

Blaine County Housing Authority

Regular Meeting Minutes

Ketchum City Hall

191 5th St. W Ketchum, ID 83340

Wednesday February 8, 2023, at 12:00 P.M.

<https://ketchumidaho-org.zoom.us/j/89071727795>

Phone Number: (253) 215-8782

Meeting ID: 89071727795

Members Present:

Keith Perry, Chair
Nate Hart, Vice Chair *via teleconference*
Tara Bell—*via teleconference*
Mason Frederickson—*via teleconference*
Sarah Michael—BCHA Interim Executive Director

Absent:

Others Present:

Jade Riley—City Administrator
Carissa Connelly—Housing Director
Nathan Jerky—Project Manager Idaho Transportation Department
Brady Workman—Workman and Company
Cindy Ochoa—BCHA

1. CALL TO ORDER AND ROLE CALL

BCHA Board Chair, Keith Perry called the Regular Monthly Meeting to order at 12:00p.m. *(00:00:23 in video)*
Roll call taken by Sarah Michael *(00:00:31 in video)*

2. COMMUNICATONS AND COMMENTS

A. Communication from the Public

Nathan Jerky—Project Manager Idaho Transportation Department
Spoke about the road and sidewalk improvement project near Lift Tower Lodge *(00:02:04 in video)*

Keith Perry suggested further discussion commence later due to the size of the agenda. *(00:07:01 in video)*
Sarah Michael shared that the expansion project would need to provide a new area for tenant parking and that parking on the Sun Valley Lot would be a good option. Additionally, ITD will likely be dealing directly with the City of Ketchum as the city will be taking over management of Lift Tower Lodge. *(00:07:52 in video)*

B. Communications from Government Liaisons or Elected Officials

None

C. Communications from the Board of Directors

Keith Perry spoke about the work being done by BCHA subcommittee (Keith Perry, Sarah Michael, Sabina Gilbert, Anna Mathieu, Carissa Connelly, and Sunny Shaw) on the review and meeting of the City of Ketchum's task force and the firms who responded to the RFP requesting assistance in prioritizing affordable housing development on city owned land in Ketchum.

(00:09:04 in video)

3. REGULAR BUSINESS

Review and approve January 2023, Treasurer's report, and financials.

Presented by: Mason Frederickson *(00:11:17 in video)*

Motion to approve January 2023, Treasurer's Report, and Financials. *(00:14:32 in video)*

MOVER: Tara Bell

SECONDER: Keith Perry

AYES: Mason Frederickson, Keith Perry, Tara Bell

ABSTAIN: Nate Hart

RESULT: ADOPTED

4. NEW BUSINESS

A. 2021-22 BCHA Audit Presentation

Presented by: Brady Workman *(00:15:30 in video)*

Board members discussed the audit and asked questions. *(00:18:21 in video)*

Motion to accept the audit form Workman and Company on BCHA fiscal year ending September 30, 2022. *(00:20:19 in video)*

MOVER: Mason Frederickson

SECONDER: Tara Bell

AYES: Nate Hart, Mason Frederickson, Keith Perry, Tara Bell

RESULT: ADOPTED UNANIMOUS

B. BCHA FY 2023 Budget Review- Contract with the City of Ketchum *(00:21:00 in video)*

Introduction by: Sarah Michael *(00:21:57 in video)*

Presented by: Jade Riley *(00:23:29 in video)*

Board members asked questions and discussed the audit. *(00:25:54 in video)*

Board members agreed the contract needs fine tuning and will continue to work out the details and ask for a vote in a future meeting.

C. BCHA Housing Resource Guide—BCHA Board Review and approval *(00:40:38 in video)*

Presented by: Carissa Connelly

Board members asked questions and discussed the resource guide draft. (00:41:24 in video)

Motion to approve the publication of the Blaine County Housing and Support Services Guide with modifications as stated pages 2 & 3 and a change to page 8, temporary housing, adding a subject line of Lift Tower Lodge with contact information. (00:47:53 in video)

MOVER: Mason Frederickson

SECONDER: Keith Perry

AYES: Nate Hart, Mason Frederickson, Keith Perry, Tara Bell

RESULT: ADOPTED UNANIMOUS

5. OLD BUSINESS (00:48:55 in video)

A. City of Ketchum’s Proposal regarding Ownership and Management of Lift Tower Lodge

Board members discussed the proposal. (00:50:46 in video)

Motion to have staff make final corrections to the document relating to the Ownership and Management of Lift Tower Lodge and bring it to the next meeting for final approval. (00:59:50 in video)

MOVER: Mason Frederickson

SECONDER: Tara Bell

AYES: Nate Hart, Mason Frederickson, Keith Perry, Tara Bell

RESULT: ADOPTED UNANIMOUS

B. Interim Executive Director Report

Presented by: Sarah Michael (01:02:06 in video)

6. UPCOMING BCHA CALENDAR (01:00:30 in video)

President’s Day Holiday, February 20, 2023.

Regular BCHA Board Meeting, Wednesday, March 8, 2023, 12:pm, Hailey

7. ADJOURNMENT – Keith Perry adjourned the meeting at 1:04 p.m. (01:04:23 in video)

Respectfully Submitted by

Approved by

Trent Donat
City of Ketchum

Keith Perry
BCHA Chair