



City of Ketchum

CITY COUNCIL MEETING AGENDA MEMO

Meeting Date: Staff Member/Dept:

Agenda Item:

Recommended Motion:

I move to adopt resolution 24-001 establishing a new in-lieu fee for Community Housing of \$741/sf, effective January 1, 2024.

Reasons for Recommendation:

- Idaho State Law requires a public hearing be conducted for any new fee or fee increase greater than 5%. Staff is proposing a fee increase of \$741, a 65% increase from the current fee of \$450.
- KMC 17.124.040.B.2.c states that the in-lieu fee shall be recommended by the governing housing authority *on an annual basis* and adopted by the City Council. The last fee update occurred in 2021 and went into effect in January 2022.

Policy Analysis and Background (non-consent items only):

Fee Resolution

Fees charged by the City are established via a resolution of the City Council. Resolution 15-018 established the first citywide fee resolution for the City of Ketchum. The fee resolution has been periodically updated to add new fees or modify existing ones. Attached is the full fee schedule with the proposed change to the Community Housing In-Lieu fee highlighted. No other changes to the City's fee schedule are proposed.

Background

On October 16, City of Ketchum Staff presented a workshop to the City Council regarding the Community Housing Fee-in-lieu update. The staff report from that workshop is attached to this packet and includes additional background on the City's fee-in-lieu program, history, and analysis of inputs/assumptions and recommended update. At the October 16 workshop, staff recommended an in-lieu fee of \$747/square foot, based on the existing model. One key adjustment that staff recommended to the assumed inputs – different from previous years -- was to narrow the real estate transaction data to only properties up to 3 bedrooms in size (removing all transactions of 4+ bedrooms from the dataset).

At the October 16 workshop, City Council directed staff to issue a public notice for a Fee Resolution at this December 4 meeting to consider an update to the fee-in-lieu. City Council also encouraged additional engagement on the fee-in-lieu update with the Technical Advisory Group.

On November 16, staff presented background and proposed changes to the fee-in-lieu to the Technical Advisory Group. Reactions from the Technical Advisory Group to the proposed change were mixed. Most of the reflections were less concerned with the methodology and assumptions than the potential impact of the fee increase itself. Comments included:

- Concerns that increase to the fee-in-lieu, combined with other current and upcoming regulatory changes, could result in financial infeasibility of the FAR Exceedance Program and in market development at 1.0 FAR.
- Suggestion that if the goal of the FAR Exceedance Program is to get community housing units constructed, then making the fee less attractive could be effective.
- Feedback that developers don't like to put Category 4 ownership units in buildings because they cause affordability challenges related to HOA fees. Suggestion to incentivize rentals over condominiums.
- Suggestion to do the update annually, which could result, in some years, in the fee going down.
- Higher in-lieu fees could result in higher market per/sf prices. \$450/sf is currently working with market prices at \$1,500 - \$2,000/sf.

Staff recognizes the need to reassess both the density bonus program (FAR Exceedance) and the fee-in-lieu methodology. Staff intends to undertake this analysis and update alongside the Comprehensive Plan and Zoning Ordinance updates over the next few years.

Update to Recommendation

Since initial calculation of the in-lieu-fee prior to the October 16 workshop, staff recognized one challenge with the home sales data. For several properties of 3 bedrooms or greater, no data is reported for the HOA fee. This is a limitation of the data, and the "blanks" could be due to several factors, including 1) single-family residences that are not in HOAs 2) new construction where HOA dues have not been established. The October analysis of median HOA fees excluded these data points in calculating the median for Studios through 3 Bedrooms (\$439). An alternative calculation assumes that "blanks" are zeros and are included in the median calculation. This alternative results in an HOA median monthly fee of \$418. Staff recommends making this adjustment, as most of the large units without a listed HOA fee are single family residences, which are less likely to be part of an HOA.

Based on the above recommended adjustment, the new fee-in-lieu recommendation is \$741/square foot. This represents an adjustment of 65% from the current \$450, and 23% from the proposed 2021 rate of \$603.

City of Ketchum In-lieu Fee Calculation Worksheet

(Affordability Gap Method)

Market Rate Median Price*	\$969,000
Market Rate Median Size (Livable sq. ft.)	1,163
Market Rate Median Price per Square Foot*	\$864

Affordable Purchase Price	\$179,481
Target Square Footage for Community Housing	817
Affordable Price Per Square Foot	\$220

Affordability Gap (Purchase Price)	\$789,519
Affordability Gap (Price per Livable sq.ft.)	\$644
Administrative Fee (15%)	\$97

2023 Payment In-lieu (per sq.ft.)	\$741
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*MLS Sold Data September 2022 - August 2023

Effective Date

Staff proposes that any change to the fee-in-lieu should go into effect on January 1, 2024. Applications for Final Design Review that are complete (fees paid, all requirements submitted) prior to January 1, 2024 would be considered vested under the current fee of \$450/sf.

Sustainability Impact:

None OR state impact here: None.

Financial Impact:

None OR Adequate funds exist in account:	Increasing the community housing fee-in-lieu may increase the balance of the City of Ketchum in-lieu fund, however this is dependent on whether developers elect to build housing or pay the fee-in-lieu.
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Attachments:

1. October 16 Fee-in-Lieu Workshop Staff Report
2. Draft Resolution 24-001 – Fee Resolution to Update Community Housing In-Lieu Fee



City of Ketchum

CITY COUNCIL MEETING AGENDA MEMO

Meeting Date: Staff Member/Dept:

Agenda Item:

Recommended Motion:

No action. Staff is bringing an analysis of the housing fee-in-lieu to the City Council for direction on recommending an update and preparing a fee resolution for review and approval at a future meeting.

Policy Analysis and Background (non-consent items only):

Introduction and History

The City of Ketchum adopted Ordinance 994 in 2006 establishing a community housing density bonus incentive which provided for an increased floor area ratio (FAR) in exchange for community housing. Changes have been made to the original requirement and Ketchum Municipal Code (KMC) Section 17.124.040 reflects the current standards. An applicant may satisfy the community housing requirement in different ways. One way is to contribute a housing in-lieu fee. Under KMC 17.124.040.B.2.c, the in-lieu fee shall be recommended by the governing housing authority **on an annual basis** and adopted by the City Council. The last fee update occurred in in 2021 and went into effect in January 2022. Prior to that update, the last fee update occurred in 2016.

The purpose of the density bonus incentive “is to encourage new development to include a reasonable supply of affordable and resident occupied workforce housing for sale or rent, to help meet the demand and needs for housing of the community's employees.” A project may exceed the permitted FAR within the city’s Community Core (CC-1 and CC-2), Tourist (T, T-3000, and T-4000), and General Residential – High Density (GR-H) zone districts subject to review and approval of the project design by the Planning and Zoning Commission.

Projects taking advantage of the increased FAR must provide a certain square footage of community housing per the calculation outlined in KMC 17.124.040 or KMC 17.124.050 for hotels. The requirement may be satisfied by one or a combination of the following:

- Provide community housing on-site
- Construction of community housing off-site, within the city limits
- Acquisition of existing housing stock subject to City approval
- Land conveyance to the city
- Pay a fee-in-lieu of community housing

In-lieu fees are calculated using a dollar per square foot rate. In-lieu fee payments are required prior to issuance of the building permit for the project.

2021 Fee Update

The current in-lieu fee is \$450 per square foot, which was raised from the rate of \$238 per square foot established in 2016. However, the fee per square foot that BCHA and staff calculated and recommended using the existing fee methodology during the 2021 update was \$603. At the time of review in 2021, the City Council concluded that, due to the lapse in time since the last update (2016), the housing fee-in-lieu should be set at approximately 75% of the recommended rate.

