



## City of Ketchum

April 20, 2021

Chair and Commissioners  
City of Ketchum  
Ketchum, Idaho

### **Recommendation To Adopt Resolution 21-001 Establishing the Regular Meeting Dates for the Historic Preservation Commission**

#### Recommendation and Summary

Staff is recommending the Commission discuss and identify a regular meeting day and time for Commission meetings. Once the dates are identified, staff recommends the following motion:

I move to adopt Resolution 21-001 of the Historic Preservation Commission establishing regular meeting days and time.

#### Introduction and History

The City Council and each board and commission establish their regular meeting day and time and adopt a resolution establishing the dates and time. These dates are published on the city's website and made available to the public. This process ensures appropriate noticing and scheduling can occur for commission meetings.

Staff recommends the commission establish a regular meeting to occur on the same day, at the same time once a month. If additional meetings are required, staff and commission will schedule special meetings.

Attachment:

Proposed Resolution 21-001

**RESOLUTION NO. 21-001**

A RESOLUTION OF THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF KETCHUM, IDAHO, ESTABLISHING THE DATES FOR ALL REGULAR HISTORIC PRESERVATION COMMISSION MEETING FOR 2021.

WHEREAS, regular meetings of the Historic Preservation Commission shall be held on **insert day of the month** at **insert time** at Ketchum City Hall unless such date is a holiday, in which case the meeting shall be held on the following day; and,

WHEREAS, pursuant to Idaho Code § 67-2343(1), any public agency that holds meetings at regular intervals of at least once per calendar month scheduled in advance over the course of the year may satisfy this meeting notice by giving meeting notices at least once each year of its regular meeting schedule; and,

WHEREAS, the City Council has determined that listing all regular meetings of the Historic Preservation Commission to be held in 2021 would be beneficial to the residents of and visitors to the City of Ketchum.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO that the regular meetings of the Historic Preservation Commission for 2021 are as follows:

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This Resolution will be in full force and effect upon its adoption this 20<sup>th</sup> day of April, 2021.

HISTORIC PRSERVATION COMMISSION

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Chair