



STAFF REPORT

MEETING DATE: October 22, 2025

PRESENTER: John Jansons, City Manager

SUBJECT: Consideration of Resolution Approving Updated Emergency Operations Plan (JAJ)

RECOMMENDATION: Council by motion adopt a resolution approving updated Emergency Operations Plan.

EXECUTIVE SUMMARY:

In 2024, the City performed a comprehensive rewrite and update of the Emergency Operation Plan (EOP or “Plan”). The final draft plan was presented to City Council in 2024, and changes were identified as necessary to reflect the new City Council taking office in January 2025. It was determined that to proceed with the draft plan, it was necessary to adopt an ordinance to update and modernize Kerman Municipal Code (KMC) Chapter 2.52. The Council adopted an ordinance adopting new Chapter 2.52 titled “Emergency Organization and Functions” on September 24, 2025. The proposed resolution **Attachment ‘A’** adopts an Emergency Operations Plan which conforms to the new ordinance.

DISCUSSION:

Preserving life, property, and the environment are inherent responsibilities of local, state, and federal governments. As disasters can occur at any time, the City of Kerman must provide safeguards that will save lives and minimize property and environmental damage through careful planning, preparedness measures, and training. Sound emergency plans carried out by knowledgeable and well-trained personnel can and will minimize losses.

The City’s Emergency Operations Plan establishes an Emergency Management Organization and assigns functions and tasks consistent with California’s Standardize Emergency Management System (SEMS) and the National Incident Management System (NIMS). It provides for the integration and coordination of planning efforts through a whole community approach and authorizes city personnel to perform their duties and tasks before, during, and after an emergency.

This plan was developed for City Departments and local Special Districts with emergency services responsibilities within the City. The content is based upon guidance approved and provided by the Federal Emergency Management Agency and the California Office of Emergency Services. The intent of the plan is to provide directions on how to respond to an emergency from the onset, through an extended response, and into the recovery process.

Once adopted, this plan is an extension of the Fresno County Emergency Operations Plan and the California Emergency Plan. It will be reviewed, exercised periodically, and revised as necessary to meet changing conditions.

This promulgation shall be effective upon its signing and shall remain in effect until amended or rescinded by further promulgation. The promulgation of this EOP further affirms the City of Kerman's support for emergency management and a safe and resilient community.

The City of Kerman's Emergency Operations Plan (EOP) serves as a strategic framework for a prepared response to extraordinary emergencies, encompassing natural or man-made disasters under an all-hazards approach. This plan is distinct from the routine procedures applied to day-to-day emergencies within departments. Instead, it is crafted to address operational concepts essential for large-scale disasters that pose significant threats to life, property, and the environment, necessitating unique and extensive emergency responses.

With the update to KMC Chapter 2.25, the Disaster Council has been designed and proposed to function as a community-based emergency preparedness and response tool in accordance with the California Emergency Services Act (CESA) and the City of Kerman Municipal Code.

Finally, it should be noted that Government Code §8630 et seq., governs statutory provisions on local emergencies, Government Code §8610 et seq., provides provisions on local disaster councils, and Government Code §38791 provides provisions on City emergency executives and these may be reviewed for further explanation of City responsibilities and roles.

FISCAL IMPACT:

None to adopt resolution of approval. Future emergency preparedness training and supplies will require future funding.

ATTACHMENTS:

A. Resolution w/Exhibit

RESOLUTION NO. 25- ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN ADOPTING AN UPDATED
EMERGENCY OPERATIONS PLAN (EOP) FOR THE CITY OF KERMAN**

WHEREAS, the City of Kerman recognizes the importance of maintaining an effective Emergency Operations Plan (EOP) to safeguard the lives, property, and welfare of its residents in times of emergencies and disasters; and

WHEREAS, the prior plan was last updated and promulgated in 2003 including a Disaster Council operative under 1951 municipal code sections; and

WHEREAS, it is essential to periodically review and update the EOP to align with changing risks, technologies, and best practices in emergency management; and

WHEREAS, the City of Kerman has conducted a thorough review and revision process to ensure that the updated EOP reflects current emergency management standards and addresses potential hazards and vulnerabilities within the jurisdiction; and

WHEREAS, the updated EOP has been developed through collaboration and input from relevant stakeholders, including city departments, emergency response agencies, community organizations, and the public; and

WHEREAS, the updated EOP, in final draft form, was presented to, and received preliminary approval from City Council in 2024; and

WHEREAS, Chapter 2.52 of the Kerman Municipal Code was updated by Ordinance No. 25-02 to modernize the Disaster Council to conform to the then proposed Draft Emergency Operation Plan for operability and effectiveness; and

WHEREAS, the Draft EOP has been updated to conform to Chapter 2.52 of the Kerman Municipal Code; and

WHEREAS, the adoption of the final EOP will enhance the City of Kerman's preparedness, response, and recovery capabilities, thereby better positioning the city to mitigate the impacts of emergencies and disasters on its residents and infrastructure.

NOW, THEREFORE, be it resolved by the City Council of the City of Kerman that:

1. The foregoing recitals are true and correct and incorporated by reference.
2. The City Council hereby adopts the updated Emergency Operations Plan (EOP), dated September 2025 for the City of Kerman, **Exhibit 'A'** as the official guiding document for emergency preparedness, response, and recovery activities within the jurisdiction.

3. The City Manager or designated authority is directed to ensure the dissemination and implementation of the updated EOP among all relevant city departments, agencies, and stakeholders.
4. The City Council emphasizes the importance of ongoing training, exercises, and public outreach initiatives to familiarize stakeholders with the updated EOP and enhance community resilience in the face of emergencies and disasters.
5. The City Council expresses its gratitude to all individuals and organizations involved in the review, revision, and development of the updated EOP, whose dedication and expertise have contributed to the city's overall readiness and resilience.
6. This resolution shall take effect immediately upon adoption.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regular meeting held on the 22nd day of October 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk

Exhibit 'A'

Due to the size of the EOP, its size a link is provided here for online viewing –

<https://www.cityofkerman.net/DocumentCenter/View/1907/Emergency-Operations-Plan->