Attach a certificate of public liability insurance policy in a continuous con	t and expense, shall obtain and mainta bility insurance in the amount of one mill in addition, every applicant, at its sole of the amount of one million dollars (\$1,4 the special event and will include an end insurance will not be canceled or alter uch intended alteration or cancellation the term of the special event. (Ord. 669 thum in previous years?	in in full force and effect throughout the lion dollars (\$1,000,000.00) per person and lost and expense, shall obtain and maintain 000,000.00). Certificates of such insurance dorsement stating that the City of Ketchum led by the insurance company or applicant in to the City. Current certificates of such § 7, 1995)
HAVE YOU ATTACHED OR OBTAINED THE FOLL	OWING?	
Payment & Deposit	Proof of Insurance	Temporary Traffic Control Plan
X Site Plan	☐ ITD Permit	Alcohol Beverage Catering Permit
City Sales Tax Permit	Notification Form	Health Department Permit
Vendor List	Proof of Music License	X Other Operations Plan
It is the applicant's responsibility to contact age convenience or assistance process connected we Company, Intermountain Gas, Idaho Alcohol Be (a separate permit is required for use of any po	rith your event. Those agencies may incl everage Control Board, Idaho Highway F	ude but are not limited to the Idano Power
AUTHORIZATION OF APPLICANT		
I have reviewed the completed application and lawful authority and authorization to execute applying for the special event license. I have redo hereby agree to the terms set forth therein. set forth in Title 12, Chapter 12.32, my special of the Pursuant to Resolution No. 08-123, any direct responsibility of the applicant. Costs include by application. The city will require a retainer associated costs. Following a decision or other funds or billed for additional costs incurred by	this application and attached indemnity eviewed the conditions of the Ketchum Furthermore, I acknowledge that if I fail to event license will be revoked. It costs incurred by the city of Ketchut are not limited to engineer review, not be paid by the applicant at the tir closure of an application, the applicant	agreement, for and on behalf of the entity Municipal Code, Title 12, Chapter 12.32 and to so comply with the criteria and conditions num to review this application will be the oricing and copying costs associated with the me of application submittal to cover said
The City of Ketchum reserves the right to revo order to protect the public health and safe reservation holder to accommodate reschedu	oke any permit and/or cancel any event by. In event of cancellation the City w Iling.	t or park reservation as deemed necessary i vill reasonably work with the event or par
Signature of Applicant:		12/31/20 Date:

LICENSE FEES		
Event Category	Event Fees	Amount or N/A
Application Fee	\$100, \$200 or \$600	\$ 600
Road Closure Fee	\$100 or \$500	\$ N/A
Park Reservation Fee (per day)	\$140 or \$275	\$ 275 x 4 = \$1,100
Facility Fee (per day)	\$150 or N/A	\$ N/A
Music License Fee	\$10 or attach proof of licensure	\$ 10
	TOTAL FEES	\$ 1,710
Deposit (Separate check required.)	\$250	\$250

INDEMNIFICATION AGREEMENT In connection with sponsoring the event described in the attached application, a "Special Event" to be held in Ketchum, and as a condition of obtaining a license therefore, Brooksee, LLC referred to as "Applicant"), agrees that Applicant shall indemnify and save and hold harmless the City of Ketchum, (hereafter referred to as "City"), City officials, agents and employees from and for any and all losses, claims, actions, judgments for damages, or injury to persons or property and losses and expenses caused or incurred by Applicant, its servants, agents, employees, guests, and business invitees and not caused by or arising out of the tortuous conduct of City or its officials, agents or employees. In addition, Applicant shall maintain and specifically agrees that it will maintain, throughout the course of the "Special Event" liability insurance in which City shall be named insured in the minimum amount as specified in Title 12, Chapter 12.32. The limits of insurance shall not be deemed a limitation of the covenants to indemnify and save and hold harmless City from and for all such losses claims, actions, or judgments for damages or liability to persons or property. Applicant shall provide City with a Certificate of Insurance evidencing Applicant's compliance with the requirements of this paragraph and file such proof of insurance with the Special Events Manager. 31st DATED this 20 20 day of Signature of Applicant:

WITNESS my hand and official seal.

STATE OF IDAHOT

County of Blaine

WHOL



Residing at: Pleas and Grove, UT

Commission expires: June 4, 2023

COVID Precaution Plan

REVEL Sun Valley Limited Edition Marathon & Half

This document is being submitted to the South Central Public Health District to outline the manner in which Race Staff will ensure proper precautions are taken to prevent the spread of COVID-19 during the proposed REVEL Sun Valley Limited Edition Marathon & Half, to be held in May 2021.

1. Face Coverings: Face coverings MUST be worn at all times by participants, Race Staff, and volunteers, with the exception noted in the following paragraph. Although participants will be encouraged to bring their own masks, Race Staff will be prepared with two masks per participant in case participants do not have their own mask. These extra masks will be distributed as necessary at the bus loading zone as well as at the race finish line.

