



CITY OF KETCHUM
REGULAR MEETING MINUTES OF THE CITY COUNCIL
Monday, June 21, 2021

CALL TO ORDER: (00:12:20 in video)

Mayor Bradshaw called the regular meeting of Ketchum City Council to order at 4:08 p.m.

Roll Call:

Mayor Neil Bradshaw
Courtney Hamilton
Amanda Breen
Jim Slanetz
Michael David

Also Present:

Jade Riley – City Administrator
Lisa Enourato – Public Affairs & Administrative Services Manager
Shellie Rubel – City Treasurer
Tara Fenwick – City Clerk & Administrative Business Manager
Matt Johnson – City Attorney
Suzanne Frick – Director of Planning & Building
Morgan Landers – Senior Planner
Bill McLaughlin – Ketchum Fire Department Chief
Brian Christiansen – Streets Superintendent
Juerg Stauffacher – Parks Supervisor
Sherri Newland – City Engineer

COMMUNICATION FROM MAYOR AND COUNCILORS:

Mayor Neil Bradshaw encouraged everyone to do their best to limit water consumption and be diligent when tending fires at campsites.

Councilor Jim Slanetz congratulated the City on a successful Ketchum Alive event.

CONSENT AGENDA: (00:14:01 in video)

Councilor Amanda Breen requested consent agenda item #9 be removed for comment.
Councilor Courtney Hamilton requested consent agenda item #6 be removed for discussion.

Motion to approve consent agenda items 1, 2, 3, 4, 5, 7, 8.

Motion made by Councilor Jim Slanetz; seconded by Councilor Courtney Hamilton.

All in Favor.

1. Approval of minutes, May 17, 2021, and June 7, 2021.

2. Authorization and approval of the payroll register.
3. Authorization and approval of the disbursement of funds from the City's treasury for the payment of bills in the total sum of \$462,606.41, as presented by Shellie Rubel, City Treasurer.
4. Monthly financial State of the City.
5. Authorization to sign and approve Core Construction change order #006 to complete paving and painting of the south lot of the new Fire Station, as presented by Jade Riley, City Administrator and Bill McLaughlin, Fire Chief.
6. Authorization to approve driveway at 220 Lava Street to exceed 10% grade, as presented by Suzanne Frick, Director of Planning and Building.
7. Authorization to approve contracts #20658 Sun Valley Events, #20659 Red's Meadow Resort and Lease Agreement #20664 Sun Valley Company and approve the June 1, 2021, Payment to Sun Valley Events, as presented by Lisa Enourato, Public Affairs and Administrative Services Manager.
8. Authorization to approve contract #20660 with Spur Foundation to act as fiduciary agent for Warm Springs Preserve project, by Lisa Enourato, Public Affairs and Administrative Services Manager.
9. Authorization to Approve an Additional Argyros Performing Arts Center's 'Drone Show', by Lisa Enourato, Public Affairs and Administrative Services Manager.

Councilor Courtney Hamilton recommended for Agenda item #6 to review the west corner of the new Fire Station for landscape.

Motion to approve consent agenda item 6.

Motion made by Councilor Courtney Hamilton; seconded by Councilor Amanda Breen.

All in Favor.

Councilor Amanda Breen recused herself from Agenda Item 9.

Motion to approve consent agenda item 9.

Motion made by Councilor Courtney Hamilton; seconded by Councilor Jim Slanetz.

All in Favor.

PUBLIC HEARING:

Mayor Bradshaw confirmed no items for Public Hearing.

NEW BUSINESS: (no public comment required) (00:18:55 in video)

10. Update on Short-Term Community Housing Projects, was presented by Jade Riley, City Administrator. Jade Riley, City Administrator shared a status on short-term initiatives:

- a) Discussion with Senior Connections was positive. Next steps are being considered.
- b) Discussion with local leader Alpine Lodging was positive. The next opportunity to partner will be after Labor Day.
- c) Discussion with Bellevue, Hailey, and Ketchum Hotels was positive. The next opportunity to partner will be after Labor Day.
- d) Jackson Hole is currently allowing RVs on City property and is willing to share documentation. YMCA invites displaced citizens to undertake membership at a

reduced rate so that bath / shower facilities can be used. City team is researching costs on bath / shower mobile facilities.

- e) The City planning team is doing work to address RVs on private property.
- f) Covid-19 Federal funds are expected to be available in a few months. Payments will be made within two distributions.

COUNCIL COMMENTS ON SHORT-TERM INITIATIVES:

Councilor Courtney Hamilton recommended the City consider hiring a Housing Authority staff member or consultant to lead on this critical initiative. Councilor Michael David encouraged the same. Mayor Bradshaw recommended this idea be considered with the focus on hiring the position. Jade Riley, City Administrator recommended the city pursue staffing a project manager role.

Mayor Bradshaw asked for legal counsel on limiting the number of short-term rental units. City Attorney, Matt Johnson, provided a summary of Sandpoint, Idaho's similar approach and was asked by Mayor Bradshaw to formulate a recommendation for how the City of Ketchum might pursue this idea.

Additional discussion ensued about increasing lot tax on short-term rentals. Councilor Courtney Hamilton, Councilor Amanda Breen, Councilor Michael David, and Councilor Jim Slanetz supported taking a priority focus on all action items.

11. Recommendation to Adopt Ordinance #1219 Enacting Temporary Ban on Fireworks.

City Attorney, Matt Johnson advised the penalty would be a misdemeanor.

Councilor Amanda Breen read the definition of the State of Idaho's definition.

Motion to adopt Ordinance #1219 an Emergency Ordinance of the City of Ketchum, prohibiting the use of fireworks in the city, for 180 days.

Motion made by Councilor Amanda Breen; seconded by Councilor Jim Slanetz.

All in Favor.

Motion to suspend the rules, to waive three readings and to read by title only.

Motion made by Councilor Michael David; seconded by Councilor Jim Slanetz.

All in Favor.

Councilor Michael David read the title.

12. Recommendation to Approve a Dual Fuel HVAC Unit Associated with Expansion of Public Meeting Room at New City Hall, by Jade Riley, City Administrator.

Motion to fund the change order which includes dual fuel HVAC unit.

Motion made by Councilor Jim Slanetz; seconded by Councilor Amanda Breen.

All in Favor.

13. Discussion on Draft General Fund Five-Year Capital Improvement Plan, by Jade Riley, City Administrator.

Presentation of draft Five-Year Capital Improvement Plan: (01:14:03 in video)

1. Department 5 Year Spend
 - a. Mobility – transportation
 - b. Facilities / Power (underground)
 - c. Streets / Equipment
 - d. Fire
2. Spend Ranking Projection FY 22
 - a. Mobility – transportation
 - b. Facilities / Power (underground)
 - c. Fire
 - d. Streets / Equipment
3. Plan Spend
 - a. \$5,603,081

EXECUTIVE SESSION:

Mayor Bradshaw confirmed no items for Executive Session.

ADJOURNMENT:

Motion to adjourn.

Motion made by Councilor Amanda Breen; seconded by Councilor Jim Slanetz.

All in Favor.

City Clerk
Tara Fenwick

Mayor
Neil Bradshaw