

CITY COUNCIL MEETING AGENDA MEMO

Meeting Date: June 16, 2025 Staff Member/Dept: Abby Rivin, Senior Planner

Planning & Building Department

Agenda Item: Recommendation to review Planning and Zoning Commission recommendation and

approve Resolution 25-012 adopting the Cohesive Ketchum 2025 Comprehensive Plan.

Recommended Motion:

"I move to approve Resolution 25-012 adopting the Cohesive Ketchum 2025 Comprehensive Plan."

Reasons for Recommendation:

Idaho Code §67-6509 outlines a two-step process for adoption of a comprehensive plan. The Planning and Zoning Commission first holds a mandatory public hearing and makes a recommendation. After considering the Commission recommendation, the City Council may hold a public hearing and take action to adopt or amend the comprehensive plan.

Following five public hearings, the Planning and Zoning Commission recommended approval of the Cohesive Ketchum 2025 Comprehensive Plan to the City Council on May 13.

The Commission recommended changes to the Plan, including revisions to Plan goals and policies, future land use category descriptions, the future land use map, and implementation matrix.

Policy Analysis and Background (non-consent items only):

The Planning and Zoning Commission recommendation is included as Attachment 2. The presentation (see Attachment 3) summarizes the Commission's recommended changes to the Plan, including revisions to Plan goals and policies, future land use category descriptions, the future land use map, and implementation matrix. After considering the Commission recommendation and public comment, staff recommends the City Council move to approve Resolution 25-012 adopting the Plan. Draft Resolution 25-012 is included as Attachment 4.

Sustainability Impact:

As outlined in the draft comprehensive plan, Ketchum's community vision and core values are ground in the principles of sustainability and resilience. More specifically, the plan uses the 5B CAN logo to denote goals/policies/and implementation actions specific to sustainability initiatives.

Financial Impact:

The City Council approved the budget for phase 2 of the Cohesive Ketchum project on November 6, 2023. No additional funds are needed to take action on this recommendation.

Attachments:

- 1. <u>Draft Cohesive Ketchum 2025 Comprehensive Plan</u>
 - 2. Planning and Zoning Commission Recommendation Memo
 - 3. Presentation: June 16 City Council Public Hearing
 - 4. Draft Resolution 25-012 Adopting the Cohesive Ketchum 2025 Comprehensive Plan

Attachment 1

Draft Cohesive Ketchum 2025 Comprehensive Plan

Please Click Following Link:

Draft Cohesive Ketchum 2025 Comprehensive Plan

Attachment 2 Planning and Zoning Commission

Recommendation Memo



Draft Comprehensive Plan Version 2 Ketchum Planning and Zoning Commission Recommendation

RECORD OF PROCEEDINGS

In accordance with the Idaho State Code Section 67-6509, the Planning and Zoning Commission (the "Commission") held public hearings on March 25, April 8, April 22, May 7, and May 13, 2025, to consider the draft 2025 comprehensive plan. A public hearing notice was published in the Idaho Mountain Express on March 5, 2025. A public hearing notice was posted at City Hall, Town Square, and the post office on March 5, 2025. After considering version 2 of the draft Comprehensive Plan, staff analysis, and public comment, the Commission recommended approval of the Cohesive Ketchum Comprehensive Plan to the City Council subject to certain changes on May 13, 2025.

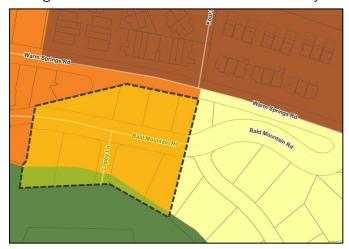
COMMISSION RECOMMENDATION

The Commission recommends the City Council approve the Draft Cohesive Ketchum Comprehensive Plan (v2) subject to the following changes:

