



## STAFF REPORT

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**MEETING DATE:** December 10, 2025

**PRESENTER:** John Jansons, City Manager

**SUBJECT:** Resolution Approving On-Call Architectural and Engineering (A&E) Services Agreement for State and Federally Funded Transportation Projects with Yamabe and Horn Engineers for a Three Year Period in the amount of \$500,000 (JAJ)

**RECOMMENDATION:** Council by motion adopt resolution approving a Consultant Services Contract (For Local Assistance Federal-Aid Projects) for on-call architectural and engineering (A&E) services between Yamabe and Horn and the City of Kerman for State and Federally funded transportation projects and authorize amendments for a three-year period not to exceed \$500,000 dollars.

**DISCUSSION:**

There currently is no state approved agreement for A&E services between the City of Kerman and an engineering consultant; therefore, in order for the City to be in compliance with state and federal laws and regulations and for the City to request funding for transportation projects, an A&E consultant is required per California Department of Transportation (Cal-Trans) Local Assistance Procedures Manual (LAPM).

The City solicited proposals from qualified firms twice. The first solicitation yielded only one response. Upon direction by Cal Trans, the City conducted a second solicitation, which yielded only two responses, one of which was disqualified for not adhering to solicitation instructions. As a result, Cal Trans and the City have received Federal Highways Administration approval to move forward with the single source procurement. Through this State and Federal specific selection process, Yamabe and Horn is being recommended as the consultant for the City of Kerman. The total amount of the agreement with Yamabe and Horn shall not exceed \$500,000 for a performance contract period of three years with two one-year extensions possible. The contract will allow pending transportation projects to commence and for Yamabe and Horn to provide a crucial set of services based on task orders assigned by the City.

The City of Kerman consistently seeks to improve its transportation infrastructure and provide essential services to its residents. Many of these projects are funded, in whole or in part, by State and/or Federal funding sources, often involving coordination with the California Department of Transportation (Cal-Trans). With a new contract in place, the City will be able to move forward with new state and federally funded projects with architectural and engineering services eligible for reimbursement

The City has followed the procedures directed by the Caltrans Local Assistance Procedural Manual (LAPM) with respect to issuing a Request for Qualifications (RFQ) from qualified

engineering firms for On-Call Engineering Services for State and Federally Funded Transportation Projects. The scope of services the City requested include, but are not limited to: Project Management, Preliminary Engineering Studies, Survey and Mapping, Preliminary Environmental Studies, Utility Coordination, Right of Way Phase & Determination, Design, Coordination with Adjacent Properties, Construction Phase Authorization, Bid Process, Construction Management, and Grant Administration.

The procurement process reviewed and verified the consultant's adherence to Federal, State and City contract procurement requirements, and the City has identified Yamabe and Horn Engineering as qualified to provide the services needed.

Having a single, prime consultant for on-call engineering services in which the consultant will provide engineering design, land surveying, environmental services, construction management/ administration services and follow the City standards along with all pertinent Federal, State, and City rules and regulations is beneficial to the City.

These services will help in the construction roadways and other transportation-related projects each year which will greatly improve the infrastructure of the City. Therefore, it is recommended to enter into an agreement with Yamabe and Horn Engineering for State and Federally funded transportation projects for a three -year period in the amount of \$500,000, with the option to extend for two additional one-year periods based upon projected funding available in those future fiscal years.

#### **FISCAL IMPACT:**

The On-Call A&E Agreement establishes a framework for consultant services. Individual task orders will be issued under the agreement as specific projects arise. Funding for these task orders will be allocated from the respective project budgets, which may include a combination of Federal, State, and City funds. The agreement itself does not commit the City to a specific expenditure, but provides the mechanism for procuring services when, needed.

#### **ALTERNATIVES:**

Not having an A&E consultant will result in non-compliance which can result in a loss of funding and jeopardize future opportunities to receive federal and state funding.

#### **ATTACHMENTS:**

A. Resolution w/ Exhibit

**RESOLUTION NO. 25-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING ON-CALL ARCHITECTURAL AND ENGINEERING (A&E) SERVICES AGREEMENT FOR STATE AND FEDERALLY FUNDED TRANSPORTATION PROJECTS WITH YAMABE AND HORN ENGINEERS FOR A THREE-YEAR PERIOD IN THE AMOUNT OF \$500,000.**

WHEREAS, in order for the City to be in compliance with State and Federal laws and regulations and for the City to request funding for transportation projects, an A&E consultant is required per California Department of Transportation (Cal-Trans) Local Assistance Procedures Manual (LAPM); and

WHEREAS, through a Cal Trans specific, RFP /RFQ selection process , Yamabe and Horn has been selected as the consultant for the City of Kerman; and

WHEREAS, the scope of services the City will be provided include, but are not limited to: Project Management, Preliminary Engineering Studies, Survey and Mapping, Preliminary Environmental Studies, Utility Coordination, Right of Way Phase & Determination, Design, Coordination with Adjacent Properties, Construction Phase Authorization, Bid Process, Construction Management, and Grant Administration; and

WHEREAS, the A&E Agreement **Exhibit 'A'** is for a three-year period in the amount of \$500,000, with two, optional one-year extensions.

NOW, THEREFORE, the City Council of the City of Kerman resolves as follows:

SECTION 1. The above referenced recitals are true and correct.

SECTION 2. The Consultant Services Contract (For Local Assistance Federal-Aid Projects) with Yamabe and Horn Engineers is approved. The Agreement is attached as **Exhibit 'A'**.

SECTION 3. The City Manager is hereby authorized to execute the Agreement and subsequent optional extensions.

SECTION 4. This Resolution is effective upon adoption and time is of the essence.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regular meeting on the 10<sup>th</sup> day of December 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby approved.

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Maria Pacheco  
Mayor

ATTEST:

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Josie Camacho  
City Clerk