

Report Criteria:

Invoices with totals above \$0 included.
 Only unpaid invoices included.
 [Report].GL Account Number = "9610000000"- "9848009999"

Vendor Name	Invoice Number	Description	Net Invoice Amount
URBAN RENEWAL AGENCY			
URBAN RENEWAL EXPENDITURES			
98-4410-4200 PROFESSIONAL SERVICES			
KETCHUM COMPUTERS, INC.	20139	Monthl Workstation Maintenance and services	43.50
KETCHUM COMPUTERS, INC.	20191	Monthl Workstation Maintenance and services	133.50
KETCHUM COMPUTERS, INC.	20241	Monthl Workstation Maintenance and services	43.50
ELAM & BURKE	206678	General Representation	544.70
ELAM & BURKE	206679	1st & Washington Profession Fees	8,866.30
98-4410-4600 LIABILITY INSURANCE			
ICRMP	18023-2024-2	KURA 100123-93024 POLICY ANNUAL PREMIUM	1,707.00
98-4410-8801 REIMBURSE CITY GENERAL FUND			
CITY OF KETCHUM	7693	SALARIES & BENEFITS 1/27 to 2/23/2024	8,618.51
Total URBAN RENEWAL EXPENDITURES:			19,957.01
Total URBAN RENEWAL AGENCY:			19,957.01
Grand Totals:			19,957.01



P.O. Box 5186
Ketchum, ID 83340

Invoice

Date	Invoice #
1/1/2024	20139
Terms	Due Date
Net 30	1/31/2024

Bill To
Ketchum Urban Renewal Agency finance@ketchumidaho.org

Federal Tax ID: 26-1671669

billing@ketchumcomputers.com

Date	Employee	Description	Quantity	Rate	Amount
1/3/2024	Mandeville	Monthly Workstation Maintenance: KURA laptop	1	43.50	43.50

Total	\$43.50
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KURA

(TD)

Invoice



P.O. Box 5186
Ketchum, ID 83340

Date	Invoice #
2/1/2024	20191
Terms	Due Date
Net 30	3/2/2024

Bill To
Ketchum Urban Renewal Agency finance@ketchumidaho.org

Federal Tax ID: 26-1671669

billing@ketchumcomputers.com

Date	Employee	Description	Quantity	Rate	Amount
2/3/2024	Mandeville	Monthly Workstation Maintenance: KURA laptop	1	43.50	43.50
1/24/2024	Mandeville	New account setup for Mason	0.5	180.00	90.00

Total	\$133.50
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P.O. Box 5186
Ketchum, ID 83340

Invoice

Date	Invoice #
3/1/2024	20241
Terms	Due Date
Net 30	3/31/2024

Bill To
Ketchum Urban Renewal Agency finance@ketchumidaho.org

Federal Tax ID: 26-1671669

billing@ketchumcomputers.com

Date	Employee	Description	Quantity	Rate	Amount
3/3/2024	Mandeville	Monthly Workstation Maintenance: KURA laptop	1	43.50	43.50

Total	\$43.50
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251 E. Front Street, Suite 300
Boise, Idaho 83702
Tax ID No. 82-0451327
Telephone 208-343-5454
Fax 208-384-5844



February 29, 2024

Ketchum Urban Renewal Agency
Attn: Suzanne Frick
Executive Director
PO Box 2315
Ketchum, ID 83340

Invoice No. 206678
Client No. 8962
Matter No. 1
Billing Attorney: ARG

INVOICE SUMMARY

For Professional Services Rendered from February 15, 2024 through February 29, 2024.

RE: General Representation

Total Professional Services	\$ 525.00
Total Costs Advanced	<u>\$ 19.70</u>
TOTAL THIS INVOICE	\$ 544.70

ELAM & BURKE

February 29, 2024
 Invoice No. 206678
 Client No. 8962
 Matter No. 1
 Billing Attorney: ARG

PROFESSIONAL SERVICES

Date	Atty	Description	Hours
2/15/24	RPA	Review various bills for presentation to the KURA Board. Address status of the URA/LIDD bill.	.40
2/16/24	RPA	Review status of several bills impacting urban renewal agencies including increase in amounts for personal services contract, anti-boycott bill, and urban agricultural bill. Attend Associated Taxpayers session with Chair of the Senate Local Government and Taxation Committee to discuss school facilities bills and urban renewal/LIDD bill.	.40
2/19/24	RPA	Review status of URA/LIDD bill and other bills impacting the Agency. Prepare for Board meeting.	.30
2/20/24	RPA	Review Board meeting documents. Prepare for and deliver legislative summary. Attend that portion of the KURA Board meeting for general activities.	1.00
TOTAL PROFESSIONAL SERVICES			\$ 525.00

