



City of Ketchum

April 20, 2021

Historic Preservation Commissioners
City of Ketchum
Ketchum, Idaho

Recommendation To Nominate and Elect a Chair and Vice Chair of the Commission

Recommendation and Summary

Staff is recommending the commission identify two members who will serve as the chair and vice chair of the commission. The chair is an active member of the commission who votes on all items.

The only difference between the chair and other commission members is the chair runs the meetings and signs official documents. Running the meeting involves opening the meeting, managing the commission discussion, and accepting motions and seconds on action items. The vice chair serves as the chair in the event the chair cannot attend a meeting.

It is recommended commissioners nominate a member who they would like to serve as chair and a member to serve as vice chair. There can be multiple nominations. Commissioners would vote to select the chair and vice chair. Typically, the positions are for one year. At the end of the year, the commission would again decide on the chair and vice chair.