Participants will not be allowed to approach or load a bus unless they are wearing a mask. The mask must be worn for the entire duration of the bus ride as participants are transported to the start line. The masks must also be worn during the entire warm-up process once participants offload the bus and prepare for their race to start. A trash receptacle will be placed immediately adjacent to the race start line; only as participants actually cross the start line of the race will they be permitted to remove their mask if desired. They may either run with their mask, or dispose of it in the designated trash receptacle.

Immediately upon crossing the race finish line, a Race Staff member will direct all participants to put on a mask. If they disposed of the mask they were using prior to the race, a new mask will be provided for them at the finish line.

2. **Hand Sanitizer:** Prior to the race, all participants will be given a small bottle (3-oz) of hand sanitizer as part of their race "swag bag." This bottle is small enough that runners may easily carry it with them in a pocket or a running waist belt. Participants will be encouraged to apply hand sanitizer at bus loading, bus offloading, and upon reaching the finish line.

In case participants choose not to bring their individual hand sanitizer bottles, Race Staff will provide large bottles at multiple locations, including bus loading, bus offloading (start line area), each aid station along the course, and at the race finish line. Every portable restroom will also be equipped with hand sanitizer.

In all of the instances mentioned above, the hand sanitizer will be at least 60% alcohol.

3. Participant Education: Prior to being allowed to participate in the race, all participants will be required to watch a short video. This video contains educational materials related to face coverings, hand hygiene, proper social distance, and other best practices that participants will be required to follow. The rules of the race will state that any participants who do not adhere to the guidelines will be disqualified and their race times will NOT be submitted for Boston Marathon qualification. Please visit the following link to see the educational video that was used

for our REVEL Mt Charleston Limited Edition Marathon & Half in Las Vegas: https://vimeo.com/474536539

4. **Wave Start Format:** Rather than starting the race en masse with all participants beginning at the same time, the race will be divided into "waves" of 50 participants per wave. Each wave will be kept entirely isolated from other waves in terms of both distance and time. There will be no intermingling among participants from separate waves.

To assign participants into waves, Race Staff will collect pace data from each participant during the registration process. Participants will be required to submit their true estimated race pace, based on recent races completed. Using this data, participants will be ranked from fastest to slowest. The first wave of each race day will be comprised of the fastest participants, and so on until the last wave of the day which will be comprised of the slowest participants. Furthermore, participants within each wave will be ranked from fastest to slowest and will start the race in that order. Wave and position assignments will be displayed by the numbers on the participants' race bibs. The purpose of starting the fastest runners first and the slowest runners last is so that there is little (or no) risk of participants passing each other during the race.

Each wave start time will be separated by 20 minutes. Beginning exactly at the designated wave start time, the first runner will begin the race and he or she will be followed by subsequent runners every five seconds. With 50 runners per wave and five seconds in between each individual start, it will take 250 seconds (4 minutes and 10 seconds) for all runners in the wave to begin the race. The remaining 15-16 minutes of the 20-minute window will be available for runners to offload their bus, use the restroom, stretch, and otherwise prepare for their race. The table below illustrates how this timeline will play out for the first three waves of each day.

	Wave 1	Wave 2	Wave 3
5:15	Arrives at start line	On bus	Bus loading
5:20	Pre-race prep	On bus	On bus
5:25	Pre-race prep	On bus	On bus
	Runners start race every		
5:30	5 seconds from 5:30-5:34	On bus	On bus
5:35	Running	Arrives at start line	On bus
5:40	Running	Pre-race prep	On bus
5:45	Running	Pre-race prep	On bus
		Runners start race every	
5:50	Running	5 seconds from 5:50-5:54	On bus
5:55	Running	Running	Arrives at start line
6:00	Running	Running	Pre-race prep
6:05	Running	Running	Pre-race prep
6:10	Running	Running	Runners start race every 5 seconds from 6:10-6:14
6:15	Running	Running	Running

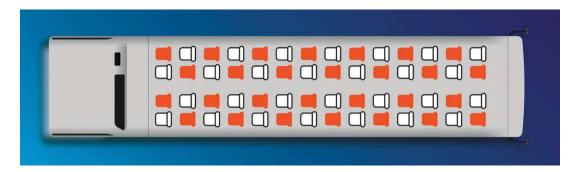
Note that because the fastest runner in wave 2 will be slower than the slowest runner in wave 1 (and so on, in each subsequent wave) there is a very low likelihood of runners from any given wave catching up with runners from another wave. To further decrease this risk, there is a gap of 15 minutes between the time runners from different waves start the race.

To be clear: there will be more than three waves per day (up to 10 waves per day), and there may be multiple days of races that follow this format depending on permits obtained by other state and local entities. There may therefore potentially be up to 1,500 total participants (500 per day for three days). However, this wave start format will be implemented in all instances so that regardless of the total number of participants there will never be more than 50 runners in any given setting. Furthermore, the 50 runners within each wave will ALWAYS be required to maintain proper social distance as explained in the following section.