SUMMARY OF PROFESSIONAL SERVICES

Name	Staff Level	Rate	Billed Hours	Billed Amount	Non-Chargeable Hours	Non-Chargeable Amount
Armbruster, Ryan P.	Of Counsel	250.00	2.10	525.00	.00	.00
Total			2.10	\$ 525.00	.00	\$.00

COSTS ADVANCED

Description	Amount
ID Secretary of State (lobbyist registration)	11.30
Copies	5.40
Color Copies	3.00

TOTAL COSTS ADVANCED \$ 19.70

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February 29, 2024

Ketchum Urban Renewal Agency
Attn: Suzanne Frick
Executive Director
PO Box 2315
Ketchum, ID 83340

Invoice No. 206678
Client No. 8962
Matter No. 1
Billing Attorney: ARG

REMITTANCE

RE: General Representation

BALANCE DUE THIS INVOICE

\$ 544.70

ONLINE PAYMENTS

Elam & Burke is committed to offering safe, secure, and convenient options to pay your bill using Visa, MasterCard, Discover, American Express, Apple Pay, Google Pay, and eCheck.

NOTE: A 3% convenience surcharge will be applied to all of these transactions.

To pay online, please click here: www.elamburke.com/payments

ACH PAYMENTS IN USD

Account Holder: Elam & Burke, PA
Bank Name: U.S. Bank
Branch Name: Meridian CenterPoint Office
Account Number: 82982196
ABA Routing Number: 021052053

CHECK PAYMENTS

All checks should be made payable to:
Elam & Burke, PA
ATTN: Accounts Receivable
251 E. Front Street, Suite 300
Boise, ID 83702
(Please return this advice with payment.)

Please reference: Invoice 206678, File # 8962 - 1 on all payments.

INVOICES ARE PAYABLE UPON RECEIPT
Thank you! Your business is greatly appreciated.

251 E. Front Street, Suite 300
Boise, Idaho 83702
Tax ID No. 82-0451327
Telephone 208-343-5454
Fax 208-384-5844



February 29, 2024

Ketchum Urban Renewal Agency
Attn: Suzanne Frick
Executive Director
PO Box 2315
Ketchum, ID 83340

Invoice No. 206679
Client No. 8962
Matter No. 3
Billing Attorney: ARG

REMITTANCE

RE: 1st and Washington Project

BALANCE DUE THIS INVOICE

\$ 8,866.30

ONLINE PAYMENTS

Elam & Burke is committed to offering safe, secure, and convenient options to pay your bill using Visa, MasterCard, Discover, American Express, Apple Pay, Google Pay, and eCheck.

NOTE: A 3% convenience surcharge will be applied to all of these transactions.

To pay online, please click here: www.elamburke.com/payments or go to: www.elamburke.com/payments

ACH PAYMENTS IN USD

Account Holder: Elam & Burke, PA
Bank Name: U.S. Bank
Branch Name: Meridian CenterPoint Office
Account Number: 82982196
ABA Routing Number: 021052053

CHECK PAYMENTS

All checks should be made payable to:
Elam & Burke, PA
ATTN: Accounts Receivable
251 E. Front Street, Suite 300
Boise, ID 83702
(Please return this advice with payment.)

Please reference: Invoice 206679, File # 8962 - 3 on all payments.

INVOICES ARE PAYABLE UPON RECEIPT
Thank you! Your business is greatly appreciated.

ELAM & BURKE

February 29, 2024
 Invoice No. 206679
 Client No. 8962
 Matter No. 3
 Billing Attorney: ARG

2/23/24	ARG	Review and correct grammatical items in project preference policy for finalization and signature after Board approval.	.90
2/23/24	RPA	Review emails on title issues, signing of documents, and next steps.	.30
2/26/24	ARG	Review and finalize documents, and compile attachments to same. Revise documents and fix grammatical errors.	3.80
2/27/24	ARG	Draft email correspondence to Frank Lee regarding final documents. Send email correspondence to Suzanne Frick regarding same.	.40
2/27/24	RPA	Review emails re signing of documents and next steps for implementation and compliance.	.20
2/29/24	ARG	Review email correspondence from Suzanne Frick regarding capital contribution formula. Draft revisions to proposed formula and send same to Suzanne Frick with explanation of same.	.40

