



## STAFF REPORT

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**MEETING DATE:** October 22, 2025

**PRESENTER:** Josefina Alvarez, Finance Director

**SUBJECT:** Contract Agreement with Civic Plus for City Website and Support Services (JA)

**RECOMMENDATION:** Council by motion adoption resolution approving new agreement with Civic Plus for City website and support services and authorizing the City Manager to sign the agreement.

**EXECUTIVE SUMMARY:**

Council approved a contract agreement with Civic Plus for the new City website and support services on July 27, 2022. That agreement technically expired. The parties have negotiated a new agreement with an initial term to commence on August 25, 2025.

The new quote from Civic Plus has an annual renewal amount of \$15,462.18 with a 5% annual increase each renewal term. The new rate would be about a 12.47% increase or \$1,714.57 when compared to the 5% annual increase to the existing contract.

**FISCAL IMPACT:**

Increase of \$1,714.57 to numerous funds already incorporated in budget 2025/2026.

**ATTACHMENTS:**

A. Resolution w/Exhibit

**RESOLUTION NO. 25-\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING NEW AGREEMENT  
WITH CIVIC PLUS FOR CITY WEBSITE AND SUPPORT SERVICES AND AUTHORIZING THE CITY  
MANAGER TO SIGN THE AGREEMENT**

WHEREAS, the City signed a contract agreement with Civic Plus for the new City website and support services on July 27, 2022; and

WHEREAS, Civic Plus is requesting a new agreement, and the parties have negotiated a new agreement; and

WHEREAS, the City's website is a valuable tool that provides public information, resources, and notifications, and

WHEREAS, the new annual amount would be \$15,462.18 with an annual 5% increase each renewal term, and

WHEREAS, the City desires to accept the new agreement with Civic Plus for City website and support services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Kerman as follows:

1. The foregoing recitals are true and correct.
2. The City Council hereby approves the new Civic Plus Agreement attached hereto and incorporated by reference and authorizes the City Manager to execute same.
3. This new agreement supersedes any and all prior agreements.
4. This resolution shall be effective immediately upon adoption.

(Certification on following page)

The foregoing resolution was adopted by the City Council of the City of Kerman at a regular meeting held on the 22<sup>nd</sup> day of October 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby approved.

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Maria Pacheco  
Mayor

ATTEST:

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Josie Camacho  
City Clerk