5. **Social Distancing:** Social distancing will be enforced during all stages of the race as follows:

Bus Loading: During each wave's bus loading window, participants will line up to board their buses using ground markings that will be placed more than six feet apart.

Bus Ride: Buses will only be filled to half capacity, and seating will be arranged in a staggered format, skipping every other row as shown in the diagram below. This arrangement will be used for both pre-race transportation and post-race shuttling as runners are taken back to the parking area.



Start Line Area: In addition to the restrooms available inside each charter bus, there will be abundant portable restrooms at the start line area so that long lines never form. Ground markings will be placed more than six feet apart in front of each portable restroom to indicate where participants should stand while waiting for the restroom.

As each wave's race start time nears, all participants will be directed to line up next to cones that will be placed more than six feet apart. Each cone will have a number that corresponds to the number on the runners' race bibs. Runners will be required to remain socially distanced next to their respective cones until it is their turn to start the race, five seconds apart from other runners.

On Course: As described above, there is very low potential for runners to need to pass one another due to the wave start format and the ranked positioning based on speed. However,

runners will be instructed that if it is necessary to pass each other, they must wait until they reach a pullout or shoulder that has enough room to allow them to pass with at least six feet of distance between other participants. Runners must run single-file at all times and may not run side-by-side.

Finish Line Area: Upon finishing the race, runners will be asked to leave the finish line area as soon as they are physically capable of doing so. Those who require time to recover from their effort will be allowed to use a designated recovery area which will be delineated with spacing of more than six feet between each recovery spot.

- 6. **Cleaning & Disinfecting:** Race Staff will constantly clean and disinfect high-touch surfaces throughout the race. We obtained a state grant which allowed us to purchase industrial cleaning equipment and supplies that are approved for effective disinfecting of SARS-CoV-2.
- 7. **Spectators:** Spectators will not be allowed at the bus loading area, the start line area, along the course, or at the finish line area. Participants who wish to meet up with their supporters must arrange to do so outside of the limits of the race. No spectator presence will be tolerated.
- 8. **Signage:** We have created the signage shown below that will be displayed at several locations during the race including bus loading, start lines, and finish venue. These signs are 3 feet tall by 2 feet wide.



9. **Screening:** Prior to being allowed to board a bus, all participants must submit to a temperature check performed by Race Staff. Any participant with a temperature of 100.4 or higher will be disqualified from the race and will be required to leave the area immediately. Race Staff and volunteers must also submit to this temperature check daily.

All participants must turn in the following questionnaire prior to being allowed to board a bus. This questionnaire requires runners to attest to their symptoms (or lack thereof) and will be used to disqualify any participants who present a danger of infection.

REVEL Sun Valley Limited Edition COVID-19 SCREENING QUESTIONNAIRE

*NOTE: THIS FORM WILL ACT AS YOUR BUS TICKET, DO NOT DISCARD.

The safety of our runners, staff, and volunteers is our overriding priority. In order to prevent the spread of the coronavirus and reduce the potential risk of exposure, we are asking everyone to complete and submit this questionnaire prior to participating in the race. **This document will be your ticket for transportation to the start line.**

Name:	Phone Number:
1	Are you currently experiencing, or have you experienced in the past 14 days, any of the following symptoms? (Please take your temperature before you answer this question. Note that your temperature will also be taken prior to bus loading.) Yes No Fever (100.4° F/37.8° C or greater) Yes No Shortness of breath or difficulty breathing Yes No Sore throat Yes No No Sore throat Yes No Chills Yes No Head or muscle aches Yes No No Nausea, diarrhea, vomiting
2	In the past 14 days, have you been in close proximity to anyone who was experiencing any of the above symptoms or has experienced any of the above symptoms since your contact? Yes No
3	In the past 14 days, have you been in close proximity to anyone who has tested positive for COVID-19? Yes No
4	Have you been tested for COVID-19 and are waiting to receive test results?
5	Have you tested positive for COVID-19, or are you presumptively positive for COVID-19 based on your health care provider's assessment or your symptoms? Yes No
6	Is there any reason why you feel you are at higher risk of contracting COVID-19 or experiencing complications from COVID-19 by entering the race? If "yes", please provide a brief explanation. Yes No
	Explanation:

Certification

I hereby certify that the responses provided above are true and accurate to the best of my knowledge.

Signature	 Date	
_		

- 10. Contact Information: The race registration process requires all participants to enter demographic and contact information (including phone number, physical mailing address, email address, and emergency contact). Data will be stored in our system to identify which participants participate in each wave each day. If necessary, this information can later be used to notify and trace participants.
- 11. Food & Beverage: Runners will be strongly encouraged to run with their own hydration and nutrition items rather than relying on amenities at race aid stations. However, Race Staff will implement safety measures for those who do avail themselves of beverages at aid stations. Each aid station will be staffed by a single volunteer, who will be pre-screened and temperaturechecked. This volunteer will be required to wear a face covering and gloves at all times. The volunteer will not physically hand beverages to runners, but will rather maintain adequate single-serving drinks on the table for runners to pick up themselves.