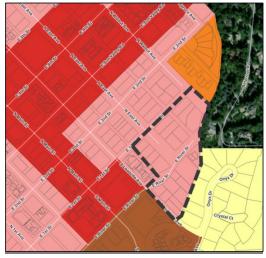
- 1. General Updates
 - a. Continue to perform overall editing to Plan to correct formatting issues, typos, and grammar issues.
- 2. Update the Historical and Cultural Resources Map (page #33) to include:
 - a. Correct Bald Mountain, Rudd Mountain, and Dollar Mountain chairlift locations.
 - b. Add following note: As of June 2025, the Community Core is the only area that has designated historic resources. Additional historic resources may be designated as part of future surveying and historic preservation efforts.
- 3. Revise the fifth bullet in the Plan Assessment description (page #3) to read:
 - a. "Expanding the Plan's focus on historic preservation, with an emphasis on how history shapes Ketchum's character;"
- 4. Delete Policy BNE-3.5: Adaptive Reuse (page #32) and replace it with:
 - a. "BNE-3.5: Preservation: Discourage demolition of historically designated structures except in instances of concerns over public health and safety."
- 5. Add new policy to Land Use and Community Character Goal BNE-1 (page #30) as follows:
 - a. "Policy BNE-1.6 Adaptive Reuse: Encourage adaptive reuse of buildings as a preferred alternative to demolition to maintain community character and preserve existing housing and commercial space."

- 6. Add new policy to Land Use and Community Character Goal BNE-1 (page #30) as follows:
 - a. "BNE-1.7 Transition Areas: Where neighborhoods have density or use transitions, such as low density to medium density or commercial to residential uses, design of new developments should include transition zones achieved through robust landscape areas and/or reduced bulk and mass of buildings on the periphery."
- 7. Revise Policy BNE-1.3 Context-Sensitive Development (page #30) to include:
 - a. "Implementing wildlife-friendly development, including conservation subdivision design and clustering, to maintain big game habitat and migration areas in the Mid Warm Springs/Heidelberg neighborhoods."
- 8. Update Neighborhoods Map (page #31) to include:
 - a. Clearly notating the location of the Mid Warm Springs/Heidelberg neighborhood.
- 9. Revise the description of "Historic and Cultural Resources" (page #95) to read:
 - a. "Historic and Cultural Resources. Many of our residential neighborhoods contain historic and cultural resources that are not protected from demolition. Historic resources that represent and celebrate Ketchum's history will be identified and may be preserved through historic preservation programs."
- 10. Revise the Medium Density Residential Land Use Category use descriptions (page #98) to read:
 - a. "Primary Uses: small single-family homes, duplexes, townhomes, and smaller multi-family residential"
 - b. "Secondary Uses: Accessory dwelling units, home occupations, as well as other supporting and complementary uses."
- 11. Revise the High Density Residential Land Use Category intent statement (page #100) to read:
 - a. "Density should be generally 18 dwelling units per acre with community housing."
- 12. Revise the Retail Core Land Use Category height description (page #103) to read:
 - a. "Up to two stories, however, three stories may be allowed pursuant to design standards/guidelines."
- 13. Revise the Mixed-Use Activity Center height description (page #107) to read:
 - a. "Up to five stories pursuant to design standards/guidelines."
- 14. Revise the Mixed-Use Industrial intent statement (page #109) to read:
 - a. "Neighborhood-serving uses should be introduced purposefully, with limits on size, to support employees and residents."
- 15. Revise the Mixed-Use Industrial secondary use description (page #109) to read:

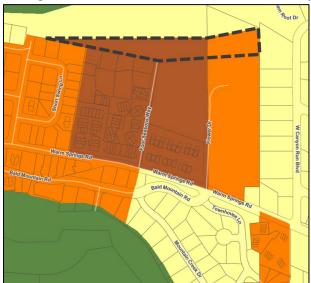
- a. "Secondary Uses: Neighborhood-serving commercial, multi-family residential, work/live units, and other supporting uses, such as outdoor seating areas, parks, plazas, and other public uses."
- 16. Revise the Mixed-Use Industrial height description (page #110) to read:
 - a. "Height: Up to three stories; however, up to four and five stories north of 10th Street and south of Saddle Road between Lewis Street and Hwy 75 pursuant to design standards/guidelines"
- 17. Revise the Future Land Use Map to reflect the following:
 - a. Change the area outlined below to Low Density Residential



