



City of Ketchum

## CITY COUNCIL MEETING AGENDA MEMO

Meeting Date: 

May 19, 2025
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 Staff Member/Dept: 

Jade Riley – Administration
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Agenda Item: 

Recommendation to approve a short-term extension to the Intermountain Gas Franchise Agreement.
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### Recommended Motion:

"I move to approve Resolution 25-011 and authorize the Mayor to execute the short-term extension agreement."
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### Policy Analysis and Background:

Staff is recommending a two-month extension of the Intermountain Gas Company Franchise Agreement in order to complete due diligence activities associated with the next (10-year) franchise agreement.
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The reasons for the recommendations are as follows:

- This short-term agreement will ensure the continued transmission and distribution of gas services.
- The extension period will allow for remaining due diligence activities to be completed to inform long-term agreement.

### Sustainability Impact:

None.
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### Financial Impact:

None OR Adequate funds exist in account:	None at this time.
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### Attachments:

- |                        |
|------------------------|
| 1. Resolution 25-011   |
| 2. Extension agreement |

CITY OF KETCHUM  
RESOLUTION NO. 25-011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KETCHUM APPROVING A SHORT-TERM EXTENSION OF GAS TRANSMISSION AND DISTRIBUTION SERVICES FRANCHISE WITH INTERMOUNTAIN GAS COMPANY, AUTHORIZING SIGNATURE BY THE MAYOR, AND DIRECTING FOR ADMINISTRATIVE AND LEGAL ACTION AS REASONABLY NECESSARY.

**Section 1. Findings**

- 1.1 The City of Ketchum (City) and Intermountain Gas Company (Intermountain Gas) are parties to a *Gas Transmission and Distribution Services Agreement*, a non-exclusive franchise to install, construct, maintain, and operate a gas transmission and distribution service, dated June 24, 2015.
- 1.2 The Agreement was authorized pursuant to Ordinance No. 1134 granting a non-exclusive franchise to Intermountain Gas Company; and has a term of ten years that expires at midnight on June 30, 2025.
- 1.3 To avoid any interruption in service during the pendency of updating to a new franchise ordinance, the City desires to enter a short-term extension of franchise services by Intermountain Gas Company; and Intermountain Gas Company is agreeable to such extension.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ketchum that:

- 2.1. A two-month extension of the existing Agreement is authorized and approved as documented in the *Extension Agreement*, attached to this Resolution.
- 2.2. The Mayor is authorized to enter and execute the *Extension Agreement*.
- 2.3. The Mayor is authorized and the City Administrator and City Attorney are directed to take such further administrative and legal tasks reasonably necessary to effectuate such extension of services.

**PASSED BY THE CITY COUNCIL** of the City of Ketchum, effective this 19th day of May, 2025.

**APPROVED:**

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Neil Bradshaw, Mayor

**ATTEST:**

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Trent Donat, City Clerk & Business Manager

**SHORT-TERM EXTENSION OF AGREEMENT  
TO PERFORM GAS TRANSMISSION AND DISTRIBUTION SERVICES**

**PARTIES:**

City of Ketchum	PO Box 2315	Ketchum, ID 83340
Intermountain Gas Company	555 South Cole Road	Boise, ID 83709

THIS EXTENSION AGREEMENT is made and entered between City of Ketchum, a municipal corporation of the State of Idaho (“City”), and Intermountain Gas Company (“Intermountain Gas”), for the purpose of short-term extension of the existing franchise for gas transmission and distribution services within the City of Ketchum.

1. The City of Ketchum (City) and Intermountain Gas Company (Intermountain Gas) are parties to a *Gas Transmission and Distribution Services Agreement*, a non-exclusive franchise to install, construct, maintain, and operate a gas transmission and distribution service, dated June 24, 2015.
1. The Agreement has a term ending at midnight on June 30, 2025, and the parties desire to enter into a short-term extension of the services and terms of that Agreement while a new long-term Franchise Agreement is negotiated and prepared.
2. The Parties hereby agree to extend the services provided for under the Agreement, under the same and existing terms and conditions, for a period of two months until midnight on August 31, 2025.
3. Effective Date. This Extension shall be effective to July 1, 2025, to take immediate effect upon the expiration of the existing Agreement term.

DATED this 19 day of May 2025.

City of Ketchum

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Neil Bradshaw, Mayor

ATTEST:

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Trent Donat, City Clerk

Intermountain Gas Company

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Greg Watkins, Region Director