The 2021 update followed the process below:

July-October 2021	Staff and BCHA conducted market research and a peer cities analysis to aid in updating the current rate adopted in January 2016
October 1st 2021	Draft information package sent to the development community for feedback, announcing City Council meeting on October 18th
October 18, 2021	City Council meeting to discuss revised fee – council requested additional information including a 5-year trend analysis, sensitivity analysis for key assumptions, and an example project
November 18, 2021	City Council meeting to review additional information and provide direction to staff. City Council determined: <ul style="list-style-type: none"> • That existing methodology and using all sales for median market rate purchase price would be retained for fee update. • Provided direction to host a Community Workshop where open dialogue can occur between council and stakeholders to better understand concerns and receive feedback on final assumptions
December 13, 2021	Community Workshop for discussion with the community and provide direction to staff on next steps
December 20, 2021	Staff presents fee resolution to City Council recommending housing in-lieu fee of \$450 per square foot. City Council approves update with effective date of January 1, 2022.

2021 Methodology Analysis

BCHA has used the same general methodology for determining the in-lieu fee since 2015. The methodology is not based directly on the cost of construction of housing units, but instead is a gap analysis between the cost of market rate housing in Ketchum and what a Category 4 household can reasonably afford. During the 2021 fee update, BCHA and staff assessed the fee methodology and numeric assumptions for the City of Ketchum against eight jurisdictions in Colorado, Wyoming, and Idaho. Subsequently, staff, the City Council and the community reviewed many of the numeric inputs in the methodology, and staff provided a sensitivity analysis of adjustments to the assumptions. Based on this analysis, BCHA and staff ultimately recommended retention of the existing fee methodology, with changes to the following assumptions:

- *Target Community Housing Unit Size.* The 2016 fee was set using a target community housing unit size of 1,250 square feet. This number was not generated through a review of existing deed restricted units but seen as an industry standard at the time. Staff and BCHA calculated the average unit size for all for-sale units in the City of Ketchum, resulting in a median unit size of 908 square feet. Staff were supportive of using the revised square footage of 908 rather than the initial 1,250 square feet as it is based on existing data (median unit size) which can be updated over time using established information.

- *Interest Rate.* The 2016 fee was set using a flat interest rate of 6.5%. In October 2021, staff and BCHA recommended using a 20-year average interest rate, rather than a flat rate. Feedback from the development community indicated a 5-year average interest rate is more realistic provided the fee is updated more regularly. Staff and BCHA were supportive of using a 5-year interest rate as the rate will be based on published interest rates and can be updated based on established information.
- *Administrative fee.* BCHA recommended increasing the administrative fee to 15% from the 10% used in 2016. Staff was supportive of this increase as administrative and soft costs associated with development of housing are often 20% of construction costs. BCHA recommended the increase in consideration of the escalation in administrative costs for the city, BCHA, or future community housing developers to construct and manage community housing units.

Recommended Update

BCHA and staff have analyzed the updated market data (September 2022 – August 2023) necessary to update the fee-in-lieu. BCHA first reviewed the fee based on the latest recommended assumptions from the 2021 process (described above). Using the recommended assumptions from the 2021 process, the fee-in-lieu would increase to \$830, an 84% increase from the current rate of \$450 (and a 38% increase from the originally recommended update of \$603).

Staff and BCHA next looked at the key numeric inputs contributing to the proposed rate:

- *Market Rate Median Price per Square Foot.* With the significant rise in home sale prices in 2022 and 2023, the market median price per square foot in Ketchum in the study period increased to \$938. This is up 43% from the price used in the 2021 analysis (\$658).
 - o During the 2021 update process, some community members questioned the use of all Ketchum market sales data for the purpose of determining the fee-in-lieu, arguing that the highest end luxury homes are so expensive per square foot that they are not valid for comparisons for community housing development costs. While staff and BCHA have argued that the use of medians in these calculations helps to eliminate these outliers, in this year’s analysis BCHA and staff analyzed the price per square foot if units are excluded that have more than 3 bedrooms, as existing community housing units range in size from studio to 3 bedrooms and the needs assessment determined that there isn’t substantial need for units with more than 3 bedrooms. With this adjustment to the input data, the market median price per square foot is \$864, a 31% increase from the 2021 figure.
 - o Consistent with this change, staff and BCHA also recommend updating the inputs for the monthly HOA dues analysis to be limited to Studio to 3 Bedroom units. This results in a slight increase from \$432 to \$439, but both analyses reflect a significant increase in HOA costs since the 2021 analysis (\$312).
- *Target Square Footage for Community Housing.* During the 2021 process, staff and BCHA recommended shifting the target size from 1,250 sf to the median size of existing community housing units. In the latest analysis, median community housing unit size decreased from 908 sf to 817 sf since 2021. Staff continues to support this approach.
- *5 Year Average Adjusted Interest Rate.* Due to the recent increases in interest rates, the adjusted 5-year average (which includes the average interest rate of 2023 through August) is 4.34%. At the time of the 2021 calculation, interest rates were still at historic lows. The current 5-year average interest rate does not reflect the reality of current interest rates, but it does represent diminished purchasing power for borrowers, adding to the affordability gap and higher fee calculation.
 - o Staff and BCHA recommend continuing to use the 5-year average adjusted interest rate, as recommended by the development community during the 2021 update process.

Based on the above recommended adjustments from staff, the 2023 fee-in-lieu would be \$747/square foot. This represents an adjustment of 66% from the current \$450, and 23% from the proposed 2021 rate of \$603.

Next Steps

Staff recognize that there needs to be a larger overhaul of the density bonus program – specifically with (1) the equation that determines how much floor area needs to be dedicated to community housing, (2) the requirement for only category 4, rather than category 4 being an average or using another mechanism to achieve an income mix among units and (3) removing the staff, council, and developer burden of negotiating the type of community housing units during every FAR Exceedance Agreement approval. To that end, staff are adding a general program update to the workplan timed with Comprehensive Plan density discussions. In the short term, staff can proceed with proposing changes to #2 above regarding mixed incomes, which would be processed with the Planning and Zoning Commission’s input.

In the meantime, staff recommend moving forward with a fee resolution to update the fee-in-lieu to the new fee of \$747 (or another number that the Council is comfortable with). This requires a public hearing with two weeks of public notice, which could be scheduled for the next Council meeting on November 6.

Sustainability Impact:

None OR state impact here: None.

Financial Impact:

None OR Adequate funds exist in account:

Increasing the community housing fee-in-lieu may increase the balance of the City of Ketchum in-lieu fund, however this is dependent on whether developers elect to build housing or pay the fee-in-lieu.

Attachments: None

RESOLUTION NUMBER 24-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO AMENDING THE FEE SCHEDULE AND CHARGES FOR ALL CITY DEPARTMENTS AND ESTABLISHING POLICIES FOR COLLECTING FEES

WHEREAS, the City incurs administrative costs in processing applications, enforcing codes, administering regulations, maintaining facilities, monitoring project development, engaging the public, reviewing proposals, providing support, and conducting required inspections; and

WHEREAS, the Ketchum Municipal Code authorizes the establishment and adoption of fees to cover the administrative costs of reviewing applications for any service provided by the City of Ketchum; and

WHEREAS, each department within the City of Ketchum organization has quantified the costs of processing and administering each application specific to that department; and

WHEREAS, the City of Ketchum adopted Resolution 15-018 establishing the first citywide fee resolution on August 24th, 2015; and

WHEREAS, the City Council approved changes to Resolution 15-018 at the May 2, 2016 Regular Meeting and directed staff to bring back a revised resolution for adoption at a Special Meeting of the City Council on May 5, 2016; and

WHEREAS, the City Council approved Resolution 16-006 at a Special Meeting of the City Council on May 5, 2016; and

WHEREAS, the City Council approved additional amendments to the fee resolution on June 6, 2016 and adopted Resolution 16-008; and

WHEREAS, the City Council approved additional amendments to the fee resolution on September 18, 2017, and adopted Resolution 17-011, thereby establishing the citywide fee resolution; and

WHEREAS, the City Council approved additional amendments to the fee resolution on April 16, 2018, and adopted Resolution 18-012, thereby establishing the citywide fee resolution; and

WHEREAS, the City Council approved additional amendments to the fee resolution on August 20, 2018, and adopted Resolution 18-020, thereby establishing the citywide fee resolution; and

WHEREAS, the City Council approved additional amendments to the fee resolution on December 3, 2018, and adopted Resolution 18-031, thereby establishing the citywide fee resolution; and

WHEREAS, the City Council approved additional amendments to the fee resolution at a Regular meeting on October 21, 2019, and adopted Resolution 19-024, thereby establishing the citywide fee resolution; and

WHEREAS, the City Council approved additional amendments to the fee resolution at a Regular meeting on November 18, 2019, and adopted Resolution 19-029, thereby establishing the citywide fee resolution; and

WHEREAS, the City Council approved additional amendments to the fee resolution at a Regular meeting on January 6, 2020, and adopted Resolution 20-005, thereby establishing the citywide fee resolution; and

WHEREAS, the City Council considers additional amendments to the fee resolution at a Regular meeting on September 21, 2020, through Resolution 20-023; and

WHEREAS, the City Council considers additional amendments to the fee resolution at a Regular meeting on October 18, 2021, through Resolution 21-015.

WHEREAS, the City Council considers additional amendments to the fee resolution at a Regular meeting on December 20, 2021, through Resolution 22-013.

WHEREAS, the City Council considers additional amendments to the fee resolution at a Regular meeting on March 7, 2022, through Resolution 22-016.

WHEREAS, the City Council considers additional amendments to the fee resolution at a Regular meeting on July 18, 2022, through Resolution 22-021.

WHEREAS, the City Council considers additional amendments to the fee resolution at a Regular Meeting on July 17, 2023, through Resolution 23-009.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of Ketchum, Idaho that the City Council hereby rescinds all existing fee schedules established and adopted prior to the date of this resolution in their entirety and establishes a comprehensive fee schedule for all city fees in the sections provided below in this resolution.

This Resolution will be in full force and effect, following adoption, the 1st day of January 2024.

ATTEST:

CITY OF KETCHUM

Trent Donat, City Clerk

Neil Bradshaw, Mayor

Highlighting indicates a new fee or a fee increase of greater than 5%

Department	Program	Fee Description	FY 2024 Adopted Fee Amount	FY 2024 Proposed Fee Amount	Change %
Planning & Building	Building	\$1.00 to \$500.00= (1) Building permit valuation shall include the total value of the work for which a permit is being issued, including materials and labor. The building official may require documentation of the building permit valuation as necessary to ensure correct valuation of project.	\$ 24.50	\$ 24.50	0%
Planning & Building	Building	\$501.00 to \$2,000.00= (1)	\$24.50 for the first \$500.00 plus \$3.25 for each additional \$100.00, or fraction thereof, to and including \$2,000.00	\$24.50 for the first \$500.00 plus \$3.25 for each additional \$100.00, or fraction thereof, to and including \$2,000.00	0%
Planning & Building	Building	\$2001.00 to \$25,000.00=(1)	\$72.50 for the first \$2,000.00 plus \$14.50 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00	\$72.50 for the first \$2,000.00 plus \$14.50 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.01	0%
Planning & Building	Building	\$25,001.00 to \$50,000.00= (1)	\$409.50 for the first \$25,000.00 plus \$10.50 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00	\$409.50 for the first \$25,000.00 plus \$10.50 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.01	0%
Planning & Building	Building	\$50,001.00 to \$100,000.00= (1)	\$672.75 for the first \$50,000.00 plus \$7.50 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00	\$672.75 for the first \$50,000.00 plus \$7.50 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.01	0%
Planning & Building	Building	\$100,001.00 to \$500,000.00= (1)	\$1038.50 for the first \$100,000.00 plus \$5.75 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00	\$1038.50 for the first \$100,000.00 plus \$5.75 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.01	0%
Planning & Building	Building	\$500,001.00 to \$1,000,000.00= (1)	\$3,379.25 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00	\$3,379.25 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.01	0%
Planning & Building	Building	\$1,000,000.00 and up= (1)	\$5,861.00 for the first \$1,000,000.00 plus \$3.75 for each additional \$1,000.00, or fraction thereof	\$5,861.00 for the first \$1,000,000.00 plus \$3.75 for each additional \$1,000.00, or fraction thereof	0%
Planning & Building	Building	Plan Check Fee - Building	70% of Permit Fee	65% of permit fee	0%
Planning & Building	Building	Plan Check Fee - Planning	65% of Permit Fee	70% of building plan check fee	0%
Planning & Building	Building	Plan Check Fee - Fire	Same as P&Z Plan Check Fee	70% of building plan check fee	0%