Upon finishing the race, runners will be given a pre-packaged meal that is prepared offsite and delivered to the race finish line. Runners will take the meal with them as they exit the finish area.

12. No Payment Transactions: All payment transactions will occur online prior to the event. There will be no need for participants to interact with Race Staff in regards to the exchange of credit cards or cash.

Point of contact for questions regarding this document: Jared Rohatinsky 801-830-0624 jared@brooksee.com

This document has been reviewed and approved by:

Judy Proctor, RN, CIC – South Central Public Health District Name

Signature | 12/31/2020



2021 REVEL Sun Valley Limited Edition Marathon & Half Comprehensive Operations Plan

Last updated: 12/31/2020

This document outlines the operating plan for the REVEL Sun Valley Limited Edition Marathon & Half to be held in May 2021. Brooksee's principal concern is the safety of our participants and of the public. We wish to stress that we will take all necessary steps to ensure a safe event for all affected stakeholders.

Overview

Nearly all mass participation events have been cancelled in the wake of the COVID-19 pandemic. Large road races have been shut down due to public health concerns and there is not a clearly visible end to the current situation. In response to this challenging environment, we have created the concept of "Limited Edition" races. Limited Edition races allow runners to participate safely in marathons and half marathons while not risking participant or public health.

A Limited Edition race is an extremely "watered-down" version of the typical massive races we produce in the REVEL Race Series and the Portland Marathon. Participation numbers are reduced, festivities are eliminated, social distancing is enforced, intense hygiene protocols are implemented, and operations are simplified. The goal is to let runners have a chance to compete without the traditional pomp and circumstance usually seen at events of this nature.

Multi-Day Format

In order to reduce the number of participants competing in close proximity to each other, this event will be spread out over three days: Friday, May 21; Saturday, May 22; and Sunday, May 23. The maximum number of participants per day is 500.

Registration will open as soon as we have received assurance that permits will be issued. Race entries will be sold on a first-come, first-served basis and will be sold in reverse chronological order beginning with the Sunday event. Furthermore, entries are sold in a "Kickstarter" fashion – if a race day does not reach its cap of 500 participants before a set deadline, the race day will be cancelled and all registrants will receive a refund.

To illustrate, the following example assumes that permits for this race become assured on 2/1/21.

- Registration would open on 2/1/21 and a registration deadline would be set for 2/28/21.
- At the time of opening, only the 500 entries for the Sunday race will be available for purchase. If all 500 entries for Sunday are not purchased prior to 2/28/21 then the race

will be cancelled and all those who have registered will be refunded. If all 500 entries for Sunday are sold prior to 2/28/21, then the 500 entries for Saturday will be made available.

- If all 500 entries for Saturday are not purchased prior to 2/28/21 then the Saturday event will be cancelled and those who registered for the Saturday race would be refunded; but the Sunday race would still occur. If all 500 entries for Saturday are sold prior to 2/28/21, then the 500 entries for Friday will be made available.
- If all 500 entries for Friday are not purchased prior to 2/28/21 then the Friday event will be cancelled and those who registered for the Friday race would be refunded; but the Sunday and Saturday races would still occur.
- Regardless of what happens, we will know the exact final participant count on 2/28/21, and it will not be greater than 1,500 total (500 per day).

Wave Format

To further decrease the number of participants interacting at the same place at the same time, we will execute this race in a "wave" format. The 500 participants in a daily event will be split into ten separate waves of 50. Each wave will be separated by 20 minutes in terms of their bus loading and subsequent race start times.

This wave format ensures that there are never more than 50 people at any geographic area at any time, including the bus loading zone, the start lines, and the finish venue. It also allows runners to become extremely spread-out along the racecourse so that they are able to run single-file in the shoulder and a small lane encroachment of Highway 75 as opposed to needing to shut down a lane of the highway.

Packet Pickup

There will not be a traditional pre-race Expo in conjunction with this event due to public health concerns. Instead, we will execute a simple Packet Pickup operation that will lack vendor booths, displays, food & beverage sampling, and anything else that would encourage participants to linger and mingle. Packet Pickup will occur at a private facility in Sun Valley.

There will be a Packet Pickup each evening prior to a race day and runners will be required to attend Packet Pickup on the evening before their race. Packet Pickup hours will be from 5:00-8:00PM.

The Packet Pickup will serve the sole purpose of allowing runners to retrieve their race bag and receive final instructions from race staff regarding safety protocols. Race staff will be managing the Packet Pickup event, and all staff will have their temperature taken each morning. Should any member of the staff have a temperature of 100.4 or higher, or any other symptoms of COVID-19, they will be dismissed from the event. All staff will be required to wear gloves and a mask for the entire duration of the Packet Pickup.

The Packet Pickup will have several socially-distanced corrals to allow for participants to be handed their race bags and goodies by staff. There will be a mandatory, socially-distanced safety briefing during which all COVID-19 safety protocols will be explained to participants. The corrals will consist of no more than 10 people at a time to ensure proper social distancing.

