



City of Ketchum

October 19, 2020

Mayor Bradshaw and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

Recommendation to Approve the Interlocal Agreement 20547 (Ketchum/Blaine County) for Geographical Information System (GIS) Services

Recommendation and Summary

Staff is recommending the council adopt the following motion:

Move to Approve the Interlocal Agreement for GIS Services in an amount not too exceed \$5,000.

The reasons for the recommendation are as follows:

- Ketchum and Blaine County are in agreement with the proposed contract.
- This is a reduction in the amount Ketchum has spent in prior years.

Analysis

Ketchum's Planning and Building Department has managed the GIS contract for a number of years. In discussions with Planning and Building staff, it was determined the scope of services and amount Ketchum was spending could be modified. The proposed contract reflects the modifications.

Financial Impact

There is sufficient funding to provide for this contract.

Attachments

FY21 Interlocal Agreement

INTERLOCAL AGREEMENT 20547
(City of Ketchum/Blaine County)

RECITALS

WHEREAS, Ketchum employees and members of the public desire to have access to an internet-based GIS system to gain information about properties in Ketchum; and,

WHEREAS, Ketchum employees can share public agency data to reduce costs and guide in the provision of services to those most in need, including community safety, public health and development services; and,

WHEREAS, Ketchum employees seek to enhance their analytical, problem-solving and decision-making capabilities through the utilization of GIS and work with professionals in the field to incorporate new tools and technologies for personal skill development and community benefit at large; and,

WHEREAS, Ketchum employees can ultimately make more informed decisions using an internet-based GIS system that is constructed in-house as opposed to requesting external proposals and absorbing consulting fees; and,

WHEREAS, the interlocal agreement was in place during FY2020 and budgeted in the adopted Planning and Building Department FY2021 budget.

TERMS

NOW, THEREFORE, subject to the limitations of this agreement and in order to provide assistance between the parties in providing GIS service, it is hereby agreed as follows:

1. DURATION OF AGREEMENT. This Agreement shall be effective from October 1, 2020 until September 30, 2021. The parties may extend the agreement with the written consent of both parties.
2. PURPOSE. The purpose of this Agreement is to allow the City of Ketchum to contract with Blaine County for access to a City web-based application on Blaine County's web server.
3. MANNER OF FINANCING AND BUDGET. Ketchum shall reimburse Blaine County for the hosting cost of the GIS web site at a cost of \$5,000.00 per year. Such payment shall be paid at the beginning of the fiscal year in one payment.
4. MUTUAL HOLD HARMLESS: Each party to this Agreement agrees to indemnify and hold harmless the other from any and all liability for any injury, damage or claim suffered by any person or property caused by the party or its employee while performing under this Agreement.

5. DUTIES. The provision of these services shall be governed as set out below:

- The County agrees to host one (1) web-based GIS application on its Web Server for Ketchum.
- The size of the data hosted for the City application shall not exceed 200 MB.
- County staff will spend a maximum of 10 hours maintaining said web-based GIS application.
- The scope of County staff time will be limited to tasks directly related to the maintenance of said web-based GIS application.
- Ketchum will provide the County with GIS layers/geodatabases in the format compatible with County web-hosting. County staff will perform routine maintenance and inform Ketchum in the event additional work is required beyond the routine maintenance to ensure web-based GIS application displays perform.
- Blaine County will continue to host the following city specific GIS layers:
 - Zoning districts
 - Zoning overlays including avalanche, mountain overlay, LI height overlay and Community Core subdistricts
 - URA boundary
 - All layers currently hosted by Blaine County
 - Additional layers created by Ketchum and provided to Blaine County provided the maximum MB threshold is not exceeded. In the event the maximum MB threshold is exceeded, Ketchum may request that existing layers be removed and new layers be displayed.
- Blaine County will continue to maintain and make available current Ketchum and County GIS base layers such as parcels, streets/roads, floodplain areas, Area of City Impact, city limits, plat maps, property addresses, and any other base layer currently available for any parcel in Blaine County.

6. AMENDMENT. This Agreement may be amended at any time, and from time to time, by the mutual written consent of Ketchum and Blaine County for any of the following purposes:

- To add provisions to the Agreement to benefit either or both Ketchum and Blaine County.
- To extend the term of the Agreement.
- To cover any cost increases to the web site.
- To cure any ambiguity, to correct or supplement any provision herein which may be inconsistent with any other provisions with respect to matters or questions arising under this Agreement which are not inconsistent with the provisions of the Agreement.

7. SEVERABILITY. In the event any provision of this Agreement shall be declared by a court of competent jurisdiction to be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not, in any way, be affected or impaired thereby.

IN WITNESS WHEREOF, each of the parties has executed this Agreement by its duly authorized officials.

DATED this _____ day of _____, 2020.

CITY OF KETCHUM, an Idaho
municipal corporation

Neil Bradshaw, Mayor

ATTEST:

Grant, Gager
City Clerk

BLAINE COUNTY, an Idaho political subdivision

Jacob Greenberg, Chairman, Board of Blaine
County Commissioners

ATTEST:

JoLynn Drage, Recorder