Highlighting indicates a new fee or a fee increese of greater than 5%

Department	Program	Fee Description	FY 2024 Adopted Fee	FY 2024 Proposed Fee	Change %
			Amount	Amount	
Planning & Building	Building	Building Permit Modification - Minor <i>(as determined by the Administrator)</i>	\$ 250.00	\$ 500.00	0%
Planning & Building	Building	Building Permit Modification - Major <i>(as determined by the Administrator, full plan check fees may be assessed based on size of modification)</i>	\$ 450.00	\$ 1,500.00	0%
Planning & Building	Other	Inspections outside of normal business hours (minimum charge --two hours) <i>(2) or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages</i>	\$ 60.00	\$ 60.00	0%
Planning & Building	Other	Re-inspection fees assessed under provisions of Section 109.7 <i>(2)</i>	\$ 60.00	\$ 60.00	0%
Planning & Building	Other	Inspections for which no fee is specifically indicated (minimum charge -- one-half hour) <i>(2)</i>	\$ 60.00	\$ 60.00	0%
Planning & Building	Other	Additional and partial inspections above the minimum required by the building codes may be charged (minimum charge--one hour) <i>(2)</i>	\$ 60.00	\$ 60.00	0%
Planning & Building	Other	Hourly Rate for Review of Changes, Additions or Revisions to Plans	\$ 100.00	\$ 100.00	0%
Planning & Building	Other	Additional costs incurred by the City for security <i>(2)</i>	\$ 100.00	\$ 100.00	0%
Planning & Building	Other	agreements and other similar processes (minimum charge) <i>(2)</i>	\$ 1,002.00	\$ 1,002.00	0%
Planning & Building	Other	For use of outside consultants for plan checking and inspections, or both <i>(3) Actual costs include administrative and overhead costs.</i>	Actual Costs	Actual Costs	0%
Planning & Building	Other	Penalty for commencement of work without a building permit + additional stop work order and violation fees allowed for int Ketchum Municipal Code, Section 15.04.030)	\$ 1,000.00	\$ 1,000.00	0%
Planning & Building	Other	Deferred submittals, per each submittal	25% of Plan review fee	25% of Plan review fee	0%
Planning & Building	Other	Temporary Certificate of Occupancy (non-refundable) (per week)	\$ 1,000.00	\$ 1,000.00	0%
Planning & Building	Other	Alternative Energy System Installation- <i>Fee covers one inspection. Additional inspections shall be charged at the rate identified in Other Inspection and Fees.</i>	\$ 100.00	\$ 100.00	0%
Planning & Building	Other	Demolition Fee <i>(A security agreement equaling 150% of the estimated demolition cost is required for all demoliton permits.)</i>	\$ 750.00	\$ 750.00	0%
Planning & Building	Design Review	Pre-Application Design Review	\$ 3,300.00	\$ 3,300.00	0%
Planning & Building	Design Review	Mountain Overlay Design Review	\$ 4,800.00	\$ 4,800.00	0%
Planning & Building	Design Review	Final Design Review	\$ 3,900.00	\$ 3,900.00	0%
Planning & Building	Design Review	Administrative Design Review	\$ 500.00	\$ 500.00	0%
Planning & Building	Design Review	Administrative Design Review - in Mountain Overlay and/or Avalance Overlay	\$ 1,500.00	\$ 1,500.00	0%
Planning & Building	Design Review	Hotel Pre-Application Design Review	\$ 7,000.00	\$ 7,000.00	0%
Planning & Building	Design Review	Hotel Design Review	\$ 9,000.00	\$ 9,000.00	0%
Planning & Building	Design Review	Request to Alter or Demolish a Historic Structure	\$ 1,800.00	\$ 1,800.00	0%
Planning & Building	Subdivision	Land Subdivision: Preliminary Plat	\$ 2,900.00	\$ 2,900.00	0%
Planning & Building	Subdivision	Condo/Townhome Subdivision: Preliminary Plat	\$ 3,300.00	\$ 3,300.00	0%
Planning & Building	Subdivision	Land Subdivision: Final Plat	\$ 2,000.00	\$ 2,000.00	0%
Planning & Building	Subdivision	Condo/Townhome Subdivision: Final Plat	\$ 2,000.00	\$ 2,000.00	0%
Planning & Building	Subdivision	Planned Unit Development (PUD)	\$ 12,500.00	\$ 12,500.00	0%
Planning & Building	Subdivision	Planned Unit Development (PUD)- Minor Amendment	\$ 4,500.00	\$ 4,500.00	0%
Planning & Building	Subdivision	Planned Unit Development (PUD)- Major Amendment	\$ 9,000.00	\$ 9,000.00	0%
Planning & Building	Subdivision	Hotel Planned Unit Development (PUD)	\$ 12,500.00	\$ 12,500.00	0%
Planning & Building	Subdivision	Readjustment of Lot Lines (Lot Line Shift)	\$ 1,700.00	\$ 1,700.00	0%
Planning & Building	Subdivision	Vacation	\$ 5,500.00	\$ 5,500.00	0%
Planning & Building	Floodplain Development Permits	Streambank Alteration	\$ 5,700.00	\$ 5,700.00	0%
Planning & Building	Floodplain Development Permits	Emergency Streambank Alteration Permit	\$ 1,500.00	\$ 1,500.00	0%
Planning & Building	Floodplain Development Permits	Emergency Flood Protection Permit	\$ -	\$ -	0%
Planning & Building	Floodplain Development Permits	Floodplain Development Permit - Residential	\$ 2,700.00	\$ 2,700.00	0%
Planning & Building	Floodplain Development Permits	Floodplain Development Permit - Subdivision	\$ 6,300.00	\$ 6,300.00	0%
Planning & Building	Floodplain Development Permits	Floodplain Development Permit - Non-residential and Mixed Use	\$ 4,800.00	\$ 4,800.00	0%

Highlighting indicates a new fee or a fee increase of greater than 5%

Department	Program	Fee Description	FY 2024 Adopted Fee Amount	FY 2024 Proposed Fee Amount	Change %
Planning & Building	Floodplain Development Permits	Floodplain Development Permit - interior remodel, new structures/additions entirely outside of floodplain	\$ 1,800.00	\$ 1,800.00	0%
Planning & Building	Floodplain Development Permits	Minor Riparian Alteration – removal of hazard trees (up to four trees), minor maintenance of riparian trees and vegetation	\$ 350.00	\$ 350.00	0%
Planning & Building	Floodplain Development Permits	Major Riparian Alteration – Application applies to vegetation within 25 feet of mean high water mark. This application covers the removal of more than four (4) trees or major maintenance of riparian trees and vegetation.	\$ 700.00	\$ 700.00	0%
Planning & Building	Other Permits	Administrative Use Permit	\$ 500.00	\$ 500.00	0%
Planning & Building	Other Permits	Sign Permit	\$ 250.00	\$ 250.00	0%
Planning & Building	Other Permits	Fence Permit	\$ 150.00	\$ 150.00	0%
Planning & Building	Other Permits	Conditional Use Permit	\$ 3,200.00	\$ 3,200.00	0%
Planning & Building	Other Permits	Conditional Use Permit - Daycare Businesses	\$ 300.00	\$ 300.00	0%
Planning & Building	Other Permits	Conditional Use Permit Amendment	\$ 2,200.00	\$ 2,200.00	0%
Planning & Building	Other Permits	Variance	\$ 2,300.00	\$ 2,300.00	0%
Planning & Building	Other Permits	Appeals	\$ 5,000.00	\$ 5,000.00	0%
Planning & Building	Other Permits	Off-Site Vendor - New	\$ 1,100.00	\$ 1,100.00	0%
		Off-Site Vendor - Renewal	\$ 750.00	\$ 750.00	0%
		Grading	\$ 850.00	\$ 850.00	0%
Planning & Building	Other Permits	Wireless Communications Facility Master Plan	\$ 1,800.00	\$ 1,800.00	0%
Planning & Building	Other Permits	Wireless Communications Facility Permit	\$ 800.00	\$ 800.00	0%
Planning & Building	Other Permits	Off-site Commerical/Neighborhood Snow Storage Permit - Administrative	\$ 500.00	\$ 500.00	0%
Planning & Building	Other Permits	Listing a Historic Structure/Site	\$ 2,200.00	\$ 2,200.00	0%
Planning & Building	Other Permits	Development Agreement-Rezone	\$ 10,000.00	\$ 10,000.00	0%
Planning & Building	Other Permits	Development Agreement - Non-Rezone	\$ 5,000.00	\$ 5,000.00	0%
Planning & Building	Other Permits	Development Agreement Amendment - Minor	\$ 3,000.00	\$ 3,000.00	0%
Planning & Building	Other Permits	Development Agreement Amendment - Major	\$ 5,000.00	\$ 5,000.00	0%
Planning & Building	Other Permits	Residential Annexation	\$ 5,688.00	\$ 5,688.00	0%
Planning & Building	Other Permits	Commercial Annexation	\$ 12,655.00	\$ 12,655.00	0%
Planning & Building	Other Permits	Mixed-Use Annexation (residential & commercial)	\$ 12,655.00	\$ 12,655.00	0%
Planning & Building	Amendments	Comprehensive Plan Amendment	\$ 7,000.00	\$ 7,000.00	0%
Planning & Building	Amendments	Zoning/Subdivision Text Amendment	\$ 9,500.00	\$ 9,500.00	0%
Planning & Building	Amendments	Zone Change Request	\$ 6,000.00	\$ 6,000.00	0%
			100% of actual costs incurred	100% of actual costs incurred	0%
Planning & Building	Miscellaneous	Consultant Review Fee			
Planning & Building	Miscellaneous	Community Housing In-lieu Fee	\$ 450.00	\$ 741.00	39%
Planning & Building	Impact Fees	Fire Development Impact Fees Single Family	\$ 2,092.00	\$ 2,092.00	0%
Planning & Building	Impact Fees	Fire Development Impact Fees Multi Family per unit	\$ 1,616.00	\$ 1,616.00	0%
Planning & Building	Impact Fees	Fire Development Impact Fees Commercial per square foot	\$ 0.45	\$ 0.45	0%
Planning & Building	Impact Fees	Parks Development Impact Fees Single Family	\$ 1,047.00	\$ 1,047.00	0%
Planning & Building	Impact Fees	Parks Development Impact Fees Multi Family per unit	\$ 809.00	\$ 809.00	0%
Planning & Building	Impact Fees	Parks Development Impact Fees Commercial per square foot	\$ -	\$ -	0%
Planning & Building	Impact Fees	Police Development Impact Fees Single Family	\$ 104.00	\$ 104.00	0%
Planning & Building	Impact Fees	Police Development Impact Fees Multi Family per unit	\$ 80.00	\$ 80.00	0%
Planning & Building	Impact Fees	Police Development Impact Fees Commercial per square foot	\$ 0.22	\$ 0.22	0%
Planning & Building	Impact Fees	Streets Development Impact Fees Single Family	\$ 4,492.00	\$ 4,492.00	0%
Planning & Building	Impact Fees	Streets Development Impact Fees Multi Family per unit	\$ 3,471.00	\$ 3,471.00	0%