When participants arrive at Packet Pickup they will be given a mask if they do not have one. Abundant hand sanitizing stations will be available throughout the venue and markings on the ground will indicate proper social distance.

Parking, Busing, & Shuttling

Participants will not park at the race start or finish lines. They will park at the large private lot at the corner of Dollar Rd & Sun Valley Rd in Sun Valley. From the parking area, they will be bused to the race start lines. Upon finishing the race, a shuttle service will return runners from the finish venue at Atkinson Park back to the parking area.

Participants will be loaded onto buses with strict loading times exactly 20 minutes apart. The buses will leave at predetermined departure times from 4:30am to 7:30am. Participants will not be allowed to park or be dropped off at the start venues. Participants will be given a specific bus to load prior to race day. Each wave will have 2 assigned buses, and buses will only make one trip up to the start lines; they will not be reused to make multiple trips. Buses will only be filled to half capacity and will be arranged in a staggered seating format which skips every other seat on each row.

All participants will have their temperatures checked prior to entering the buses. Anyone with a temperature of 100.4 or higher will be asked to return to their car and will be disqualified from the event. All participants will be required to fill out a COVID-19 survey discussing exposure and symptoms within the 24-hour window leading up to their race. The answers to this survey will be checked by race staff prior to allowing any participants to board the bus; any runners who have been exposed to symptomatic individuals or who are experiencing symptoms themselves will not be allowed to participate.

Participants will be given masks if they do not have one of their own at the bus loading area. They will be required to wear the mask from the moment they approach the bus loading area until the moment they begin the race. Masks will also be required during the post-race shuttle ride back to the parking area.

Start Lines

There will not be a typical staging venue or festival area at the start lines. Runners will be dropped off at the start area and will have 15 minutes to prepare for the race. During those 15 minutes runners may stretch, warm up, and use one of the many portable restrooms that will be available. They will be required to maintain at least six feet of social distance between other individuals and remain off of the road until they begin their race. Exactly at the designated wave start time the first runner will begin the race, and he or she will be followed by additional runners every five seconds.

Runners must continue to wear their mask until the moment they begin their race. There will be trash cans for them to throw their own masks away immediately before the start line. After each wave, the trash cans will be emptied and placed into a trash truck and new liners will be used for the next wave. Should participants bring their own masks, they will be able to run with them on

their face, in their pockets or in a running belt.

Course Routes & Traffic Control

The course routes can be seen on an interactive online map at the following url: https://www.runrevel.com/gmap/1318514. In this map the yellow line represents the marathon route; the blue line represents the half marathon route; and the black/white letters (A-K) represent aid stations.

For ease of explanation, the course will be divided into three sections:

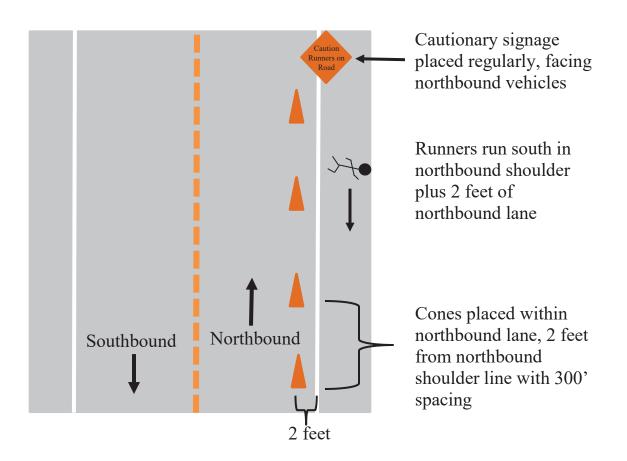
- (1) Highway 75 from milepost 155.1 to milepost 131.1 (Galena to W Sage Rd)
- (2) Wood River Trail from W Sage Rd to Warm Springs Rd
- (3) Warm Springs Rd to Atkinson Park

Traffic control, road usage, and other considerations for each of these three sections will be explained below.

SECTION 1: Highway 75 from milepost 155.1 to milepost 131.1. Participants present on this section from 5:30AM to 2:30 PM.

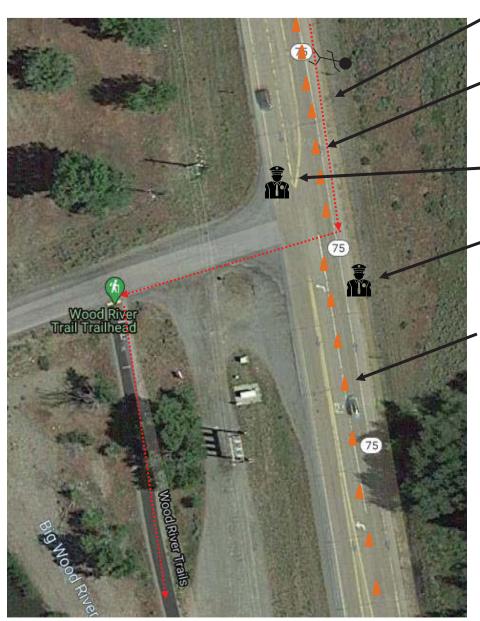
On this section of the course, runners will occupy the shoulder of the northbound lane of Highway 75, plus two feet of the northbound lane. They will thus be running against traffic as they run south down the route.

