



CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, February 08, 2023 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

1. OPENING CEREMONIES

- A. Welcome - Mayor
- B. Call to Order - **6:04 p.m.**
- C. Roll Call - **All present.**
- D. Invocation - **City Clerk/Chief of Police**
- E. Pledge of Allegiance - **Performed.**

2. AGENDA APPROVAL / ADDITIONS / DELETIONS

Motion made by Council Member Yep, Seconded by Mayor Pro Tem Nijjer. Voting Yea: Mayor Pacheco, Council Member Coleman, Council Member Herrera

3. PRESENTATIONS / CEREMONIAL MATTERS

- A. Proclaiming February as Teen Dating Violence Awareness Month (MR)
Presented.
- B. **SUBJECT:** Presentation of Government Finance Officers Association: Distinguished Budget Presentation Award (JAJ)
Presented.

4. REQUEST TO ADDRESS COUNCIL

Gilbert Feliz, Assembly Member Soria's Office

5. CONSENT CALENDAR

Motion made by Council Member Yep, Seconded by Mayor Pro Tem Nijjer. Voting Yea: Mayor Pacheco, Council Member Coleman, Council Member Herrera

- A. **SUBJECT:** Minutes - January 25, 2023 (MR)
RECOMMENDATION: Council approve minutes as presented.

B. SUBJECT: Payroll

12/25/22 - 1/07/23: \$166,701.90; Retro Pay & Other: \$2,538.94; Overtime: \$8,841.99; Holiday at 1/2 Time: \$2,079.75; Standby: \$1,933.50; Comp Time Earned: 30.00

RECOMMENDATION: Council approve payroll as presented.

C. SUBJECT: Warrants (JA)

1. Nos. 25947- 25991 \$230,284.33 ACH \$ 9,918.82

RECOMMENDATION: Council approves warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

D. SUBJECT: Monthly Investment Report

RECOMMENDATION: Council accept monthly investment report as presented.

E. SUBJECT: Ratifying Donation to Youth Leadership Institute (MR)

RECOMMENDATION: Council by motion adopt resolution ratifying the donation to Youth Leadership Institute in the amount of \$500. **Res 23-10**

F. SUBJECT: Authority to Update Job Descriptions for City Personnel (JAJ)

RECOMMENDATION: Council by motion adopt resolution affirming the authority of Human Resources Department staff to make necessary changes to job descriptions as needed subject to approval by the City Manager/Personnel Director and in consultation with represented labor groups as may be required. **Res 23-11**

6. PUBLIC HEARINGS

A. SUBJECT: User and Regulatory Fee Update (JA)

RECOMMENDATION: Staff recommends the City Council:

1. Waive full reading and introduce Ordinance Adding Chapter 1.36 To Title 1 of the Kerman Municipal Code Relating to a Master Fee Schedule and Amending Section 5.04.090 Of Chapter 5.04, Section 5.24.040 of Chapter 5.24, Section 5.26.030 of Chapter 5.26, and Section 12.28.050 of Chapter 12.28 Regarding User and Regulatory Fees.
2. Approve a resolution adopting a Master Fee Schedule regarding user and regulatory fees effective July 1, 2023.

Opened/Closed PH Motion made by Council Member Yep, Seconded by Mayor Pro Tem Nijjer. Voting Yea: Mayor Pacheco, Council Member Coleman, Council Member Herrera

7. DEPARTMENT REPORTS

- A. SUBJECT:** Council Agenda and City Council Requests for Future Agenda Items (MR)

RECOMMENDATION: Council clarify requests for future items be made by majority vote.

Clarification given by Council on future agenda items to be at the request of any one Council Member.

- B. SUBJECT:** Request by Mayor Pacheco for City Council consideration to host a meeting of the Fresno City College Associated Student Government in 2023 (JAJ)

RECOMMENDATION: Council discuss request by Mayor Pacheco to host a meeting of the Fresno City College Associated Student Government in 2023.

Continued to next agenda to explore options. Motion made by Council Member Yep, Seconded by Council Member Herrera. Voting Yea: Mayor Pacheco, Mayor Pro Tem Nijjer, Council Member Coleman

8. CITY MANAGER / STAFF COMMUNICATIONS

9. MAYOR / COUNCIL REPORTS

10. CLOSED SESSION - None.

11. ADJOURNMENT

MINUTES CERTIFICATION

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: February 9, 2023


Marci Reyes, City Clerk