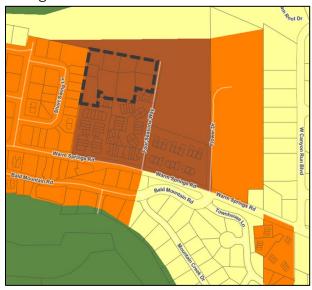
b. Change the area outlined below to Medium Density Residential



c. Change the area outlined below to Low Density Residential



d. Change the area outlined below to Medium Density Residential



- 18. Revise the actions under Goal BNE-1 in the Implementation Matrix (page #118) to delete:
 - a. "Action BNE-1.e: Reduce height and FAR allowances in the Retail Core to limit the scale and intensity of new developments," in its entirety.
- 19. Revise Action DR-2.d and Action DR-2.e under Goal DT-2 in the Implementation Matrix (page #132) to read as follows:
 - a. "Action DR-2.d. Explore modifications in height and FAR incentives for all developments in the Retail Core."
 - b. "Action DR-2.e. Explore modifications in height and FAR incentives for 100% community housing projects in the Retail Core."

Attachment 3

Presentation

June 16 City Council

Public Hearing

Cohesive Ketchum: Comprehensive Plan

City Council Public Hearing June 16, 2025



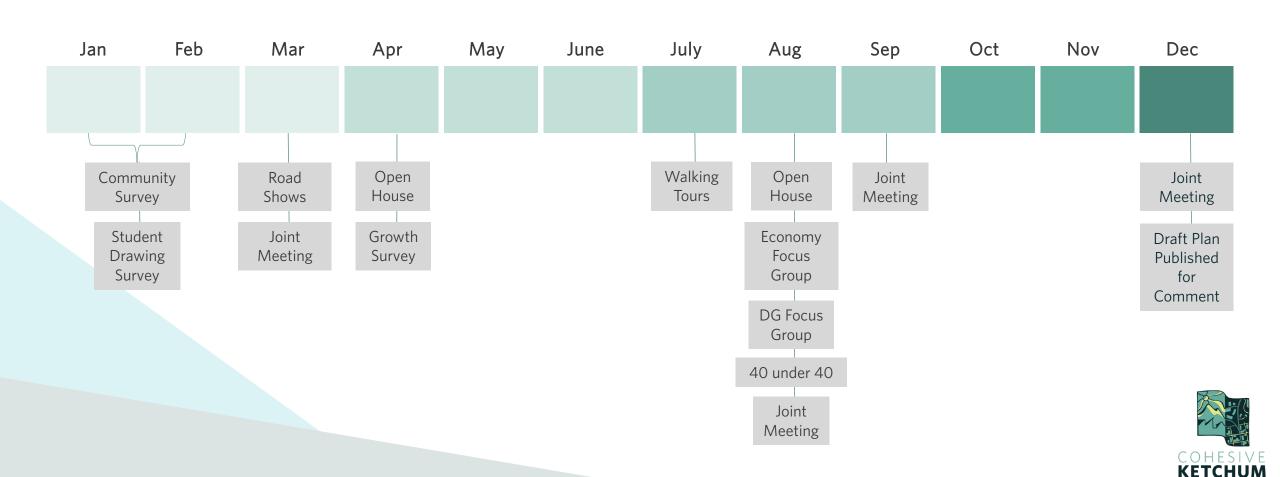
AGENDA

- Process to Date
- Review Planning & Zoning Commission's Recommendation
- Next Steps
- Public Comment
- City Council Deliberation & Action





ENGAGEMENT 2024



COMMENTS RECEIVED

1,650 total comments

On Draft Comprehensive Plan and Future Land Use Map

General Public

1,279 comments | 73 participants

Project Committees

279 comments | 15 participants

FLUM Web Portal

52 comments | **31** participants

Open House (written comments)