Traffic cones will be placed within the northbound lane, two feet from the shoulder line for the entire length of this section. Additionally, various cautionary signs will be placed at regular intervals along this section to warn northbound vehicles of the event (i.e. "Caution – Runners on Road"). All signs will adhere to MUTCD guidelines. Exhibit A below offers a graphical representation (not drawn to scale) of the traffic control devices.



Upon reaching milepost 131.1 (W Sage Rd) runners will cross Highway 75 and use W Sage Rd to access the Wood River Trail. Uniformed officers of the Idaho State Police (ISP) will manage the flow of traffic at this intersection. Two ISP officers will be present; one will control northbound vehicle flow and one will control southbound vehicle flow. Runners will always be given preference over vehicles. Any vehicles arriving at the intersection will be stopped by the ISP officers if a runner is in the process of crossing the highway, or close to doing so.

To facilitate the ability of the ISP officers to control traffic flow at this intersection, the northbound turn lane that is normally used to turn onto W Sage Rd will be blocked off and all vehicles will be funneled into a single northbound lane. Northbound vehicles attempting to turn left onto W Sage Rd will still be permitted to do so by the ISP officers, but they will need to do so from the single lane. A line of cones will be used to prevent vehicles from entering the northbound turn lane, beginning at the point at which the road widens to two lanes and stretching all the way to the intersection. Exhibit B below offers a graphical representation of the traffic control at this location.



Dashed red line represents runner route

Cones 2 feet within northbound lane end at W Sage Rd

ISP officer stops southbound vehicles when runners present

ISP officer stops northbound vehicles when runners present

Cone line prevents northbound vehicles from entering turn lane and keeps all vehicles in single lane. Cone line begins 380 feet south of intersection, at point where road begins to widen to create turn lane.

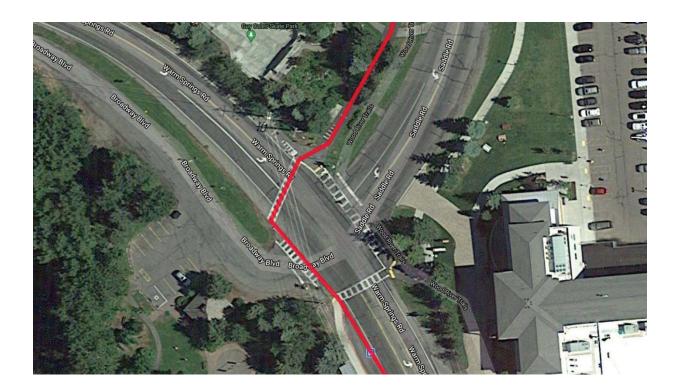
SECTION 2: Wood River Trail from W Sage Rd to Warm Springs Rd. Participants present on this section from 6:31AM to 2:55PM.

On this section of the course runners will use the Wood River Trail. No runners, traffic control devices, or any type of race operations will occur on Highway 75 in this section. Note that we do not request the exclusive use of the pedestrian trail for this event, and we understand that other walkers, runners, and cyclists will be using the trail at the same time.

A number of streets cross the pedestrian trail along this section. All of these crossings will have event signage in place to warn vehicles of runners who may be crossing the route. Additionally, certain intersections will also be staffed by course marshals who will be identified by reflective safety vests and will carry orange safety flags. These course marshals will not have authority to stop vehicles, but they will perform a critical function of warning nearby vehicles of approaching runners and making sure that runners cross the streets safely. Streets that will be staffed by course marshals include: Adams Gulch Rd, Sheep Meadow Ln, Northwood Way, and Red Fox Ln.

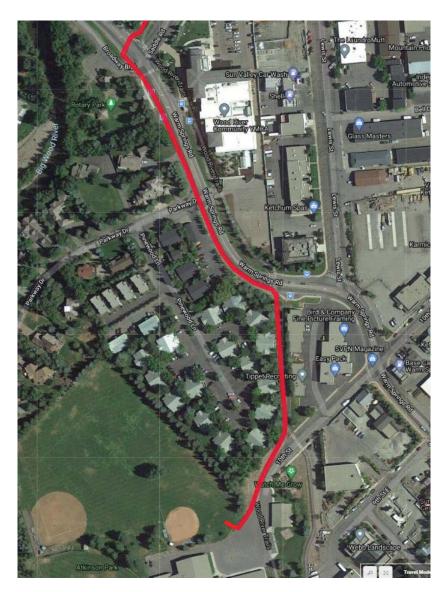
Upon reaching Warm Springs Rd, runners will leave the Wood River Trail and cross Warm Springs Rd under the direction of the Ketchum Police Department (KPD). Other than emergency vehicles, all vehicles traveling on Warm Springs Rd will be stopped by KPD whenever a runner arrives at this crossing. At the request of KPD, the contracted traffic control company that places the cones on Highway 75 may also place cones and other signage at this intersection.

