



## STAFF REPORT

**MEETING DATE:** November 13, 2024

**PRESENTER:** John Jansons, City Manager

**SUBJECT:** Community Organization Grant Program Supplemental Award – S.B.F. Kerman Portuguese Hall (JAJ)

**RECOMMENDATION:** Council by motion adopt resolution approving waiver of \$467.01 in cost for facilitating S.B.F. Kerman Portuguese Hall - 2024 Portuguese Parade.

### EXECUTIVE SUMMARY:

In April of 2024, the City Council approved sponsorship of S.B.F. Kerman Portuguese Hall 2024 Portuguese Parade in the amount of \$1,000. Upon final reconciliation, City support costs totaled \$1,467.01. At the request of the Kerman S.B.F. Portuguese Hall, the recommendation is to waive or “forgive” the additional \$467.01 over the \$1,000 granted to S.B.F. Kerman Portuguese Hall for the 2024 Parade.

The current request continues to fulfill City grant criteria that includes:

- Benefit the City of Kerman residents and businesses.
- Applicant successfully explained how the proposed program/project will serve the City of Kerman residents.
- S.B.F. Kerman operates as a registered 501(c) (3) non-profit
- Event is held within Kerman City limits and is open to the public.
- Serves a charitable, cultural, or educational purpose.
- Grant funds are being requested to comply with applicable permits and regulations.

### FISCAL IMPACT:

If approved, the additional \$467.01 will be transferred from the Community, Employee and Public Relations Account to the Public Works Department budgets.

### ATTACHMENTS:

- A. Resolution
- B. April 2024 Staff Report, Resolution and 2024 Community Organization Grant Program Application – S.B.F. Kerman Portuguese Hall
- C. Invoice