40 comments | 23 participants



ADOPTION PROCESS

March 11

Commission Information Session

March 25

Commission Public Hearing

April 8

Commission Public Hearing

April 22

Commission Public Hearing

May 7

Commission Public Hearing

May 13

Commission
Public Hearing &
Recommendation

June 16

City Council
Public Hearing
WE ARE HERE





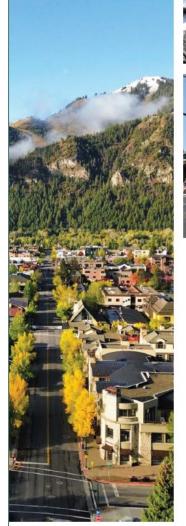
P&Z Commission Recommendation

- General Updates
- Goals & Policies
- Future Land Use Category Descriptions
- Future Land Map
- Implementation Matrix



GENERAL UPDATES

Continue to perform overall editing to Plan to correct formatting issues, typos, and grammar issues.











COHESIVE KETCHUM



COMPREHENSIVE PLAN

Expressing a Vision and Policies to Guide Ketchum's Future

PUBLIC DRAFT VERSION 2 | MARCH 2025





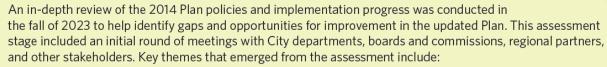
GENERAL UPDATES

Plan Assessment

Revise key theme in red to:

"Expanding the Plan's focus on historic preservation, with an emphasis on how history shapes Ketchum's character;"

PLAN ASSESSMENT



- Preserving community character, as defined by the locals who live and work in Ketchum and contribute to the City's distinctive sense of place;
- · Addressing community housing needs;
- Diversifying Ketchum's economy;
- Incorporating sustainability and community resilience priorities throughout the Plan;
- Expanding the Plan's focus on historic preservation in the context of economic development;
- Clarifying the role of the Future Land Use Plan in shaping how Ketchum grows;
- Strengthening regional partnerships;
- · Aligning the updated Plan with recent plans and studies; and
- Defining the roles and responsibilities of the City departments and partner agencies working to implement the Plan.

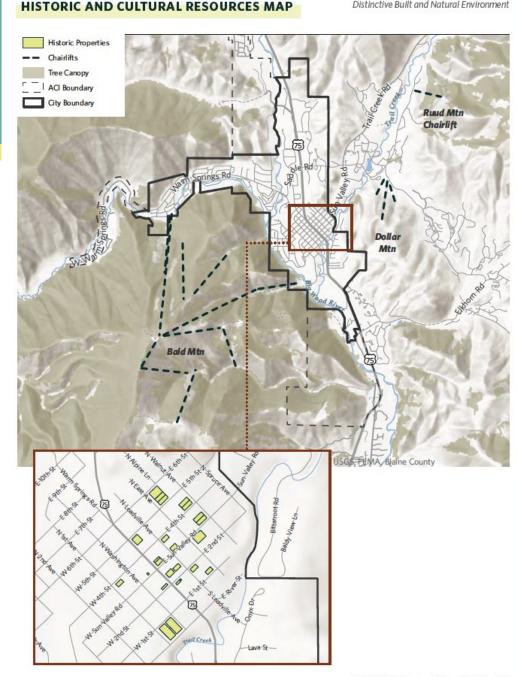


GENERAL UPDATES

Historical and Cultural Resources Map

- Correct chairlift locations
- Add note:

"As of June 2025, the Community Core is the only area that has designated historic resources. Additional historic resources may be designated as part of future surveying and historic preservation efforts."



Policy BNE-1.3: Context-Sensitive Development

Require infill and redevelopment projects to be tailored to the surrounding neighborhood context and applicable future land use categories. Neighborhood-specific considerations include, are not limited to:

- The overall mix of uses, including housing types (where applicable);
- Building massing and scale in relation to adjacent sites and the building heights and densities permitted in the underlying zoning district;
- Building materials;
- Transitions between uses and adjacent properties; and
- The relationship of the building(s) and other site features to the street, adjacent historic properties, views of the surrounding mountains, and/or natural features.

Context refers to the natural and man-made features adjoining a development site; it does not imply a certain style.

