



Attachment 'B'

310 N. WESTLAKE BOULEVARD
SUITE 210
WESTLAKE VILLAGE, CA 91362
TEL: 805.379.8555
FAX: 805.3798556

Josefina Alvarez
City of Kerman Finance Director
850 S. Madera Ave.
Kerman, Ca. 93630

December 1, 2023

RE: Gateway Villas deferred impact fee payment
Ms. Alvarez,

We are writing to formally request a revision to the payment schedule for the deferred impact fee payments for the Gateway Villa Apartments. Due to the COVID pandemic and resident moratorium on evictions over the past few years property income has been less than anticipated. As a result, the remaining impact fee payments for fiscal year 22/23 we would like to defer into the first quarter of 2024. Additionally, we would like to request that we make the final payment for year 23/24 in the first quarter of 2025.

Thank you for your consideration. We look forward to completing these payments and working with the city to continue our strong relationship with new projects in the coming years. Please do not hesitate to contact me directly if you have further questions.

Regards,

Amelia Ross
Director of Operations
Willow Partners