TOTAL PROFESSIONAL SERVICES **\$ 8,779.00**

SUMMARY OF PROFESSIONAL SERVICES

Name	Staff Level	Rate	Billed Hours	Billed Amount	Non-Chargeable Hours	Non-Chargeable Amount
Armbruster, Ryan P.	Of Counsel	250.00	11.50	2,875.00	.00	.00
Germaine, Abbey R.	Shareholder	240.00	24.60	5,904.00	.00	.00
Total			36.10	\$ 8,779.00	.00	\$.00

COSTS ADVANCED

Description	Amount
Copies	40.35
Color Copies	46.95

TOTAL COSTS ADVANCED **\$ 87.30**

ELAM & BURKE

February 29, 2024

Invoice No. 206679
Client No. 8962
Matter No. 3
Billing Attorney: ARG

2/13/24	ARG	Teams meeting with development team to discuss funding by KURA and related aspects. Review revised documents from development team including DDA, ground lease, and preference policy. Revise documents and provide same to Suzanne Frick for review.	2.70
2/13/24	RPA	Review revised ground lease and preference policy. Address outstanding issues. Attend Teams session with developer and Agency representatives to review the financial pro forma and the requested participation from the Agency. Review financial document.	2.50
2/14/24	ARG	Teams meeting with Suzanne Frick to discuss status of 1st and Washington. Provide latest version of documents to Frank Lee.	1.90
2/14/24	RPA	Continue to review revised ground lease and preference policy. Attend work session with Abbey Germaine and Suzanne Frick. Outline remaining issues.	1.00
2/15/24	ARG	Draft resolution to approve DDA. Draft resolution to approve project preference policy. Draft resolution to approve funding commitment by KURA. Review and revise staff report on Board action for February meeting. Finalize DDA, ground lease, and preference policy for inclusion in Board packet.	4.30
2/15/24	RPA	Attend regular weekly conference call on status of the 1st and Washington project. Review emails re the status of changes to the various documents. Coordinate approval at the upcoming Board meeting.	1.00
2/16/24	RPA	Review emails concerning revised documents. Outline remaining issues. Consider how presented to the Board and Board approval.	1.00
2/20/24	ARG	Attend meeting with development team to discuss funding mechanisms for KURA contribution to project. Attend KURA Board meeting for approval of DDA, ground lease, and preference policy. Attend joint meeting with City and KURA to discuss downtown streetscape project.	3.20
2/20/24	RPA	Review emails expressing concern over the participation resolution concerning KURA contribution to the project. Attend conference call work session with Suzanne Frick, Abbey Germaine, and developer representatives. Work our solution. Provide additional text to the resolution. Attend that portion of the Board meeting approving the 1st and Washington documents.	2.00
2/21/24	ARG	Meeting with Suzanne Frick to discuss next steps with project. Review project documents and prepare to finalize same.	.50
2/21/24	RPA	Attend weekly session with Suzanne Frick and Abbey Germaine. Outline performance/compliance schedule and next steps.	.50

ELAM & BURKE

February 29, 2024
Invoice No. 206679
Client No. 8962
Matter No. 3
Billing Attorney: ARG

PROFESSIONAL SERVICES

Date	Atty	Description	Hours
2/01/24	ARG	Review draft revisions proposed by development team. Edit draft revisions to preference policy and ground lease, while outlining items for consideration by KURA Board.	1.90
2/01/24	RPA	Review emails concerning revised ground lease and preference policy. Outline next drafting steps and schedule.	.60
2/02/24	ARG	Draft revisions to preference policy and ground lease based on latest revisions from Frank Lee. Provide same to Suzanne Frick for consideration.	.80
2/02/24	RPA	Review emails and comments on the 1st and Washington documents. Outline schedule.	.40
2/05/24	ARG	Review revisions to preference policy and lease from Suzanne Frick. Draft responses to comments regarding same. Review and respond to email correspondence from Suzanne Frick regarding revisions.	.80
2/05/24	RPA	Review comments on the documents. Consider outstanding issues and how to resolve by Board meeting date.	.80
2/06/24	ARG	Review and respond to latest revisions by Suzanne Frick to preference policy. Draft email correspondence to Frank Lee regarding same.	.60
2/06/24	RPA	Review comments to the ground lease and the DDA. Consider issues for discussion at check-in meeting.	.30
2/07/24	ARG	Meeting with Suzanne Frick to discuss updates on ground lease and DDA. Draft revised language to same.	.80
2/07/24	RPA	Review emails and comments on the documents. Attend the weekly check-in with Suzanne Frick and Abbey Germaine re status of the documents, follow-up work sessions and approval process before the Board.	.80
2/09/24	ARG	Draft email correspondence to Frank Lee regarding changes and updates to ground lease and preference policy based on Suzanne Frick's conversation with Mark Eden.	.50
2/12/24	ARG	Telephone call with Frank Lee to discuss latest revisions to project documents. Review email correspondence from Frank Lee regarding same and associated documents.	1.10
2/12/24	RPA	Review email re financial pro forma and upcoming work session.	.10