Policy BNE-1.3: Context-Sensitive Development

Recommendation

Add:

Implementing wildlife-friendly development, including conservation subdivision design and clustering, to maintain big game habitat and migration areas in the Mid Warm Springs/Heidelberg neighborhood.

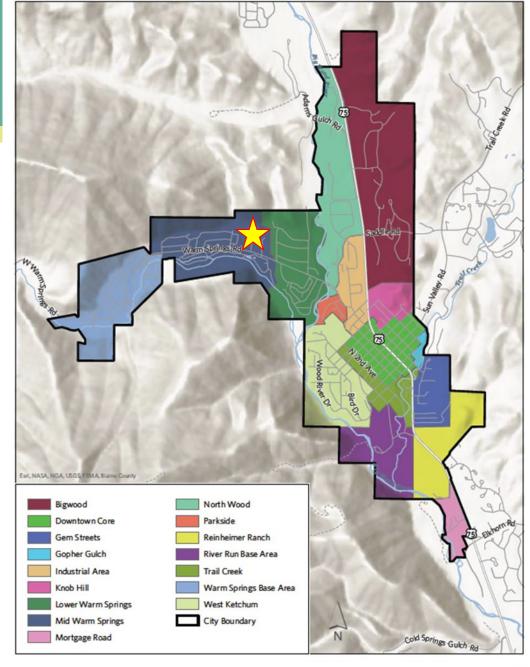


Neighborhoods Map

Update to show location of the Mid Warm Springs/Heidelberg Neighborhood

NEIGHBORHOODS MAP





Policy BNE-3.5 Adaptive Reuse

Recommendation

Delete and replace with:

Policy BNE-3.5 Preservation

Discourage demolition of historically designated structures except in instances of concerns over public health and safety.

HISTORIC PRESERVATION

GOAL BNE-3: ENCOURAGE THE PRESERVATION OF HISTORIC, CULTURAL, AND ARCHAEOLOGICAL RESOURCES IN AND AROUND KETCHUM.

Policy BNE-3.1: Documentation

Continue to work with state and local preservation organizations, as well as volunteers, to pursue grant funding to complete surveys, context studies, and other research needed to more fully document and interpret historic, cultural, and archaeological resources that exist in and around Ketchum.

Policy BNE-3.2: Historic Register

Pursue the nomination of historic resources determined to be eligible for the National Register of Historic Places.

Policy BNE-3.3: City-Owned Historic Resources

Lead by example in the preservation, rehabilitation, and maintenance of city-owned historic resources.

Policy BNE-3.4: Preservation Incentives

Increase awareness of state and federal grants, tax incentives, and other financial incentives available to support the rehabilitation and adaptive reuse of historic buildings. Continue to provide waivers, exceptions, or other regulatory incentives to zoning and building regulations to better facilitate the maintenance and reuse of historic buildings and sites.

Policy BNE-3.5: Adaptive Reuse

Encourage the adaptive reuse of buildings over 50 years of age—and others from the more recent past that contribute to Ketchum's history, character, and identity—as a preferred alternative to demolition, regardless of whether or not they have been formally recognized as historic.



Goal BNE-1: Manage growth to protect and enhance Ketchum's eclectic character, distinct neighborhoods, and quality of life.

<u>Recommendation</u>

Add:

Policy BNE-1.6 Adaptive Reuse

Encourage adaptive reuse of buildings as a preferred alternative to demolition to maintain community character and preserve existing housing and commercial space.



Goal BNE-1: Manage growth to protect and enhance Ketchum's eclectic character, distinct neighborhoods, and quality of life.

<u>Recommendation</u>

Add:

BNE-1.7 Transition Areas

Where neighborhoods have density or use transitions, such as low density to medium density or commercial to residential uses, design of new developments should include transition zones achieved through robust landscape areas and/or reduced bulk and mass of buildings on the periphery.

Residential Neighborhoods

<u>Recommendation</u>

Revise Historic and Cultural Resources to:

Many of our residential neighborhoods contain historic and cultural resources that are not protected from demolition. Historic resources that represent and celebrate Ketchum's history will be identified and may be preserved through historic preservation programs.