Highlighting indicates a new fee or a fee increase of greater than 5%

Department	Program	Fee Description	FY 2024 Adopted Fee	FY 2024 Proposed Fee	Change %
			Amount	Amount	
Planning & Building	Impact Fees	Streets Development Impact Fees Commercial per square foot	\$ 0.97	\$ 0.97	0%
Fire & Rescue	Automatic Fire Alarm Systems	Single Family Residential Installations under 4,000 sq. ft.	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Single Family Residential Installations over 4,000 sq. ft.	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Multi Family and Commercial Installations up to 6,000 sq. ft.	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Multi Family and Commercial Installations 5,000 - 20,000 sq. ft.	\$ 350.00	\$ 350.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Multi Family and Commercial Installations over 20,000 sq. ft.	\$ 500.00	\$ 500.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Modification (including TI), 1-24 devices	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Modification (including TI), 25 or more devices	\$ 250.00	\$ 250.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Existing Component Modification	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Component Addition to Existing System	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Fire Alarm Inspections (all) per hour	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Automatic Suppression Systems	Single Family Residential Installations under 6,000 sq. ft.	\$ 150.00	\$ 150.00	0%
Fire & Rescue	Automatic Suppression Systems	Single Family Residential Installations over 6,000 sq. ft.	\$ 250.00	\$ 250.00	0%
Fire & Rescue	Automatic Suppression Systems	Multi Family and Commercial Installations up to 6,000 sq. ft.	\$ 150.00	\$ 150.00	0%
Fire & Rescue	Automatic Suppression Systems	Multi Family and Commercial Installation 6,000 - 20,000 sq. ft.	\$ 250.00	\$ 250.00	0%
Fire & Rescue	Automatic Suppression Systems	Multi Family and Commercial Installation 20,001 - 40,000 sq. ft.	\$ 500.00	\$ 500.00	0%
Fire & Rescue	Automatic Suppression Systems	Multi Family and Commercial Installation over 40,000 sq. ft.	\$ 800.00	\$ 800.00	0%
Fire & Rescue	Automatic Suppression Systems	Modification, 1-10 Heads	\$ 150.00	\$ 150.00	0%
Fire & Rescue	Automatic Suppression Systems	Modification, 10 or more Heads	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Automatic Suppression Systems	Per Head fee for all Plan Checks	\$ 1.00	\$ 1.00	0%
Fire & Rescue	Automatic Suppression Systems	Fire Suppression System Inspections (all) per hour	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Automatic Suppression Systems	Fire Flow Tests (beyond one included in plan review or other)	\$ 150.00	\$ 150.00	0%
Fire & Rescue	Sandpipe System Permits	New Installation	\$ 250.00	\$ 250.00	0%
Fire & Rescue	Sandpipe System Permits	Modification	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Sandpipe System Permits	Per Hose Connection for New and Existing Systems	\$ 10.00	\$ 10.00	0%
Fire & Rescue	Sandpipe System Permits	Standpipe System Inspections	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Alternative Fire-Extinguishing System Perr Clean Agent System Plan Check		\$ 500.00	\$ 500.00	0%
Fire & Rescue	Alternative Fire-Extinguishing System Perr Clean Agent System Modification		\$ 200.00	\$ 200.00	0%
Fire & Rescue	Alternative Fire-Extinguishing System Perr New Installation: Commercial Kitchen Fire Suppression (per system)		\$ 200.00	\$ 200.00	0%
Fire & Rescue	Alternative Fire-Extinguishing System Perr Modification to a Commercial Kitchen Fire Suppression System		\$ 100.00	\$ 100.00	0%
Fire & Rescue	Alternative Fire-Extinguishing System Perr Inspections (per hour)		\$ 75.00	\$ 75.00	0%
Fire & Rescue	Alternative Fire-Extinguishing System Perr Modification to any Alternative Fire-Extinguishing System		\$ 100.00	\$ 100.00	0%
Fire & Rescue	Fire Pump Permits	New Installation	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Fire Pump Permits	Modification	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Fire Pump Permits	Inspections (per hour)	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Solar Photovoltaic System Permits	New Installation and Plan Review	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Solar Photovoltaic System Permits	Modification to Existing System	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Solar Photovoltaic System Permits	Inspections (per hour)	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Flammable & Combustible Liquid Tank Pe	New Installation - Each Tank	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Flammable & Combustible Liquid Tank Pe	Modification – Each Tank	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Flammable & Combustible Liquid Tank Pe	Removal – Each Tank	\$ 100.00	\$ 100.00	0%
Fire & Rescue	L-P Gas System Permits	New Installation – Storage and/or dispensing	\$ 300.00	\$ 300.00	0%
Fire & Rescue	L-P Gas System Permits	Modification – Storage and/or dispensing	\$ 100.00	\$ 100.00	0%
Fire & Rescue	L-P Gas System Permits	New Installation - Prefilled Portable Cylinders for Consumer Exchange	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Compressed Gases Systems Permit	New Installation	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Compressed Gases Systems Permit	Modification	\$ 100.00	\$ 100.00	0%