Runners will take the path shown by the red line shown in Exhibit C below as they cross this intersection.



SECTION 3: Warm Springs Rd to Atkinson Park. Participants present on this section from 6:40AM to 3:00PM.

The red line in Exhibit D below represents the route taken by participants as they finish the race:



After crossing Warm Springs Rd, runners will run south on Warm Springs Rd until they once again join the Wood River Trail slightly west of Lewis St. While on Warm Springs Rd, runners will occupy the southbound shoulder only (no portion of the vehicle lane). Cones will be placed along the southbound shoulder line to provide a visual for both runners and vehicles to stay within their respective limits.

At the discretion of KPD, the intersection of Warm Springs Rd and Parkway Dr will be staffed either by KPD or a course marshal. As pedestrians cross this intersection, runners will have the right-of-way as vehicles on Parkway Dr will be required to stop at the stop sign. Other than emergency vehicles, all vehicles must stop and give preference to runners

at this location.

To complete the final stretch of the route runners will turn right off of Warm Springs Rd onto the Wood River Trail. Upon reaching 10th St they curve right to remain on the northwest path that leads the finish line at Atkinson Park.

Aid Stations

11 aid stations will be set up along the route. They are marked by the black boxes with white letters (A-K) on the online map at https://www.runrevel.com/gmap/1318514. Each aid station will be located off of the shoulder or trail so that they do not impede vehicles, participants, or the public. An aid station consists of 1 portable restroom, 2 tables (6 feet long) for holding hydration and nutrition supplies, and 1 folding a-frame sign to denote the aid station letter.

A single volunteer will be staffing each aid station. They will wear a mask and gloves and sanitize the portable restrooms after every use. There will be markings at the portable restrooms for 6ft spacing, should more than one participant be at the station at one time. Because the aid station will be self-serve, the volunteer will not interact with the participants. They will be instructed to stay 6ft apart, stand behind the table away from participants, and only replenish the table once participants have passed.

All aid stations will be supplied with adequate single serving/self-serve, individually wrapped items. Select aid stations will be supplied with other amenities such as energy bars and gels. Participants will be encouraged to run with their own nutrition and hydration to cut down on use of aid stations.

Each aid station along the route will be equipped with first aid kits. Volunteers will be instructed concerning the use of these first aid kits. In case of an emergency, the volunteers will call 911.

In case of extreme cold weather, participants will be supplied with gloves and heating blankets to be used before the race and during the race if desired. If at any point a participant is incapable of continuing down the canyon, they may elect to be picked up by race staff.

Finish Line

The first runner will arrive at the finish line at approximately 6:41AM, and the last runner will finish no later than 3:00PM.

The finish venue is located at Atkinson Park's east field, immediately north of the Earnest Hemingway STEAM School. Immediately upon crossing the finish line, participants will be given a face mask and will be required to wear the mask until they have entirely left the event.

Strict social distancing protocols will be in place at the finish venue. Recovery chairs will all be placed at least six feet apart and ground markings will indicate spacing of at least six feet at any location where a line may potentially form (i.e. in front of the results booth, recovery

drink tables, etc.). No spectators will be allowed at the venue. Participants will be encouraged to leave the venue as soon as they are physically capable of doing so. Post-race recovery items including food and beverages will be distributed to runners in pre-packaged kits. No food or beverage preparation will take place at the finish venue.

Six portable restrooms will be available at the venue. Markings will be placed on the ground in front of each restroom to indicate six-foot increments to manage lines. Staff will constantly sanitize the restrooms between uses. Hand washing stations and hand sanitizer stations will be readily available throughout the venue.

Amplified sound will be used at the finish venue between the hours of 6:40AM and 3:00PM. There will be a constant stream of family-friendly popular music playing on one set of speakers, and an announcer's feed will be set up on a separate system. Race Staff will adhere to the proper dBA levels as outlined on page 5 of the City of Ketchum's *Procedures and Guidelines for Special Events*.

Aside from several photo opportunity assets, there will be no festivities, vendor booths, attractions, or anything else that would encourage participants to linger at the finish venue. They will be encouraged to board a shuttle and leave the finish venue as soon as possible. Signage will be placed at regular intervals to instruct and encourage proper social distancing.

The shuttle loading zone will be at the far south end of the parking lot north of the Hemingway School. Coach buses will continuously run between this location and the designated parking area in Sun Valley. The half-capacity staggered seating arrangement outlined previously will be used during the shuttle transportation. Participants waiting in line for the shuttle will line up next to 6-foot markers along the sidewalk on the south and west sidewalks of the parking lot. They will be required to continue wearing their face mask until they exit the shuttle at the parking area.