RESIDENTIAL NEIGHBORHOODS

Three residential land use categories are defined on the pages that follow: Low-Density Residential, Medium-Density Residential, and High-Density Residential. Each of Ketchum's residential neighborhoods is distinct. Each category description provides guidance regarding the planned density, height, and mix of uses. An explanation of current and desired characteristics that are unique to each category is also provided. Characteristics that are common to all residential neighborhoods include:

 Integration of community housing. Housing in Ketchum exists in a variety of forms, ranging from accessory dwelling units to single-family detached dwellings to multifamily apartments. The integration of additional community housing units will be prioritized in all residential neighborhoods through targeted infill, redevelopment, or the adaptive reuse of larger existing homes, consistent with the applicable and use categories.

See also, Diverse Community Housing Options, page 36-40.

 Access to parks, open space, and recreational amenities. Many neighborhoods have direct access to local and regional open space and trails, access to two base areas, and in some cases, access to adjacent Bureau of Land Management or Forest Service land. Maintaining access to these amenities as the City continues to grow is important.

See also, Exceptional Recreational Opportunities, page 41-44.

 Historic and Cultural Resources. The rehabilitation and maintenance of homes over 50 years of age is the priority rather than demolition. Historic resources that represent and celebrate Ketchum's history will be identified and may be preserved through historic preservation programs.

See also, Distinctive Built and Natural Environment, page 27-35.

- Complementary uses. Although not called out explicitly in each of the land use categories that follow, uses such as urban agriculture, parks, recreational amenities, community gardens, schools, places of worship, and other public uses and are generally considered to be complementary uses in all residential neighborhoods.
- Other character-defining features. Mature trees
 and plantings (both deciduous and evergreen) are
 prevalent in residential neighborhoods (particularly in the Low- and Medium-Density Residential
 categories), screening many homes from the street,
 providing shade, offering shelter and forage for local
 birds and wildlife, framing views of the surrounding
 mountains, and generally contributing to a character
 that is uniquely Ketchum. Trees and dense vegetation
 also increase the vulnerability of neighborhoods within
 the Wildland Urban Interface (WUI).



Medium-Density Residential: Mix of Uses

Recommendation

Add small single-family homes and duplexes to appropriate primary uses.

<u>Reason</u>

- Existing neighborhoods with MDR designation include single-family homes and duplexes within proposed density (6 du/acre)
- Allows for small single-family homes and cottage court development



High-Density Residential: Density

<u>Recommendation</u>

Revise to:

Density should generally be 18 dwelling units per acre with community housing.

- Ensure against 18 du/acre developments with no community housing
- HDR neighborhoods already include density bonus program for community housing to achieve base density of 18 du/acre



Retail Core: Height

Recommendation

Revise to:

Up to two stories, however, three stories may be allowed pursuant to design standards/guidelines.

Reason

Lower scale and intensity of development can be achieved through different design treatments like third-floor setbacks not just height

Mixed-Use Activity Center: Height

Recommendation

Revise to:

Up to five stories pursuant to design standards/guidelines.

Reason

Match height description to more closely align with underlying zoning (Warm Spring Base Area Overlay) and entitlements (River Run PUD)



MIXED-USE INDUSTRIAL: SECONDARY USES

<u>Recommendation</u>

- Delete "retail, restaurants, and groceries"
- Replace with "neighborhood-serving commercial uses"

Reason

Discussion of specific commercial uses in the LI districts should be done at the code stage of the process.



MIXED-USE INDUSTRIAL: HEIGHT

<u>Recommendation</u>

Revise to:

Up to three stories; however, up to four and five stories north of 10th Street and south of Saddle Road between Lewis Street and Hwy 75 pursuant to design standards/guidelines.