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Department	Program	Fee Description	FY 2024 Adopted Fee	FY 2024 Proposed Fee	Change %
			Amount	Amount	
Fire & Rescue	Medical Gas Systems Permit	New Installation	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Medical Gas Systems Permit	Modification	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Spring, Dipping or Powder Coating Permit	New Installation - Spray Area, Spray Room, Spray Booth, Dip Tank or Mixing Room	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Spring, Dipping or Powder Coating Permit	Modification - Spray Area, Spray Room, Spray Booth, Dip Tank or Mixing Room	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Hazardous Materials Permit	Annual Fee to Store, Transport On-Site, Dispense, Use or Handle Hazardous Materials	\$ 150.00	\$ 150.00	0%
Fire & Rescue	Hazardous Materials Permit	HMIS Assessment (minimum one hour) (per hour)	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Hazardous Materials Permit	HMMP Assessment (minimum one hour) (per hour)	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Hazardous Materials Permit	New Installation - HazMat Container, Tank or Process	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Hazardous Materials Permit	Modification - HazMat Container, Tank or Process	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Other Fire Code Permits	Carbon Dioxide Systems	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Other Fire Code Permits	Firefighter Air System (FAS)	\$ 500.00	\$ 500.00	0%
Fire & Rescue	Other Fire Code Permits	Public Safety Radio Amplification System	\$ 500.00	\$ 500.00	0%
Fire & Rescue	Other Fire Code Permits	Smoke Control/Management System	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Other Fire Code Permits	Battery System (UPS)	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Other Fire Code Permits	High-Piled Storage Plan (minimum one hour) (per hour)	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Other Fire Code Permits	Other fire code related permits as set forth in IFC Section 105.7 (minimum one hour) (per hour)	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Other Fire Code Permits	Annual operational permits as set forth in IFC Section 105.6	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Inspection & Standby Fees	Re-inspection fees (minimum one hour) (per hour)	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Inspection & Standby Fees	Additional inspections required by changes, additions, or revisions (minimum one hour) (per hour)	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Inspection & Standby Fees	After Hours Inspections (based on staff availability, minimum two hours) (per hour)	\$ 150.00	\$ 150.00	0%
Fire & Rescue	Inspection & Standby Fees	Investigation inspection fee (work commencing before permit issuance - IFC 106.3)	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Inspection & Standby Fees	Investigation inspection fee (removal of Stop Work Order - IFC 112)	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Inspection & Standby Fees	Firewatch, standby firefighters and/or emergency medical personnel and apparatus as required by the <i>fire marshal</i> . Use current IDL ICMA cost per firefighter/paramedic and fire truck/ambulance.	ICMA RATES	ICMA RATES	0%
Fire & Rescue	Inspection & Standby Fees	Temporary Use - Carnival, Fair, Circus, Haunt or Other Public Special Event - 30 Days	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Temporary Use Permit Fees	Temporary Use - Amusement Building - 30 Days (must have sprinkler system 3103.3.1)	\$ 500.00	\$ 500.00	0%
Fire & Rescue	Temporary Use Permit Fees	Temporary Use - Fuel Tank & Dispensing	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Temporary Use Permit Fees	Temporary Use - LP Gas - Construction Site Use of Containers Over 100 lbs.	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Temporary Use Permit Fees	Temporary Use - Tent or Membrane Structure >400 sq. ft. -Additional Tents(s) per event \$50 ea.	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Temporary Use Permit Fees	Temporary Use - Special Event Structure >400 sq. ft.	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Temporary Use Permit Fees	Temporary Use - Outdoor Assembly Event where planned attendance exceeds 1000 persons	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Temporary Use Permit Fees	Temporary Use - Pyrotechnics Display	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Temporary Use Permit Fees	Other fire code related temporary use permits not listed (minimum one hour) (per hour)	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Emergency Fire Alarm Response Fees	First 3 alarms per year	\$ -	\$ -	0%
Fire & Rescue	Emergency Fire Alarm Response Fees	4 th alarm per calendar year	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Emergency Fire Alarm Response Fees	Each additional alarm per calendar year progressively increases at \$200.00 increments for each additional fire alarm, by alarm number	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Burn Response Fees	Responses caused by burning without a permit. Use current IDL ICMA cost per firefighter/paramedic and fire truck/ambulance	ICMA RATES	ICMA RATES	0%
Fire & Rescue	Burn Response Fees	Responses to wildland or structure fire caused by an illegal burn. Use current IDL ICMA cost per firefighter/paramedic and fire truck/ambulance	ICMA RATES	ICMA RATES	0%
Fire & Rescue	Burn Response Fees	Violation of the Fire Code (\$250.00 per violation, per day) Each day in which a violation occurs, after due notice has been served, shall constitute a separate offense	\$ 250.00	\$ 250.00	0%
Recreation	Youth Fees After School	Full season (school year)	\$ 755.00	\$ 755.00	0%
Recreation	Youth Fees After School	Per month	\$ 105.00	\$ 105.00	0%
Recreation	Youth Fees After School	Per day	\$ 15.00	\$ 15.00	0%

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Department	Program	Fee Description	FY 2024 Adopted Fee Amount	FY 2024 Proposed Fee Amount	Change %
Recreation	Youth Fees After School	Out-of-school and extra activities, cost is activity dependent	\$40.00-\$65.00	\$40.00-\$65.00	0%
Recreation	Youth Fees After School	Swimming (6 weeks session)	\$ 90.00	\$ 90.00	0%
Recreation	Youth Fees After School	Additional after school activities	\$ 80.00	\$ 80.00	0%
Recreation	Youth Fees Summer	Full summer (ten weeks M-Th)	\$ 1,100.00	\$ 1,100.00	0%
Recreation	Youth Fees Summer	Per week (M-TH)	\$ 155.00	\$ 155.00	0%
Recreation	Youth Fees Summer	Per day (drop-in)	\$ 40.00	\$ 40.00	0%
Recreation	Youth Fees Summer	Swimming (10 weeks session)	\$ 150.00	\$ 150.00	0%
Recreation	Youth Fees Summer	Friday Adventures (requires individual registration) cost depends on activity	\$40.00-\$65.00	\$40.00-\$65.00	0%
Recreation	Park Reservations	100 people or fewer-1/2 day rate up to 4 hours	\$ 80.00	\$ 80.00	0%
Recreation	Park Reservations	101 people or more-1/2 day rate up to 4 hours	\$ 160.00	\$ 160.00	0%
Recreation	Park Reservations	100 people or fewer-Full day rat up to 8 hours	\$ 160.00	\$ 160.00	0%
Recreation	Park Reservations	101 people or more-Full Day Rate up to 8 hours	\$ 320.00	\$ 320.00	0%
Recreation	Park Reservations	Refundable Security Deposit (over 100 people)	\$ 250.00	\$ 250.00	0%
Recreation	User Fees	Athletic fields and facilities (per two hours)	\$ 80.00	\$ 80.00	0%
Recreation	User Fees	Recreation Center (per two hours)	\$ 60.00	\$ 60.00	0%
Recreation	User Fees	Recreation Center Security Deposit	\$ 150.00	\$ 150.00	0%
			Fees are determined by staff according to current Park Reservations, athletic field and Recreation Center Fee Schedules	Fees are determined by staff according to current Park Reservations, athletic field and Recreation Center Fee Schedules	0%
Recreation	User Fees	Public Park Areas			
Administrative	Special Events	Street Party Application Fee	\$ 100.00	\$ 100.00	0%
Administrative	Special Events	Block Party Application Fee	\$ 50.00	\$ 50.00	0%
Administrative	Special Events	Category A – application fee	\$ 100.00	\$ 100.00	0%
Administrative	Special Events	Category B – application fee	\$ 400.00	\$ 400.00	0%
Administrative	Special Events	Category C – application fee	\$ 800.00	\$ 800.00	0%
Administrative	Special Events	Facility Fee(per day)	\$ 150.00	\$ 150.00	0%
Administrative	Special Events	Visitor Center Window Advertising Permit	\$ 75.00	\$ 75.00	0%
Administrative	Special Events	Music License Fee (per day)	\$ 10.00	\$ 10.00	0%
Administrative	Special Events	Street Closure for Designated Event Location	\$ 100.00	\$ 100.00	0%
Administrative	Special Events	Street Closure for Non-Designated Event Location	\$ 500.00	\$ 500.00	0%
Administrative	Special Events	Refundable Security Deposit (Street Party & Small Events)	\$ 250.00	\$ 250.00	0%
Administrative	Special Events	Refundable Security Deposit (Medium & Large Events)	\$ 500.00	\$ 500.00	0%
Administrative	Film Permits	Motion: City Property including rights-of-way(per day)	\$ 400.00	\$ 400.00	0%
Administrative	Film Permits	Still: City Property including rights-of-way (per day)	\$ 200.00	\$ 200.00	0%
			All memorials are cost-specific and determined by Department Director or designee	All memorials are cost-specific and determined by Department Director or designee	0%
Administrative	Memorials and Donations	Benches, trees, tables, property, etc.			
		Tree Removal Permit (allows contractor to remove a public tree upon outside request with permission(per occurrence)	\$ 50.00	\$ 50.00	0%
Administrative	Tree Services	Tree Permit (allows contractor to perform work on public trees with permission (per fiscal year)	\$ 50.00	\$ 50.00	0%
Street	Permits	Banner Install/Remove	\$ 175.00	\$ 175.00	0%
Street	Permits	Right of Way Encroachment Agreement	\$ 475.00	\$ 475.00	0%

