



**JOINT MEETING OF THE KERMAN CITY COUNCIL
AND KERMAN FINANCE AUTHORITY
MEETING MINUTES**

Wednesday, June 12, 2024 at 6:00 PM
Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

1. OPENING CEREMONIES

- A. Call to Order - **6:00 p.m.**
- B. Roll Call - **All present except for Council member Herrera and Mayor Pacheco.**
- C. Invocation - **A moment of silence was observed.**
- D. Flag Salute - **Performed**

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

Motion made by Council member Yep, Seconded by Council member Coleman.
Ayes: Yep, Coleman, Nijjer
Noes: None
Abstain: None
Absent: Herrera, Pacheco
Motion passes 3-0-0-2

3. PRESENTATIONS/CEREMONIAL MATTERS

Council member Herrera arrives at 6:05 p.m.

- A. Patrick Guizar Proclamation (JAJ) – **Presented**

Recess at 6:10 p.m.

4. PUBLIC FORUM (*for matters not on agenda*)

Reconvene at 6:12 p.m.

Oneida Escobar introduced herself, Esmeralda Soria Office Field Representative

5. CONSENT CALENDAR

A. SUBJECT: Minutes - May 22, 2024

RECOMMENDATION: Council approve minutes as presented.

B. SUBJECT: Warrants (JA)

1. Nos. 29369-29461 \$281,767.96 ACH \$77,596.42.

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

C. SUBJECT: Payroll (JA)

04/28/2024 - 05/11/2024: \$229,856.71; Retro Pay & Other: \$1,794.06; Overtime: \$9,431.85; Standby: \$1,937.63; Comp Time Earned: 131.25

RECOMMENDATION: Council approve payroll as presented.

D. SUBJECT: Resolution Accepting Improvements and Authorizing Filing of the Notice of Completion for Tract No. 6236 (JG)

RECOMMENDATION: Council by motion adopt the resolution accepting the improvements for Tract No. 6236 and authorizing the City Engineer to record the Notice of Completion.

E. SUBJECT: Consolidating the Elections for Mayor and Council Members Representing Districts 2 and 4 with the November 5, 2024 Election (JC)

RECOMMENDATION: Council by motion adopt Resolution calling and giving notice of the holding of a general municipal election to be held on Tuesday, November 5, 2024, for the election of certain officers and requesting the Board of Supervisors of the County of Fresno to consolidate and canvass the election and permit the County Clerk/Registrar of Voters to render specified services to the City of Kerman relating to the conduct of the municipal election to be held on November 5, 2024, and appropriating funds to pay for said services.

F. SUBJECT: Approval of Contract Change Order No. 3 for the Lions Park Recharge Project (JG)

RECOMMENDATION: Council by motion adopt the resolution:

1. Approving contract change order no. 3 for the Lions Park Recharge Project to DG Construction Inc. in the amount of \$50,444.18 and;
2. Authorizing an additional construction contingency in the amount of \$11,100.00 (5% of original construction contract) and;
3. Authorizing the City Manager to sign the change order and subsequent change orders, up to the additional contingency amount, on behalf of the City.

Motion made by Council member Yep, Seconded by Council member Coleman to approve consent calendar as is, with modifications to minutes to reflect absences.

Ayes: Yep, Coleman, Herrera, Nijjer

Noes: None

Abstain: None

Absent: Pacheco

Motion passes 4-0-0-1

6. PUBLIC HEARINGS

Opened 6:14 p.m.

- A. SUBJECT:** A public hearing for General Plan Amendment 2024-01 regarding the City of Kerman's Sixth Cycle Housing Element (JRO)

RECOMMENDATION: City Council conduct a public hearing, deliberate, and by motion;

1. Adopt a finding for a Common Sense Exemption pursuant to section 15061(b)(3) of CEQA Guidelines (ENV 2024-04); and
2. Adopt a resolution approving General Plan Amendment 2024-01 to replace the current Fresno Multi-Jurisdictional 2015-2023 Housing Element with the Fresno Multi-Jurisdictional 2023-2031 Housing Element including Appendix 1G-Kerman *Local Housing Element Section*.

Motion made by Council member Herrera, Seconded by Council member Yep.

Ayes: Herrera, Yep, Coleman, Nijjer

Noes: None

Abstain: None

Absent: Pacheco

Motion passes 4-0-0-1

Closed 6:24 p.m.

7. DEPARTMENT REPORTS

- A. SUBJECT:** Approval of Workforce Connection Agreement for the City of Kerman to become a Worksite Placement for the Young Adult Services Work Experience Program (TJ)

RECOMMENDATION: Council by motion adopt a resolution approving the Workforce Connection Young Adult Services Agreement with Fresno Regional Workforce Development Board and authorizing City Manager to execute the contract.

Motion made by Council member Herrera, Seconded by Council member Coleman.

Ayes: Herrera, Coleman, Yep, Nijjer

Noes: None

Abstain: None

Absent: Pacheco

Motion passes 4-0-0-1

- B. SUBJECT:** Adoption of Fiscal Year 2024/2025 Budget, Amending Fiscal Year 2023/2024 Budget, Establishing Appropriations Limit for Fiscal Year 2024/2025 and Authorizing Number of Employee Positions and Titles (JA)

RECOMMENDATION: Council by motion adopt the following resolutions:

1. Approving the City of Kerman Fiscal Year 2024/2025 Operating and Capital Budgets and amending the Fiscal Year 2023/2024 budget; and
2. Establishing the Appropriations Limit for Fiscal year 2024/2025; and
3. Authorizing Number of Employee Positions and Titles.

Motion made by Council member Yep, Seconded by Council member Herrera to adopt all three resolutions.

Ayes: Yep, Herrera, Coleman, Nijjer

Noes: None

Abstain: None

Absent: Pacheco

Motion passes 4-0-0-1

(PUBLIC FINANCE AUTHORITY ACTION)

Reconvene as Public Finance Authority 6:39 p.m.

- C. SUBJECT:** Resolution Adopting the Fiscal Year 2024/2025 Kerman Public Finance Authority Budget (JA)

RECOMMENDATION: Council by motion approve resolution adopting Fiscal year 2024/2025 Kerman Public Finance Authority Budget.

Motion made by Board member Yep, Seconded by Board member Herrera.

Ayes: Yep, Herrera, Coleman, Nijjer

Noes: None

Abstain: None

Absent: Pacheco

Motion passes 4-0-0-1

Reconvene as City Council 6:41 p.m.

8. CITY MANAGER/STAFF COMMUNICATIONS

9. MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS

10. CLOSED SESSION - 6:48 p.m.

- A. A. Pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Representatives: City Manager
Employee Organization: Kerman Miscellaneous Employees Association

- B. A. Pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Representatives: City Manager
Employee Organization: Kerman Peace Officers Association

Reconvene 8:19 p.m. with no reportable action. Four members were present, Mayor Pacheco absent.

11. ADJOURNMENT - 8:22 p.m.

MINUTES CERTIFICATION

I, Josie Camacho, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: June 13, 2024 /s/ Josie Camacho, City Clerk