Reason

Align with existing 48' & 58' height overlays in light industrial zones



FLUM: WARM SPRINGS RANCH



RecommendationChange from MDR to LDR

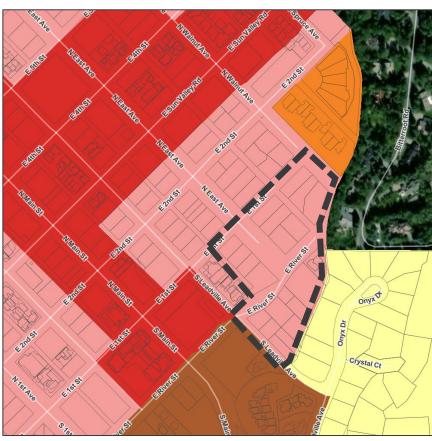
Reason

Consistency with Warm Springs Ranch Residences Subdivision



FLUM: EAST RIVER STREET





Recommendation

Change from Community Mixed-Use to MDR

- Topography & existing development patterns are more closely aligned with MDR than Community Mixed-Use
- Limited connectivity to downtown



FLUM: MID WARM SPRINGS



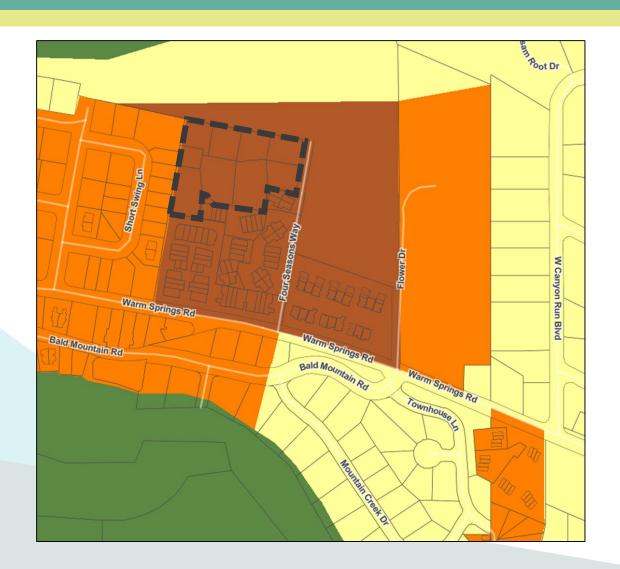
Recommendation

Change from MDR & HDR to LDR

- Increases open space for wildlife migration while maintaining housing opportunities
- Aligns with existing easements & encumbrances



FLUM: MID WARM SPRINGS



RecommendationChange from HDR to MDR

- Aligns with existing development patterns in Sunshine Subdivision
- Provides opportunities for additional housing units in the future



IMPLEMENTATION MATRIX

TABLE 5-1: IMPLEMENTATION MATRIX			
ACTION	RESPONSIBILITY	PRIORITY	
Distinctive Built and Natural Environment			
GOAL BNE-1: MANAGE GROWTH TO PROTECT AND ENHANCE KETCHUM'S ECLECTIC CHARACTER, DISTINCT NEIGHBORHOODS, AND QUALITY OF LIFE.			
Action BNE-1.a. Align zoning with the Future Land Use Plan to	Lead: PBD	S	
ensure desired development patterns and densities can be achieved. Update zoning districts (or develop new zoning districts) and design standards to address desired mix of uses; height, massing, and scale; housing types; character-defining features; and transitions to adjacent development and historic resources, as outlined in land use category descriptions.	Support: HD, PZ, CC, HPC		
Action BNE-1.b. Develop and adopt neighborhood and district-specific design standards and guidelines in collaboration with residents, design professionals, and other stakeholders.	Lead: PBD	S	
	Support: CA, PZ, CC, HPC		
Action BNE-1.c. Strengthen design review criteria in conjunction with design guidelines/standards.	Lead: PBD	S	
	Support: CA, PZ, CC, HPC		
Action BNE-1.d. Annually review the utility and service capacity in/around targeted redevelopment areas and upgrade facilities to support planned densities, as needed.	Lead: CA - PW	S (Annually)	
	Support: UD, KURA		
Action BNE-1.e.: Reduce height and FAR allowances in the Retail Core to limit the scale and intensity of new developments.	Lead: PBD	S	
	Support: HD, CA, PZ, CC		
Action BNE-1.f. Reevaluate setback requirements from State Highway	Lead: PBD	S	
75 for four- and five-story buildings in the LI zoning district to maximize the use of available land.	Support: CA, PZ, CC		

