



## City of Ketchum

### CITY COUNCIL MEETING AGENDA MEMO

Meeting Date:  Staff Member/Dept:

Agenda Item:

#### Recommended Motion:

No motion requested. Staff will provide a briefing, answer questions and then prepare the formal ballot for City Council approval at an upcoming special meeting prior to August 29<sup>th</sup>.

#### Policy Analysis and Background:

- On May 19, the City Council was briefed by a member of the public who desired to change the legal form of city government from a Mayor-Council form of government to a Council-City Manager form of government (Idaho Code 50-801).
- The County Clerk has validated the necessary signatures have been collected to place this matter for voter consideration on the November ballot. City staff has met with the County Clerk and Idaho Secretary of State to validate proper administration of the election.
- The November ballot (attached illustrative) will ask the following questions:
  - Question 1 – vote for Mayor
  - Question 2 – vote for two Council Members
  - Question 3 – should the City of Ketchum government structure change?
  - Question 4 – Should question three pass, please vote for top five Council Members
- The filing period for candidates is August 18-29. All interested candidates will be advised of this unique ballot and will confirm they wish to be placed on question four. Specifically, if someone is running for the Mayor position under the current governance structure, do they wish to be considered for City Council should the governance structure change? Do existing City Council members who are not regularly scheduled to run for re-election wish to be placed on question four?
- Idaho Law outlines two options for selecting a Mayor under the Council-Manager form of government. However, the City Attorney has interpreted the state law to read that the transition period is best handled via selecting the Mayor from the new five-person City Council versus direct election by resident.

#### Sustainability Impact:

None.

Financial Impact:

None OR Adequate funds exist in account:	None.
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Attachments:

1. Illustrative of November ballot
2. Petition

City of Ketchum Offices Only

<b>QUESTION #1</b>
<b>CANDIDATES FOR KETCHUM CITY OFFICES</b>
MAYOR 4 Year Term Vote for One (1)  <ul style="list-style-type: none"><li><input type="radio"/> Candidate name</li><li><input type="radio"/> Candidate name</li><li><input type="radio"/> Candidate name</li><li><input type="radio"/> Candidate name</li></ul>
<b>QUESTION #2</b>
<b>CANDIDATES FOR KETCHUM CITY OFFICES</b>
CITY COUNCIL 4 Year Term Vote for <u>Two (2)</u>  <ul style="list-style-type: none"><li><input type="radio"/> Candidate name</li><li><input type="radio"/> Candidate name</li><li><input type="radio"/> Candidate name</li><li><input type="radio"/> Candidate name</li></ul>

<b>QUESTION #3</b>
<b>FORM OF GOVERNMENT</b>
Shall the City of Ketchum adopt the council-manager plan of government as set forth in sections 50-801 through 50-813, Idaho Code?  <ul style="list-style-type: none"><li><input type="radio"/> Yes</li><li><input type="radio"/> No</li></ul> A “yes” vote would revert the City of Ketchum’s form of government to a “council-manager” form of government in which the City Council appoints a city manager as the administrative head of the City government.  A “no” vote would retain the City of Ketchum’s current form of government in which an elected mayor is the chief administrative officer of the City.
<b>QUESTION #4</b>
<b>CANDIDATES FOR KETCHUM CITY OFFICES</b>
In the event that voters approve the change to the council-manager form of government, the five (5) candidates receiving the largest number of votes shall be declared elected.*  CITY COUNCIL Vote for <u>Five (5)</u>  <ul style="list-style-type: none"><li><input type="radio"/> Candidate name</li><li><input type="radio"/> Candidate name</li><li><input type="radio"/> Candidate name</li><li><input type="radio"/> Candidate name</li><li><input type="radio"/> Candidate name</li></ul> <i>*Nullified should question 3 fail.</i>

# Initiative Petition to the Mayor and Council for the City of Ketchum

## WARNING

It is a felony for anyone to sign any initiative or referendum petition with any name other than his own, or to knowingly sign his name more than once for the measure, or to sign such petition when he is not a legal voter.

We, the undersigned qualified electors of the City of Ketchum, Idaho, hereby petition that a special election be held in the City of Ketchum, on the following proposition: "Shall the City of Ketchum adopt the council-manager plan of government as set forth in sections 50-801 through 50-813, Idaho Code?"  
to-wit:

“That the City of Ketchum, Idaho, adopt the council-manager plan of government as provided by Idaho Code Section 50-803(2); that a special election be held whereby the proposition be submitted to the qualified electors of the City of Ketchum asking said electors, "Shall the City of Ketchum, Idaho adopt the council-manager plan of government as set forth in sections 50-801 through 50-813, Idaho Code?"

that a special election therefor be called and submitted to the qualified electors of the City of Ketchum, for their approval or rejection at an election to be called in accordance with Idaho Code Section 50-803(2), to be held on November 4, 2025, and each for himself or herself says: I have personally signed the petition; I am a qualified elector of the City of Ketchum; my residence and post office are correctly written after my name.

Date \_\_\_\_\_

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signature \_\_\_\_\_  
 printed: \_\_\_\_\_  
 Post office address: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

INITIATIVE PETITION SECTION \_\_\_\_\_(\_\_\_\_) OF( \_\_\_\_\_)