



**CITY OF KETCHUM**  
**MEETING MINUTES OF THE CITY COUNCIL**  
Monday, February 5, 2024

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**CALL TO ORDER:** *(00:00:15 in video)*

Mayor Bradshaw called the meeting of the Ketchum City Council to order at 4:00 p.m.

**ROLL CALL:**

Mayor Neil Bradshaw  
Spencer Cordovano  
Tripp Hutchinson  
Amanda Breen  
Courtney Hamilton

**ALSO PRESENT:**

Jade Riley—City Administrator  
Trent Donat—City Clerk & Business Manager  
Kelsie Choma—Business License and Tax Specialist  
Ben Whipple—Senior Project Manager  
Morgan Landers—Planning and Building Director  
Abby Rivin—Senior Planner  
Adam Crutcher—Associate Planner  
Paige Nied—Associate Planner  
Shannon Ferraro—Ketchum Postmaster  
Matt Johnson—City Attorney *(via teleconference)*  
Tim Nicholson—Kimley Horn *(via teleconference)*

**COMMUNICATIONS FROM MAYOR AND COUNCIL:**

- Spencer Cordovano reminded everyone to check the avalanche report and to ski safely. *(00:00:45 in video)*
  - Courtney Hamilton thanked everyone who facilitated and worked on the Boulder Mountain Tour. *(00:00:58 in video)*
  - Neil Bradshaw reminded everyone of the open houses for Main Street February 15 and 16; also, to fill out the surveys that have been mailed out for public feedback for the comprehensive plan and code update. *(00:01:25 in video)*
2. Discussion regarding Ketchum Post Office Operations.  
Presented by: Neil Bradshaw and Amanda Breen *(00:01:56 in video)*  
Joined by: Shannon Ferraro *(00:08:41 in video)*

**Questions, Comments, and discussion by council.** *(00:10:11 in video)*

**PUBLIC COMMENT:**

1. Ananda Kriya *(00:19:59 in video)*

**CONSENT AGENDA:**

Spencer Cordovano recused himself from item #11.

**Motion to approve consent agenda item #11. (00:22:35 in video)**

**MOVER:** Amanda Breen

**SECONDER:** Courtney Hamilton

**AYES:** Amanda Breen, Tripp Hutchinson, Courtney Hamilton

**RECUSED:** Spencer Cordovano

**RESULT: ADOPTED**

**Motion to approve consent agenda items #3 - #12 excluding #11. (00:23:00 in video)**

**MOVER:** Courtney Hamilton

**SECONDER:** Tripp Hutchinson

**AYES:** Spencer Cordovano, Amanda Breen, Tripp Hutchinson, Courtney Hamilton

**RESULT: ADOPTED UNANIMOUS**

**PUBLIC HEARING:**

13. Recommendation to hold a public hearing and conduct the second reading of Ordinance 1253, amendments to Title 15 of the Ketchum Municipal Code. (00:23:18 in video)

Presented by: Paige Nied

**Questions, comments, and discussion by council. (00:08:03 in video)**

**Public Comment Open: (00:23:47 in video)**

*none*

**Public Comment Closed: (00:24:08 in video)**

**Questions, comments, and discussion by council. (00:24:40 in video)**

**Motion to approve the second reading of Ordinance 1253 by title only. (00:33:09 in video)**

**MOVER:** Courtney Hamilton

**SECONDER:** Amanda Breen

**AYES:** Amanda Breen, Courtney Hamilton

**NAYS:** Spencer Cordovano, Tripp Hutchinson

**TIE BREAKER:** Neil Bradshaw voted in favor.

**RESULT: ADOPTED**

**First reading of Ordinance 1253 by Trent Donat by title only. (00:33:38 in video)**

**NEW BUSINESS:**

14. Recommendation to approve contract 24063 with Kimley Horn to complete Street Conditions Assessment and Maintenance Management Plan.

Presented by: Ben Whipple (00:34:25 in video)

**Questions, comments, and discussion by Council (00:36:54 in video)**

- Tim Nicholson joined the discussion (00:37:27 in video)

**Motion to approve contract 24063 to approve Kimley Horn to conduct a streets conditions analysis and formulate a pavement management program for non-residential Ketchum streets. (01:00:47 in video)**

**MOVER:** Courtney Hamilton

**SECONDER:** Spencer Cordovano

**AYES:** Amanda Breen, Courtney Hamilton, Tripp Hutchinson, Spencer Cordovano

**RESULT: ADOPTED UNANIMOUS**

15. Review draft 2024 City Work Plan.

Presented by: Jade Riley (01:01:11 in video)

**Questions, comments, and discussion by Council (01:14:53 in video)**

Morgan Landers joined the discussion (01:18:52 in video)

**EXECUTIVE SESSION:**

16. Pursuant to Idaho Code 74-206(1)(c)(f) To acquire an interest in real property not owned by a public agency and pending litigation. (01:00:00 in video)

**Motion to move into Executive Session. (01:38:00 in video)**

**MOVER:** Spencer Cordovano

**SECONDER:** Amanda Breen

**AYES:** Amanda Breen, Courtney Hamilton, Tripp Hutchinson, Spencer Cordovano

**RESULT: ADOPTED UNANIMOUS**

**ADJOURNMENT:**

**Motion to adjourn. (01:38:39 in video)**

**MOVER:** Spencer Cordovano

**SECONDER:** Courtney Hamilton

**AYES:** Spencer Cordovano, Tripp Hutchinson, Amanda Breen, Courtney Hamilton

**RESULT: UNANIMOUS**

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Neil Bradshaw, Mayor

**ATTEST:**

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Trent Donat, City Clerk