Action BNE-1.e

Recommendation

Delete

Reason

Removes redundancy with Action BNE-1.a



IMPLEMENTATION MATRIX

GOAL DT-2: REINFORCE THE HISTORY AND DEFINING CHA	ARACTERISTICS OF DOWNTO	WN.
Action DT-2.a. Develop and adopt design standards and guidelines that reflect and reinforce the unique characteristics of each of downtown's distinct districts while balancing the need for flexibility and predictability.	Lead: CA – PW, SFD, PBD	S
	Support: KURA, CC, PZ, HPC	
Action DT-2.b. Explore establishing a certain number of required parking spaces for large-scale community housing project.	Lead: PBD	S
	Support: CA, HD, PZ, CC	
Action DT-2.c. Consider establishing a limit on the number of dwelling units < 750 square feet in size that can be provided within a building without parking.	Lead: PBD	S
	Support: CA, HD, PZ, CC	
Action DT-2.d. Explore reductions in height and FAR incentives for all developments in the Retail Core.	Lead: PBD	S
	Support: CA, PC, CC, HD	
Action DT-2.e. Explore reductions in height and FAR incentives for 100% community housing projects in the Retail Core.	Lead: PBD	S
	Support: CA, HD, PZ, CC	
Action DT-2.f. Continue to explore the feasibility of constructing a cityowned and operated parking structure.	Lead: CA - F	S
	Support: KURA, PBD	

Action DT-2.d & Action DT-2.e

Recommendation

Revise "reductions" to "modifications"

Reason

Lower scale and intensity of development can be achieved through different design treatments like third-floor setbacks not just height





STAFF RECOMMENDATION

Staff Recommendation

After considering the P&Z Commission's recommendation and public comment, staff recommends the City Council approve the Cohesive Ketchum 2025 Comprehensive Plan.

Recommended Motion

"I move to approve Resolution 25-012 adopting the Cohesive Ketchum 2025 Comprehensive Plan."





Next Steps

Consolidated Land Development Code

- Planning & Zoning Commission will conduct third public hearing on June 24
- City Council public hearings in July & August

Phase 3 Code Update

- Finalize Code Assessment Memo
- Scope of Work, Schedule, & Budget on July 7







Attachment 4

Draft Resolution 25-012
Adopting the
Cohesive Ketchum 2025
Comprehensive Plan

RESOLUTION 25-012 A RESOLUTION OF THE CITY OF KETCHUM, IDAHO ADOPTING THE COHESIVE KETCHUM 2025 COMPREHENSIVE PLAN

WHEREAS, prepared in accordance with Idaho Code §67-6508, the Cohesive Ketchum 2025 Comprehensive Plan (the "Plan") establishes a long-range policy framework to achieve the community's vision for the future and will serve as a guide for land use decisions within the City of Ketchum and its Area of City Impact; and

WHEREAS, in accordance with Idaho Code §67-6509, the Planning and Zoning Commission held duly noticed public hearings to consider the Plan on March 25, April 8, April 22, May 7, and May 13, 2025; and

WHEREAS, the Commission recommended approval of the Plan with changes on May 13, 2025; and

WHEREAS, the City Council held a duly noticed public hearing to consider the Commission's recommendation on June 16, 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO THAT:

- 1. The Cohesive Ketchum 2025 Comprehensive Plan is hereby adopted by the City Council and supersedes the 2014 Comprehensive Plan.
- 2. A copy of the Cohesive Ketchum 2025 Comprehensive Plan shall accompany this Resolution and shall be kept on file with the City Clerk pursuant to Idaho Code §67-6509(c).
- 3. This Resolution shall be in full force and effect upon its adoption.

ADOPTED by the City Council and **APPROVED** by the Mayor of the City of Ketchum, Idaho this 16th day of June 2025.

	APPROVED
	Neil Bradshaw, Mayor
ATTEST:	
Trent Donat, City Clerk	

Resolution 25-012 Page 1 of 1