



City of Ketchum  
City Hall

February 3, 2020

Mayor Bradshaw and City Councilors  
City of Ketchum  
Ketchum, ID 83340

Mayor Bradshaw and City Councilors:

**Recommendation to approve Resolution #20-008 relating to Surplus Property;  
declaring certain property of the City to be surplus; and  
authorizing and directing the disposal of the surplus property.**

**Recommendation and Summary**

Staff is recommending the Council adopt Resolution 20-008 declaring certain property of the City to be surplus and authorizing disposal with the following motion:

**"I move to adopt Resolution 20-008 declaring personal property in Exhibit A as surplus property, and authorizing staff to dispose of items that cannot otherwise be donated or auctioned."**

The reasons for the recommendation are as follows:

- City staff continuously review City-owned assets that are no longer used or are reaching the end of life to determine if they are surplus and can be disposed of.

**Introduction and History**

The City of Ketchum continuously reviews assets owned and managed by the City. When assets are no longer in use, or are reaching the end of their useful life, the Administrative Services Department works with other departments to develop a list of items that are no longer in current use. The City of Ketchum's policy is to sell, donate, or dispose of surplus property.

**Analysis**

The items on the attached list have all reached the end of their useful life and staff is requesting approval to dispose of the items once they are declared surplus. Certain items will not be available for public sale due to their specialized nature as law enforcement equipment.

The two automobiles are available for surplus due to the placement into service of the police vehicle approved for purchase at the May 20, 2019, Ketchum City Council meeting and also a reduction in the number of vehicles used in the community service function. These two changes have resulted in the Streets and Facilities Maintenance Department receiving two vehicles and seeking to dispose of two older vehicles.

**Financial Impact**

To the extent that the City is able to auction the equipment, a small revenue gain may occur.

**Attachments**

- Resolution 20-008 and Exhibit A