



Planning and Zoning Commission - Special Meeting MINUTES

Tuesday, July 27, 2021 at 4:30 PM
Ketchum City Hall
480 East Avenue North, Ketchum, ID 83340

In the absence of Chair Morrow and Vice-Chair Mead, Commissioner Jennifer Cosgrove nominated Commissioner Tim Carter as interim chair. Seconded by Commissioner Moczygemba.

CALL TO ORDER

The meeting was called to order by 4:37 p.m. by Interim Chair Tim Carter.

PRESENT

Vice-Chairman Mattie Mead (*via Zoom*)
Interim Chair Tim Carter
Commissioner Jennifer Cosgrove
Commissioner Brenda Moczygemba

ABSENT

Chair - Neil Morrow

ALSO PRESENT

Director Suzanne Frick
Senior Planner Abby Rivin
Senior Planner Morgan Landers
City Clerk – Tara Fenwick

COMMISSION REPORTS AND EX PARTE DISCUSSION DISCLOSURE

Commissioner Brenda Moczygemba reclused herself from the pickle ball conversation.
Interim Chair Carter drove by the Crossbuck Townhomes and discussed the pickle ball issue with another person.
Commissioner Cosgrove drove by the Crossbuck Townhomes.

CONSENT CALENDAR — ACTION ITEMS

1. Minutes of July 13, 2021

Motion to approve the Minutes of July 13, 2021.

Motion made by Commissioner Brenda Moczygemba, and Seconded by Commissioner Jennifer Cosgrove.

Voting Yea: Vice-Chairman Mead, Interim Chair Carter, Commissioner Cosgrove, Commissioner Moczygemba

PUBLIC HEARINGS AND COMMUNICATIONS FROM STAFF – ACTION ITEMS

2. ACTION ITEM - Pioneer Pickleball Club Conditional Use Permit
Continued from May 25, 2021, June 8, 2021, and July 27, 2021.

Travis Kilmer – project architect and representative of the Pioneer HOA shared that the Community CC&R's dictate parking is Common Area. It has been difficult to gather a shared parking agreement from the current home ownership.

Steven Beck – representing Pioneer HOA requested Commission approval to use the parking reservation system implemented for the pickle ball court. The reservation system is monitored and enforced.

Suzanne Frick, Director of Planning and Zoning provided the Council and public with clarification of what the city requires to approve the Conditional Use Permit.

Public comment was opened. No public comment was given and Public comment was closed.

Motion to approve the Pioneer Pickleball Club Conditional Use Permit for the period of one year with a six-month public hearing to extend an additional six months. Applicant will submit HOA CC&R's with homeowner commitment to a shared parking agreement.

Motion made by Vice-Chairman Mead, Seconded by Commissioner Carter.

Voting Yea: Vice-Chairman Mead, Interim Chair Carter, Commissioner Moczygemba

Voting Nea: Commissioner Cosgrove

3. ACTION - Crossbuck McNee Town Homes Design Review and Preliminary Plat

Senior Planner, Abby Rivin addressed the Commission with a brief overview of the Crossbuck McNee Townhome residential complex and provided a specific review of building height and set-back requirements. It is the City staff's assessment that Architect, Chad Blincoe has not submitted a preliminary design that achieves City height requirements per the slope of the lot.

Architect, Chad Blincoe addressed the commission with an overview of the Crossbuck McNee town home community extension. Chad Blincoe clarified for the Commission the design height under the City requirement.

INTERRUPTION

Vice-Chair Mead and Commissioner Cosgrove had to leave the meeting. As a quorum was no longer present, it was decided to reconvene the meeting on Friday, July 30, at 9:00 a.m.

ADJOURNMENT

Motion to adjourn and reconvene on Friday, July 30 at 9:00 am at City Hall.

Motion made by Commissioner Moczygemba, Seconded by Interim Chairman Carter.

Voting Yea: Interim Chairman Carter, Commissioner Moczygemba

Interim Chairman Tim Carter
Planning and Zoning Commission