



## Historic Preservation Commission - Regular Meeting MINUTES

Tuesday, November 2, 2021, at 5:03p.m.  
Ketchum City Hall  
191 5<sup>th</sup> Street West, Ketchum, ID 83340

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### CALL TO ORDER (in video 00:00:00).

The meeting was called to order at 5:03 PM by Chair, Mattie Mead.

### **PRESENT**

Chairman - Mattie Mead  
Vice-Chair - Wendolyn Holland (*via zoom*)  
Commissioner - Jennifer Cosgrove (*absent*)  
Commissioner - Jakub Galczynski  
Commissioner - Rick Reynolds

### **STAFF PRESENT**

Suzanne Frick – Director, Planning and Zoning  
Morgan Landers, Senior City Planner  
Abby Rivin – Senior City Planner  
Adam Crutcher – City Planner  
Tara Fenwick – City Clerk and Business Administration Manager  
Jennifer Gardner – Logan Simpson  
Melissa Ruth – Logan Simpson  
Jen Levstik – Logan Simpson

### COMMISSION REPORTS AND EX PARTE DISCUSSION DISCLOSURE

None.

### CONSENT CALENDAR (in video 00:01:22).

**Motion to approve the minutes of October 19, 2021. Motion made by Vice-Chair, Rick Reynolds, seconded by Commissioner, Jakub Galczynski. All in favor. Motion passed.**

Spelling correction for Cristina's Restaurant was made.

### PUBLIC HEARINGS AND COMMUNICATIONS FROM STAFF (in video 00:02:15).

**ACTION: Continued hearing from September 28, 2021, to take action on proposed demolition of 460 N Main St.**

Senior Planner, Abby Rivin provided the Commission a summary of the demolition recommendation.

Chair, Mattie Mead welcomed the applicant.

David Wilson, applicant, provided the Commission an overview of the site / structural issues and recommended demolition.

**Motion to approve demolition of 460 North Main Street. Motion made by Commissioner, Rick Reynolds, seconded by Commissioner, Jakub Galczynski. Three in favor. One opposed. Motion Passed.**

**ACTION – Recommendation to review and provide comments on the draft Community Core Design Guidelines, draft Text Amendments to Ketchum Municipal Code Chapters 4.08 – Historical Preservation Commission and 17.96 – Design Review, and draft addition of Chapter 17.20 – Historic Preservation to the Ketchum Municipal Code.**

Logan Simpson, Jennifer Gardner provided the Commission a presentation outlining the project schedule and the remaining tasks to finalize the design guidelines and permanent ordinance.

The Commission discussed guideline options and provided feedback to Logan Simpson.

**ACTION: Discussion and direction on proposed letter to Mountain Express.**

The Commission discussed a draft letter intended for the Mountain Express and agreed to proceed.

**STAFF REPORTS and CITY COUNCIL MEETING UPDATES**

None.

**ADJOURNMENT**

**Motion to adjourn at 6:23 p.m.**

**Motion made by Commissioner, Rick Reynolds, seconded by Vice-Chair, Wendolyn Holland.  
All in favor.**

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Mattie Mead, Chairman  
Historic Preservation Commission