251 E. Front Street, Suite 300
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Tax ID No. 82-0451327
Telephone 208-343-5454
Fax 208-384-5844



February 29, 2024

Ketchum Urban Renewal Agency
Attn: Suzanne Frick
Executive Director
PO Box 2315
Ketchum, ID 83340

Invoice No. 206679
Client No. 8962
Matter No. 3
Billing Attorney: ARG

INVOICE SUMMARY

For Professional Services Rendered from February 1, 2024 through February 29, 2024.

RE: 1st and Washington Project

Total Professional Services	\$ 8,779.00
Total Costs Advanced	<u>\$ 87.30</u>
TOTAL THIS INVOICE	\$ 8,866.30

Member Billing Contact:

Trent Donat
 Ketchum Urban Renewal District
 PO Box 2315
 Ketchum, ID 83340

Invoice Date: 3/1/2024
Invoice Number: 18023 - 2024 - 2
Policy Period: 10-1-23 to 9-30-24
Policy Number: 43A18023100123

Insurance Billing

DESCRIPTION	
23-24 Policy Year Annual Premium:	\$3,414.00
Paid to Date:	\$1,707.00
Balance Due:	\$1,707.00
For proper application, please do not combine other payments with your premium remittance.	

Please Detach and Submit with Payment

Member:

Ketchum Urban Renewal District
 PO Box 2315
 Ketchum, ID 83340

Make Checks Payable to:

ICRMP
 PO Box 15116
 Boise, ID 83715

Invoice Date:	3/1/2024
Invoice Number:	18023 - 2024 - 2
Due Date:	4/15/2024
Balance Due:	\$1,707.00
Amount Paid:	

Write Amount Paid Here

Please fill in new contact information below:

Name

Title

Address

City

State

Zip Code

Office Phone #

Email Address



CITY OF KETCHUM
P.O. Box 2315
Ketchum ID 83340
Phone: (208) 726-3841
Fax: (208) 727-5070

INVOICE

Date	Number	Page
02/28/2024	7693	1

Bill To: KETCHUM URBAN RENEWAL AGENCY
BOX 2315
KETCHUM ID 83340

Customer No. 410
Project:
Terms: Due Upon Receipt
Invoice Due Date: 02/28/2024

Quantity	Description	Unit Price	Net Amount
1	REFUNDS & REIMBURSEMENTS-GENERAL	8,618.51	8,618.51

Please remit payment via:
<https://www.ketchumidaho.org/administration/page/online-payments>
OR
City of Ketchum
PO Box 2315
Ketchum, ID 83340

Amount	8,618.51
Balance Due	<u><u>8,618.51</u></u>

Employee	Rate w/benefits	Hours	Amount	Rate	Hours	February Financial Statement
Frick, Suzanne	86.37	97.5	8,420.94	86.37	97.5	8,420.94
Donat, Trent	67.65	1	67.65			
Ancona, Bailee	51.55	0	-			
Gallagher, Shellie	64.96	2	129.92			
Total		100.50	8,618.51			

NON-DEPARTMENTAL

PERSONAL SERVICES:

01-4193-1000 SALARIES	5,947.50	27,560.00	70,980.00	43,420.00	38.8
01-4193-2100 FICA TAXES-CITY	454.99	2,108.38	5,429.97	3,321.59	38.8
01-4193-2200 STATE RETIREMENT-CITY	664.93	3,081.20	7,935.56	4,854.36	38.8
01-4193-2400 WORKMEN'S COMPENSATION-CITY	6.17	29.32	.00	(29.32)	.0
01-4193-2500 HEALTH INSURANCE-CITY	1,316.00	6,281.00	20,472.00	14,191.00	30.7
01-4193-2510 DENTAL INSURANCE-CITY	31.35	136.00	563.00	427.00	24.2
01-4193-2600 LONG TERM DISABILITY	.00	.00	312.00	312.00	.0
TOTAL PERSONAL SERVICES	8,420.94	39,195.90	105,692.53	66,496.63	37.1