Exhibit E below provides a layout of the finish venue, with the following legend:

- 1. Red line represents the race route
- 2. Finish line and finish arch (16' wide x 16' tall)
- 3. Runner recovery area. Includes two 10'x20' canopies, not placed together
- 4. Runner services (food, drinks, medals). Includes two 10'x20' canopies, not placed together
- 5. Results area. Includes one 10'x10' canopy.
- 6. Photo op area
- 7. Drop bag pickup. Includes one 10'x20' canopy.
- 8. Stand-by ambulance
- 9. Purple dashed line indicates where line will form to load shuttle bus. Participants will stand on ground markings showing social distance of at least 6 feet.
- 10. Shuttle pickup / loading spot
- 11. Blue arrows represent the route taken by the shuttle buses to/from the participant parking area in Sun Valley.

B = Yellow dotted line shows crowd barricade surrounding the final stretch of racecourse G = 40-yard garbage dumpster. *Note that roughly 2 dozen smaller trash cans will be scattered throughout the venue.

RR = 10-yard recycling dumpster. *Note that roughly 1 dozen smaller recycling cans will be scattered throughout the venue.

SO = Amplified Sound (speakers)

EL = Electricity/Generator

FA = Stand-by EMTs / First Aid

T = Portable toilets (6 total, 1 ADA) each at least 6 ft apart, with social distance markings HWS = Hand washing sink.

X10 = 10'x10' unwalled canopy

X20 = 10'x20' unwalled canopy

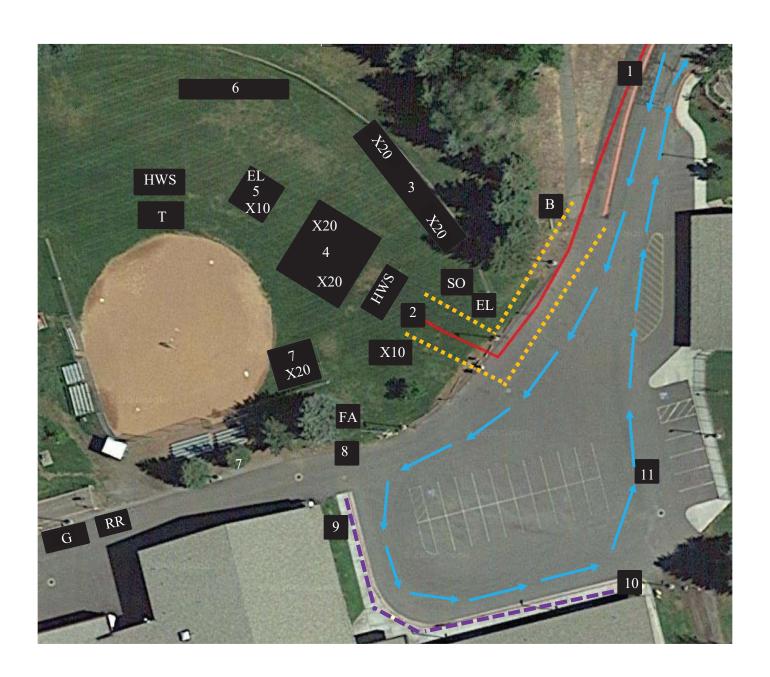


Exhibit F: Race Timetable at Specified Locations

Marathon	Highway 75		First Runner	Last Runner
Mile	Milepost	Approximate Landmark	Arrives	Passes
1	153.6		5:35 AM	8:45 AM
2	152.6	Emma Gulch	5:41 AM	9:00 AM
3	151.6	Galenda Lodge	5:46 AM	9:15 AM
4	150.6	N Cherry Creek Rd / County Rd 216	5:52 AM	9:30 AM
5	149.6		5:57 AM	9:45 AM
6	148.6	King Creek Rd	6:03 AM	10:00 AM
7	147.6		6:08 AM	10:15 AM
8	146.6	Prairie Campground	6:14 AM	10:30 AM
9	145.6	Anderson Creek Rd	6:19 AM	10:45 AM
10	144.6		6:25 AM	11:00 AM
11	143.6	Baker Creek Rd	6:30 AM	11:15 AM
12	142.6	Easley Hot Springs	6:36 AM	11:30 AM
13	141.6		6:41 AM	11:45 AM
14	140.6		5:35 AM	12:00 PM
15	139.6	Dry Canyon	5:41 AM	12:15 PM
16	138.6	Wood River Campground	5:46 AM	12:30 PM
17	137.6		5:52 AM	12:45 PM
18	136.6	North Fork Campground / SNRA Center	5:57 AM	1:00 PM
19	135.6	Polaris Rd	6:03 AM	1:15 PM
20	134.6	Eagle Creek Rd	6:08 AM	1:30 PM
21	133.6	Fox Creek Rd	6:14 AM	1:45 PM
22	132.6		6:19 AM	2:00 PM
23	131.6	Lake Creek Rd	6:25 AM	2:15 PM
24	N/A	On Wood River Trail near Roadside Table	6:30 AM	2:30 PM
25	N/A	On Wood River Trail near Clubhouse Dr	6:36 AM	2:45 PM
26	N/A	Warm Springs Rd & Parkway Dr	6:41 AM	3:00 PM



