



CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, June 25, 2025 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

1. OPENING CEREMONIES

- A. Call to Order – **6:02 p.m.**
- B. Roll Call - **All present, Council Member Herrera attend the meeting via teleconference. Teleconference Location: Hampton Inn El Centro, 598 E. Wake Avenue, El Centro, CA 92243. The agenda was posted at the teleconference location where no members of the public addressed the Council from the teleconference location.**
- C. Invocation - **Cherie Smith**
- D. Flag Salute - **Performed.**

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

Motion made by Councilmember Dhaliwal and seconded by Councilmember Hall

Ayes: Dhaliwal, Hall, Herrera, Yep, Pacheco

Noes: None

Abstain: None

Absent: None

Motion passes 5-0-0-0

3. PRESENTATIONS/CEREMONIAL MATTERS

- A. Proclamation - Designation of July as Park and Recreation Month - **Presented.**
- B. **SUBJECT:** Presentation of Water Saving Technologies by Boyd Realtors (Information Only) (JAJ)

RECOMMENDATION: Council hear a brief presentation by representatives of Boyd Realtors Company about water saving technologies. - **Presented.**

4. PUBLIC FORUM (*for matters not on agenda*)

Brian Ellsworth, Tammy Barrett, Makenzie Gabrielson, Lola Davino, Aaron Gutierrez, Kayce Buzbee, Phoenix Mafana, Dawn Mafana, Cherie Smith, Ken Boyd, Jeff Rasbeary

Councilmember Herrera left the meeting at 7:00 p.m.

5. CONSENT CALENDAR

Motion made by Mayor Pro Tem Yep and seconded by Councilmember Hall to approve Consent Calendar and pull Item 5.E.

Ayes: Yep, Hall, Dhaliwal, Pacheco

Noes: None

Abstain: None

Absent: Herrera

Motion passes 4-0-0-1

A. **SUBJECT:** Minutes - June 4 and June 11, 2025

RECOMMENDATION: Council approve minutes as presented.

B. **SUBJECT:** Warrants (JA)

1. Nos. 32087-32241 \$435,219.91 ACH \$121,210.38.

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented.
(Pursuant to Government Code 37208)

C. **SUBJECT:** Payroll (JA)

05/25/25 - 06/07/25: \$251,628.00; Retro Pay & Other: \$5,690.32; Overtime: \$8,097.87;;
Holiday: \$2,231.59; Standby: \$1,913.44; Comp Time Earned: 62.99

RECOMMENDATION: Council approve payroll as presented.

D. **SUBJECT:** Monthly Investment Report (JA)

RECOMMENDATION: Council accept monthly investment report as presented.

E. **SUBJECT:** Appointing Members to the Sales Tax Oversight Committee (JC)

RECOMMENDATION: Council by motion adopt resolution appointing members to the Sales Tax Oversight Committee. – **Res. 25-39**

Item pulled for clarification on staff report reflected a typo regarding districts, correct information should read "District 2 & 4. Followed by the introduction of newly appointed Committee Members Marco Cortes and Roberto Perez. Committee Member Gulbinder Dhesi was not present.

Motion made by Mayor Pro Tem Yep and seconded by Councilmember Dhaliwal

Ayes: Yep, Dhaliwal, Hall, Pacheco

Noes: None

Abstain: None

Absent: Herrera

Motion passes 4-0-0-1

- F. **SUBJECT:** Approval of Project List for Fiscal Year 2025/2026 Funded by SB1, the Road Repair and Accountability Act of 2017 (JA) – **Res. 25-40**

RECOMMENDATION: Council by motion adopt resolution approving project list for Fiscal Year 2025/2026 funded by SB1, the Road Repair and Accountability Act of 2017.

- G. **SUBJECT:** Third Amendment to Agreement with Precision Civil Engineering Inc. for Entitlement, Land Use, and Planning Services (JJ) – **Res. 25-41**

RECOMMENDATION: Council by motion adopt a resolution approving Amendment No. 3 to Agreement for Entitlement, Land Use, and Planning Services with Precision Civil Engineering Inc.

- H. **SUBJECT:** Resolution Amending 2025/2026 Salary Scales for KMEA, KPOA and Management (JA) – **Res. 25-42**

RECOMMENDATION: Council by motion adopt resolution approving an amendment to the Kerman Municipal Employees Association (KMEA), the Kerman Police Officers Association (KPOA) and Management Salary Schedules effective July 1, 2025.

6. PUBLIC HEARINGS

Opened - 7:17 p.m.

- A. **SUBJECT:** Resolution Confirming and Ordering Tract 6447 Annexation into Kerman Landscaping and Lighting District No. 1, Area 15, and Establishing a Levy of Assessments for the Annexed Territory (JG) – **Res. 25-43**

RECOMMENDATION: Council by motion adopt resolution confirming and ordering tract 6447 annexation into Kerman Landscaping and Lighting District No. 1, Area 15, and establishing a levy of assessments for the annexed territory.

Closed - 7:22 p.m.

Motion made by Mayor Pro Tem Yep and seconded by Councilmember Dhaliwal

Ayes: Yep, Dhaliwal, Hall, Pacheco

Noes: None

Abstain: None

Absent: Herrera

Motion passes 4-0-0-1

7. DEPARTMENT REPORTS

- A. **SUBJECT:** Annual Agreement with the Kerman Unified School District for School Resource Officers (SW) – **Res. 25-44**

RECOMMENDATION: Council by motion adopt resolution approving agreement with Kerman Unified School District for School Resource Officers for FY 2025-2026.

Motion made by Mayor Pro Tem Yep and seconded by Councilmember Hall

Ayes: Yep, Hall, Dhaliwal, Pacheco

Noes: None

Abstain: None

Absent: Herrera

Motion passes 4-0-0-1

- B. **SUBJECT:** Award of Contract for the FY 24/25 Street Sealing Project to VSS International, Inc. (JG) -- **Res. 25-45**

RECOMMENDATION: Council by motion adopt the resolution:

1. Awarding the FY 24/25 Street Sealing Project to VSS International, Inc. in the amount of \$936,211.00; and
2. Authorizing a 10% construction contingency in the amount of \$93,600.00; and
3. Authorizing the City Manager to sign the construction contract on behalf of the City; and
4. Authorizing the City Manager to sign change orders, up to the additional contingency amount, on behalf of the City.

Motion made by Mayor Pro Tem Yep and seconded by Councilmember Dhaliwal

Ayes: Yep, Dhaliwal, Hall, Pacheco

Noes: None

Abstain: None

Absent: Herrera

Motion passes 4-0-0-1

- C. **SUBJECT:** Presentation and Discussion on City Pedestrian Trails (JJ)

RECOMMENDATION: City Council receive presentation, discuss, and provide any comments as desired. - **Presented.**

- D. **SUBJECT:** Consideration of Cancellation of July 23, 2025 City Council Meeting (JAJ)

RECOMMENDATION: Council by minute order approve canceling the Regular City Council Meeting of July 23, 2025 to provide for a summer recess for Council and Staff. – **Approved by minute order.**

Motion made by Mayor Pro Tem Yep and seconded by Councilmember Dhaliwal

Ayes: Yep, Dhaliwal, Hall, Pacheco

Noes: None

Abstain: None

Absent: Herrera

Motion passes 4-0-0-1

8. CITY MANAGER/STAFF COMMUNICATIONS

9. MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS

Directive to staff to determine where more waste stations can be added to existing walking trails.

10. CLOSED SESSION - 8:35 p.m.

- A. Public Employee Performance Evaluation pursuant to Government Code Section 54957
Title: City Manager
Conference with Labor Negotiators pursuant to Government Code Section 54957.6
City Designated Representatives: Mayor Pacheco and Mayor Pro Tem Yep
Unrepresented Employee: City Manager
- B. Conference with Labor Negotiators pursuant to Government Code Section 54957.6
Agency Designated Representatives: City Manager
Unrepresented Employees:
 - Community Development Director
 - Community Services Director
 - Finance Director
 - Public Works Director
 - Police Chief

10:17 p.m. Council reconvened with no reportable action.

11. ADJOURNMENT - 10:18 p.m.

MINUTES CERTIFICATION

I, Josie Camacho, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: June 26, 2025 /s/ Josie Camacho, City Clerk