



City of Ketchum

## CITY COUNCIL MEETING AGENDA MEMO

Meeting Date:  Staff Member/Dept:

Agenda Item:

Recommended Motion:

**I move to appoint \_\_\_\_\_ as the Ketchum City Council representative to the Fire JPA Committee.**

Reasons for Recommendation:

- We anticipate starting work on finalizing the JPA and developing funding guidelines within the next two weeks.

Policy Analysis and Background (non-consent items only):

The proposal is to form a fire authority, tentatively labelled the “Blaine County Fire Rescue Authority” with the ultimate goal of forming a new fire district. The authority would:

- Provide fire suppression, fire prevention, EMS, and rescue to the participating cities and fire districts, and EMS to all the county under contract.
- Employ, train and supervise all fire and EMS response personnel.
- Maintain all facilities and equipment.

We are targeting a start date of October 1, 2024, to “go live”. To meet that target, we have identified a series of critical steps in the interim. These are necessary to allow for revising contracts and agreements and organizing administration of the new agency. To achieve that goal, we would need to meet the following deadlines:

- Approval of a JPA document by April
- Appointment of JPA board members by April
- Presentation of a budget request to the Ambulance District by May
- Negotiating plan review and inspection fee and funding agreements
- Presentation of funding requests to the cities and fire districts in spring/early summer
- Advertising and hiring the Fire Chief, preferably before September
- Negotiation of a new Collective Bargaining Agreement before October 1
- Appointing other administrative positions (Assistant Chief, etc.) before October 1

There are a number of decisions to be made to sign the JPA. They include:

- **JPA Board composition**
- **Level of Service determination**
- **Plan reviews, inspections, and enforcement of codes**

Sustainability Impact:

None.

Financial Impact:

None OR Adequate funds exist in account:	No immediate financial impact. Financial participation in the JPA would be based on historical funding of the city's fire department and results of upcoming labor negotiations session.
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Attachments:

1. None
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