



City of Ketchum

## CITY COUNCIL MEETING AGENDA MEMO

Meeting Date:  Staff Member/Dept:

Agenda Item:

### Recommended Motion:

### Reasons for Recommendation:

- The City of Ketchum contracts with White Peterson Gigray & Nichols, P.A. to provide civil legal services/City Attorney. This agreement extends our relationship through FY24. It also increases the monthly retainer to \$16,500, which is slightly over a 3% increase. It also updates and increases the hourly rates for non-retainer legal services (which are not used very often for the City of Ketchum).

### Sustainability Impact:

### Financial Impact:

None OR Adequate funds exist in account:	Adequate funds exist in the general fund as an ongoing expense.
--	---

### Attachments:

- |   |
|---|
| 1. FY24 Extension and Amendment of Agreement for City Attorney/Civil Legal Services |
| 2. Purchase Order 23115   |

**FY24 EXTENSION AND AMENDMENT OF AGREEMENT FOR  
CITY ATTORNEY / CIVIL LEGAL SERVICES**

THIS FY24 EXTENSION AND AMENDMENT OF AGREEMENT 23115 FOR CITY ATTORNEY / CIVIL LEGAL SERVICES (FY24 EXTENSION) is made by and between the CITY OF KETCHUM, a municipal corporation organized and existing by virtue of the laws of the state of Idaho, and WHITE PETERSON GIGRAY & NICHOLS, P.A., an Idaho professional association.

- A. The City and White Peterson entered into an original Agreement for City Attorney/ Civil Legal Services, effective October 1, 2016, (Agreement) and which has successfully continued to the current time.
- B. The City and White Peterson mutually desire to renew and extend such Agreement with certain amendments for FY 2024 effective to October 1, 2023.

**AMENDMENT TERMS**

- 1. The Agreement is extended to be further effective from October 1, 2023 through September 30, 2024, subject to the following amendments.
- 2. Section 4.1 of the Agreement is amended to increase the compensation for all Retainer Legal Services to Sixteen Thousand Five Hundred and no/100 Dollars (\$16,500.00) per month.
- 3. Section 4.2, Schedule A of the Agreement is amended to read as follows:

	<i>\$ Per Hour Rate</i>
Shareholder Attorneys	\$200.00
Associate Attorneys	\$175.00
Legal Assistants	\$90.00

**CITY OF KETCHUM**

By: \_\_\_\_\_  
Neil Bradshaw, Mayor

**ATTEST:**

\_\_\_\_\_  
Trent Donat, City Clerk

**WHITE, PETERSON, GIGRAY, &  
NICHOLS, P.A.**

By: \_\_\_\_\_  
Matthew A. Johnson, Director

ek/W:\Work\K\Ketchum, City of 24892\Agreements\Legal Services Agreement\FY24 Extension of Legal Services Agreement draft.docx

DRAFT



**CITY OF KETCHUM**  
**PO BOX 2315 \* 191 5TH ST. \* KETCHUM, ID 83340**  
**Administration 208-726-3841 (fax) 208-726-8234**

**PURCHASE ORDER**  
**BUDGETED ITEM? \_\_\_\_ Yes \_\_\_\_ No**

**PURCHASE ORDER - NUMBER: 23115**

<b>To:</b> 4880 WHITE PETERSON 5700 EAST FRANKLIN RD SUITE 200 NAMPA ID 83687	<b>Ship to:</b> CITY OF KETCHUM PO BOX 2315 KETCHUM ID 83340
--	---

<b>P. O. Date</b>	<b>Created By</b>	<b>Requested By</b>	<b>Department</b>	<b>Req Number</b>	<b>Terms</b>
06/29/2023	KCHOMA	KCHOMA		0	

<b>Quantity</b>	<b>Description</b>	<b>Unit Price</b>	<b>Total</b>
1.00	FY24 LEGAL REPRESENTATION 01-4160-4200	203,693.00	203,693.00
	SHIPPING & HANDLING		0.00
	TOTAL PO AMOUNT		203,693.00

\_\_\_\_\_  
Authorized Signature