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Department	Program	Fee Description	FY 2024 Adopted Fee	FY 2024 Proposed Fee	Change %
			Amount	Amount	
Street	Permits	Temporary Use of the Right of Way Permit (TURP)	\$ 100.00	\$ 100.00	0%
Street	Permits	Dig Permit	\$ 50.00	\$ 50.00	0%
Street	Permits	Barricade Rental	\$ 20.00	\$ 20.00	0%
Street	Permits	Security Agreement/Performance Bond Processing Fee	\$ 100.00	\$ 100.00	0%
			In addition to connection fees in table 4-D	In addition to connection fees in table 4-D	0%
Water	Fees	City water tap and corporation stop installation			
Water	Fees	1" tap	\$ 203.00	\$ 203.00	0%
Water	Fees	1 ½" tap	\$ 220.00	\$ 220.00	0%
Water	Fees	2" tap	\$ 247.00	\$ 247.00	0%
Water	Fees	Non-Standard Connection Fee	Time and material cost to city	Time and material cost to city	0%
			Meter cost + \$40; check with Water Division for current meter costs	Meter cost + \$40; check with Water Division for current meter costs	0%
Water	Fees	Water Meter Fee – 1" Water Meter	Meter cost + \$40; check with Water Division for current meter costs	Meter cost + \$40; check with Water Division for current meter costs	0%
Water	Fees	Water Meter Fee – 1.5" R2 Water Meter	Meter cost + \$40; check with Water Division for current meter costs	Meter cost + \$40; check with Water Division for current meter costs	0%
Water	Fees	Water Meter Fee – 1.5" C2 Water Meter	Meter cost + \$40; check with Water Division for current meter costs	Meter cost + \$40; check with Water Division for current meter costs	0%
Water	Fees	Water Meter Fee – 2" R2 Water Meter	Meter cost + \$40; check with Water Division for current meter costs	Meter cost + \$40; check with Water Division for current meter costs	0%
Water	Fees	Water Meter Fee – 2" C2 Water Meter	Meter cost + \$40; check with Water Division for current meter costs	Meter cost + \$40; check with Water Division for current meter costs	0%
Water	Fees	Water Meter Fee – 3" Water Meter + up	Meter cost + \$40; check with Water Division for current meter costs	Meter cost + \$40; check with Water Division for current meter costs	0%
Water	Fees	Water Meter Vaults	\$ 1,100.00	\$ 1,100.00	0%
Water	Fees	Fire Line Permit Fee	\$ 253.00	\$ 253.00	0%
Water	Fees	Turn-On Fee	\$ 25.00	\$ 25.00	0%
Water	Fees	Turn-Off Fee	\$ 25.00	\$ 25.00	0%
Water	Fees	Water User Charges – Metered Users Base charge (residential or commercial)	\$ 15.28	\$ 15.28	0%
Water	Fees	1,000 – 8,000 Additional Gallons per 1,000 gallons	\$ 1.31	\$ 1.31	0%
Water	Fees	8,001 – 20,000 Additional Gallons per 1,000 gallons	\$ 2.57	\$ 2.57	0%
Water	Fees	20,001 – 32,000 Additional Gallons per 1,000 gallons	\$ 3.03	\$ 3.03	0%
Water	Fees	32,001 – 44,000 Additional Gallons per 1,000 gallons	\$ 3.50	\$ 3.50	0%
Water	Fees	44,001 – 56,000 Additional Gallons per 1,000 gallons	\$ 3.96	\$ 3.96	0%
Water	Fees	56,001 – 68,000 Additional Gallons per 1,000 gallons	\$ 4.42	\$ 4.42	0%
Water	Fees	68,001 – 80,000 Additional Gallons per 1,000 gallons	\$ 4.88	\$ 4.88	0%
Water	Fees	80,001 – 92,000 Additional Gallons per 1,000 gallons	\$ 5.49	\$ 5.49	0%
Water	Fees	92,000 – 104,000 Additional Gallons per 1,000 gallons	\$ 6.10	\$ 6.10	0%
Water	Fees	104,001 – 116,000 Additional Gallons per 1,000 gallons	\$ 6.71	\$ 6.71	0%
Water	Fees	116,001 – 128,000 Additional Gallons per 1,000 gallons	\$ 7.33	\$ 7.33	0%

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Department	Program	Fee Description	FY 2024 Adopted Fee	FY 2024 Proposed Fee	Change %
			Amount	Amount	
Water	Fees	128,001 – 140,000 Additional Gallons per 1,000 gallons	\$ 7.94	\$ 7.94	0%
Water	Fees	140,001 – 152,000 Additional Gallons per 1,000 gallons	\$ 8.55	\$ 8.55	0%
Water	Fees	>152,000 Additional Gallons per 1,000 gallons	\$ 9.16	\$ 9.16	0%
Water	User Charges-Flat Rate	Residential-First five (5) cold water taps or less Each additional cold water tap (per month, per unit)	\$ 26.31	\$ 26.31	0%
Water	User Charges-Flat Rate	Residential-Each additional cold water tap (per month, per unit)	\$ 2.43	\$ 2.43	0%
Water	User Charges-Flat Rate	Residential-Irrigation and sprinkling per each 1,000 square feet of lot area (per month, per unit)	\$ 0.87	\$ 0.87	0%
Water	User Charges-Flat Rate	Commercial-First five (5) cold water taps or less Each additional cold water tap (per month, per unit)	\$ 40.38	\$ 40.38	0%
Water	User Charges-Flat Rate	Commercial-Each additional cold water tap (per month, per unit)	\$ 3.36	\$ 3.36	0%
Water	User Charges-Flat Rate	Commercial-Irrigation and sprinkling per each 1,000 square feet of lot area (per month, per unit)	\$ 0.88	\$ 0.88	0%
Water	User Fees	Fire User Charge 2" Connection (per month)	\$ 8.62	\$ 8.62	0%
Water	User Fees	Fire User Charge 4" Connection (per month)	\$ 17.54	\$ 17.54	0%
Water	User Fees	Fire User Charge 6" Connection (per month)	\$ 35.24	\$ 35.24	0%
Water	User Fees	Fire User Charge 8" Connection (per month)	\$ 52.09	\$ 52.09	0%
Water	User Fees	Fire User Charge 10" Connection (per month)	\$ 70.52	\$ 70.52	0%
Water	User Fees	Fire User Charge 12" Connection (per month)	\$ 87.27	\$ 87.27	0%
Water	User Fees	Tank Truck Fill Fee	Fee determined by amount	Fee determined by amount	0%
Water	User Fees	Use of Fire Hydrant Charge (per day)	\$ 25.00	\$ 25.00	0%
Water	Connection Fees	Meter 1" scale factor 1.00	\$ 3,816.00	\$ 3,816.00	0%
Water	Connection Fees	Meter 1.5" scale factor 2.25	\$ 8,586.00	\$ 8,586.00	0%
Water	Connection Fees	Meter 2" scale factor 4.00	\$ 15,264.00	\$ 15,264.00	0%
Water	Connection Fees	Meter 3" scale factor 9.00	\$ 34,344.00	\$ 34,344.00	0%
Water	Connection Fees	Meter 4" scale factor 16.00	\$ 61,056.00	\$ 61,056.00	0%
Water	Connection Fees	Meter 6" scale factor 36.00	\$ 137,376.00	\$ 137,376.00	0%
Wastewater	Fees	Service Inspection Fee	\$ 40.00	\$ 40.00	0%
Wastewater	Sewer User Fees	11-Single family home	\$ 43.94	\$ 43.94	0%
Wastewater	Sewer User Fees	12-Multiple living unit	\$ 43.94	\$ 43.94	0%
Wastewater	Sewer User Fees	13-Motel / hotel (first unit)	\$ 43.94	\$ 43.94	0%
Wastewater	Sewer User Fees	15-Office building / 1,500 square feet	\$ 43.94	\$ 43.94	0%
Wastewater	Sewer User Fees	16-Retail sales / 3,000 square feet	\$ 43.94	\$ 43.94	0%
Wastewater	Sewer User Fees	17-Restaurant / cafe per seat with or without a trap	\$ 4.34	\$ 4.34	0%
Wastewater	Sewer User Fees	20-Retail food / 1,500 square feet	\$ 43.94	\$ 43.94	0%
Wastewater	Sewer User Fees	21-Barber shop / per chair	\$ 21.95	\$ 21.95	0%
Wastewater	Sewer User Fees	22-Beauty salon / per operator	\$ 43.94	\$ 43.94	0%
Wastewater	Sewer User Fees	26-Dry cleaners	\$ 87.85	\$ 87.85	0%
Wastewater	Sewer User Fees	27-Garage / mechanical per 1,500 square feet	\$ 87.85	\$ 87.85	0%
Wastewater	Sewer User Fees	28-Laundries	\$ 175.76	\$ 175.76	0%
Wastewater	Sewer User Fees	29-Bank	\$ 87.85	\$ 87.85	0%
Wastewater	Sewer User Fees	30-School / per 50 students	\$ 43.94	\$ 43.94	0%
Wastewater	Sewer User Fees	31-Swimming pool / private / 500 square feet	\$ 10.92	\$ 10.92	0%
Wastewater	Sewer User Fees	32-Beer, wine, liquor	\$ 87.85	\$ 87.85	0%
Wastewater	Sewer User Fees	33-Theater / per screen	\$ 87.85	\$ 87.85	0%
Wastewater	Sewer User Fees	35-Nursery school	\$ 87.85	\$ 87.85	0%
Wastewater	Sewer User Fees	36-Church	\$ 87.85	\$ 87.85	0%
Wastewater	Sewer User Fees	37-Lodge / private / 3,000 square feet	\$ 87.85	\$ 87.85	0%
Wastewater	Sewer User Fees	39-Dentist / doctor/ per medical doctor	\$ 47.29	\$ 47.29	0%

