



STAFF REPORT

MEETING DATE: September 25, 2024

PRESENTER: Josefina Alvarez, Finance Director

SUBJECT: Proposal and Selection of New Phone System (JA)

RECOMMENDATION: Staff recommends that the Council adopt resolution approving acceptance of proposal from Unity IT in the amount of \$1,408.04 per month for telephone services and approximately \$3,654.25 for equipment and authorize the City Manager to sign the proposal.

EXECUTIVE SUMMARY: The City of Kerman experienced a power outage on August 28, 2024 which caused our current phone system to crash. In order to repair the phone system, Sebastian (our current phone provider) would need to reprogram the entire phone system or we would need to purchase/upgrade to a new phone system.

Staff had added \$50,000 for a new phone system in this current Fiscal Year 2024/2025 budget. Staff did obtain three quotes and is recommending to accept the proposal from Unity IT.

Vendor	Proposal per Month	One-Time Cost
Unity IT	\$1,408.04	\$3,654.25
CA Reding	\$2,539.44	\$2,694.33
Sebastian	\$2,150.00	\$38,000.00

It is noted that this vendor currently provides technology services and the City is satisfied with their work.

FISCAL IMPACT: The project is included in the 2024/2025 budget. There will be savings on both the one-time cost and the monthly telephone cost.

ATTACHMENTS:

A. Resolution

Attachment 'A'

RESOLUTION NO. 24-___

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING PROPOSAL FROM UNITY IT FOR A NEW PHONE SYSTEM IN THE AMOUNT OF \$1,408.04 PER MONTH AND APPROXIMATELY \$3,654.25 IN EQUIPMENT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE PROPOSAL

WHEREAS, the City of Kerman experienced a power outage which caused the current phone system to crash; and

WHEREAS, the current provider would need to reprogram the entire system or a new system would need to be purchased; and

WHEREAS, staff has obtained three proposals and they are as follows; and

Vendor	Proposal per Month	One-Time Cost
Unity IT	\$1,408.04	\$3,654.25
CA Reding	\$2,539.44	\$2,694.33
Sebastian	\$2,150.00	\$38,000.00

WHEREAS, the City desires to accept the proposal from Unity IT.

NOW, THEREFORE, the City Council of the City of Kerman does resolve as follows:

1. The foregoing recitals are true and correct.
2. The City Council hereby approves the proposal from Unity IT and authorizes the City Manager to execute same.
3. This resolution shall be effective immediately upon adoption.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regular meeting held on the 25th day of September 2024 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk