



## STAFF REPORT

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**MEETING DATE:** July 9, 2025

**PRESENTER:** John Jansons, City Manager

**SUBJECT:** Release of Fire Development Impact Fee Funds to North Central Fire Protection District (JAJ)

**RECOMMENDATION:** Council by motion adopt resolution approving release of Fire Development Impact Fees to North Central Fire Protection District in the amount of \$813,689.24 pursuant to Memorandum of Understanding.

### EXECUTIVE SUMMARY:

The City of Kerman (City) and the North Central Fire Protection District (District) are parties to a Memorandum of Understand (MOU) that addresses Development Impacts Fees for fire protection facilities and equipment.

The City collects Fire Development Impact Fees through the development process of residential and commercial building projects. Pursuant to the MOU, the District may request those funds upon demonstrating acceptable development, planning and construction of fire prevention and suppression facilities, purchase of fire equipment and a funded staffing plan.

The District's recent effort to acquire land to develop a station, campus and training facility adjacent to the City Limits is an eligible activity to receive disbursement of City Fire DIF Funds.

The current balance available to the District from the City is \$813,689.24, through May 31, 2025.

Having met the criteria contained in the MOU, Staff recommends release of those funds for the above referenced fire facility development.

An authorizing resolution is included with this report as **Attachment 'A'**, and the governing MOU is included as **Exhibit 'A'** to the resolution.

### COORDINATION AND REVIEW:

This recommendation has been coordinated and approved by the City Attorney's Office, the Director of Community Development, and the Director of Finance.

**FISCAL IMPACT:**

An estimated \$813,689.24, through May 31, 2025, of Fire Development Impact Fee Funds collected including earned interest, will be released to the North Central Fire Protection District upon approval by City Council.

**ATTACHMENTS:**

A. Resolution w/Exhibits

Attachment 'A'

**RESOLUTION NO. 25-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING AND  
AUTHORIZING RELEASE OF FIRE DEVELOPMENT IMPACT FEES TO NORTH CENTRAL FIRE  
PROTECTION DISTRICT IN THE AMOUNT OF \$813,689.24 PURSUANT TO MEMORANDUM OF  
UNDERSTANDING.**

WHEREAS, the City of Kerman prioritizes public safety including Police and Fire services;  
and

WHEREAS, the City of Kerman is provided Fire Protection and Suppression Services by  
North Central Fire Protection District (NCFPD); and

WHEREAS, the property owners of Kerman pay an annual property tax assessment for  
such services; and

WHEREAS, The City of Kerman operates a Development Impact Fee program to collect  
revenues to support demands on City infrastructure and facilities caused by new development,  
including a Fire Development Impact Fee on behalf of the NCFPD; and

WHEREAS, the City is party to a Memorandum of Understanding (MOU) (**Exhibit 'A'**) that  
details the transfer of those funds to the District for expanded fire services for development,  
construction of fire protection facilities and purchase of fire equipment; and

WHEREAS, the NCFPD has made substantial progress toward the development of a new  
fire station, campus and training facility by completing land acquisition, and environmental  
clearance and has made significant progress with project planning, and entitlements; and

WHEREAS, NCFPD new campus development will include a new fire station to replace the  
obsolete Station 56 located at Kearney Park in Fresno County to provide for expanded fire  
prevention and suppression services to Kerman and throughout their service area; and

WHEREAS, staffing assigned to and budgeted for at Station 56 will transfer to the new  
Station 53, thereby meeting the staffing condition of the MOU; and

WHEREAS; upon demonstrating acceptable progress in the development of new facilities  
and provision of staffing, the District may request release of Fire DIF as demonstrated in  
correspondence (Exhibit 2- Deed, and Confirmation of Staffing Plan) received by the City; and

WHEREAS, City agrees that sufficient progress has been made and conditions of the MOU  
have been met, to permit release of funds to NCFPD upon approval by City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Kerman as follows:

1. The foregoing recitals are true and correct and incorporated by reference.
2. The North Central Fire Protection District, having met conditions required by the Memorandum of Understanding (**Exhibit 'A' and 'B'**) by and between the City of Kerman and the North Central Fire Protection District precedent to release of Fire Development Impact Fee funds is thereby eligible to receive funds.
3. The City Manager is hereby authorized to direct the Director of Finance to release the full current balance as of May 31, 2025, of Fire Development Impact Fee funds in the amount of \$813,689.24 to the District by or before July 31, 2025.
4. This resolution is effective upon adoption.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regular meeting held on the 9<sup>th</sup> day of July 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby approved.

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Maria Pacheco  
Mayor

ATTEST:

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Josie Camacho  
City Clerk