Highlighting indicates a new fee or a fee increase of greater than 5%

Department	Program	Fee Description	FY 2024 Adopted Fee	FY 2024 Proposed Fee	Change %
			Amount	Amount	
Wastewater	Sewer User Fees	40-Car wash with recycle	\$ 47.29	\$ 47.29	0%
Wastewater	Sewer User Fees	41-Hospital / per bed	\$ 8.76	\$ 8.76	0%
Wastewater	Sewer User Fees	42-Bowling alley / per lane	\$ 17.56	\$ 17.56	0%
Wastewater	Sewer User Fees	43-Car wash without recycle / per bay	\$ 87.78	\$ 87.78	0%
Wastewater	Sewer User Fees	44-Commercial / 3,000 square feet	\$ 43.94	\$ 43.94	0%
Wastewater	Sewer User Fees	45-Photo development lab	\$ 87.78	\$ 87.78	0%
Wastewater	Sewer User Fees	46-Gas station with public restrooms	\$ 87.85	\$ 87.85	0%
Wastewater	Sewer User Fees	47-Warehouse / 6,000 square feet	\$ 43.94	\$ 43.94	0%
Wastewater	Sewer User Fees	48-Swimming pool / public / 500 square feet	\$ 33.59	\$ 33.59	0%
Wastewater	Sewer User Fees	54-Motel / hotel unit without cooking	\$ 10.92	\$ 10.92	0%
Wastewater	Sewer User Fees	55-Motel hotel, with cooking	\$ 21.95	\$ 21.95	0%
Wastewater	Sewer User Fees	56-Senior family living home	\$ 21.95	\$ 21.95	0%
Water	Connection Fees	Meter 1" scale factor 1.00	\$ 2,921.00	\$ 2,921.00	0%
Water	Connection Fees	Meter 1.5" scale factor 2.25	\$ 6,572.25	\$ 6,572.25	0%
Water	Connection Fees	Meter 2" scale factor 4.00	\$ 11,684.00	\$ 11,684.00	0%
Water	Connection Fees	Meter 3" scale factor 9.00	\$ 26,289.00	\$ 26,289.00	0%
Water	Connection Fees	Meter 4" scale factor 16.00	\$ 46,736.00	\$ 46,736.00	0%
Water	Connection Fees	Meter 6" scale factor 36.00	\$ 105,156.00	\$ 105,156.00	0%
Administrative	License & Tax Fees	Business License Application Fee	\$ 125.00	\$ 125.00	0%
Administrative	License & Tax Fees	Business License Renewal Fee	\$ 50.00	\$ 50.00	0%
Administrative	License & Tax Fees	Business License Late Fee	\$ 10.00	\$ 10.00	0%
Administrative	License & Tax Fees	City Local Option Tax Application Fee - Tax collected per Municipal Code Title 3, Chapter 12.	\$ -	\$ -	0%
			After Due Date: Penalty -	After Due Date: Penalty -	
			The greater of 5% of Tax	The greater of 5% of Tax	
			Due or \$10.00 Plus 1%	Due or \$10.00 Plus 1%	0%
			Interest Per Month on	Interest Per Month on	
			Tax Due	Tax Due	
Administrative	License & Tax Fees	City Local Option Tax Late Fee			
Administrative	License & Tax Fees	Short-Term Rental Application Permit Fee-City Resolution #1230	\$ 504.00	\$ 504.00	0%
Administrative	License & Tax Fees	Short-Term Rental Renewal Permit Fee	\$ -	\$ 504.00	0%
Administrative	License & Tax Fees	Short-Term Rental Late Fee (per day)	\$ 100.00	\$ 100.00	0%
Administrative	License & Tax Fees	Catering Permit Application Fee- Idaho Code 23-934A	\$ 20.00	\$ 20.00	0%
Administrative	Copy Fees	Black & White 8.5"x 11" Single-sided (per page)	\$ 0.06	\$ 0.06	0%
Administrative	Copy Fees	Black & White 8.5"x 14" Single-sided (per page)	\$ 0.06	\$ 0.06	0%
Administrative	Copy Fees	Black & White 8.5"x 11" Double-sided (per page)	\$ 0.11	\$ 0.11	0%
Administrative	Copy Fees	Black & White 8.5"x 14" Double-sided (per page)	\$ 0.11	\$ 0.11	0%
Administrative	Copy Fees	Black & White 11"x 17" Single-sided (per page)	\$ 0.15	\$ 0.15	0%
Administrative	Copy Fees	Black & White 11"x 17" Double-sided (per page)	\$ 0.29	\$ 0.29	0%
Administrative	Copy Fees	Color 8.5"x 11" Single-sided (per page)	\$ 0.65	\$ 0.65	0%
Administrative	Copy Fees	Color 8.5"x 14" Single-sided (per page)	\$ 0.65	\$ 0.65	0%
Administrative	Copy Fees	Color 8.5"x 11" Double-sided (per page)	\$ 0.65	\$ 0.65	0%
Administrative	Copy Fees	Color 8.5"x 14" Double-sided (per page)	\$ 0.65	\$ 0.65	0%
Administrative	Copy Fees	Color 11"x 17" Single-sided (per page)	\$ 0.85	\$ 0.85	0%
Administrative	Copy Fees	Color 11"x 17" Double-sided (per page)	\$ 0.85	\$ 0.85	0%
Administrative	Copy Fees	24" x 36" (outsourced) (per page)	\$ 3.30	\$ 3.30	0%
Administrative	Copy Fees	22" x 34" (outsourced) (per page)	\$ 3.00	\$ 3.00	0%

Highlighting indicates a new fee or a fee increase of greater than 5%

Department	Program	Fee Description	FY 2024 Adopted Fee Amount	FY 2024 Proposed Fee Amount	Change %
Administrative	Labor Rates Hourly	City Administrator, Department Head, Assistant or Associate, City Clerk, City Treasurer- Idaho Code 74-102(10)	Current salary divided by 2,080 hours per year	Current salary divided by 2,080 hours per year	0%
Administrative	Labor Rates Hourly	Network Consultant	Current hourly rate	Current hourly rate	0%