



City of Ketchum
City Hall

February 3, 2020

Mayor Bradshaw and City Councilors
City of Ketchum
Ketchum, ID 83340

Mayor Bradshaw and City Councilors:

**Recommendation to Approve Change Order #1 to Contract 20440
with DPPM, LLC to Add a Sustainability Subcontractor**

Recommendation and Summary

Staff is recommending the council approve Change Order #1 to Contract 20440 with DPPM, LLC to add a sustainability subcontractor and associated scope of work by adopting the following motion:

"I move to approve Change Order #1, in an amount not to exceed \$122,820.00, to Contract 20440 with DPPM, LLC and authorize the Mayor to sign the Change Order."

The reasons for the recommendation are as follows:

- The City Council has previously contracted with DPPM LLC at its December 16, 2019, meeting for Project Management Services for the fire station project.
- The City's project team has determined that a need exists for specialized services related to Council-approved sustainability goals.

Introduction and History

On November 5, 2019, voters in the City of Ketchum approved a ballot question concerning the construction of a fire station using the proceeds from a \$11.5 million bond sale. The \$11.5 million project budget included all project elements. In the project development phase, the Ketchum City Council identified several project sustainability goals and initiatives, including LEED Silver certification as well as establishment of an energy use index (EUI) target.

DPPM LLC was awarded a contract for construction project management services at the December 16, 2019, meeting and has been working with the project team to advance the building toward construction.

Analysis

As the project has progressed and the team has worked to achieve the sustainability goals established by the Council, the need for certain specialized skills has become clear. In order to ensure that the project meets the goals of the Council, DPPM LLC has recommended that the team engage Brightworks Sustainability as the LEED, EUI, and Building Commissioning specialist, as detailed in the attached scope of work. Importantly, the project team has engaged the Ketchum Sustainability Advisory Council throughout this process.

Financial Impact

The \$11.5 million project budget included approximately \$422,000 for achievement of the two sustainability goals. The proposed change order will utilize a portion of these budget items.

Attachments

- Attachment A: Brightworks Sustainability Proposal