



## CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, October 11, 2023 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

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### 1. OPENING CEREMONIES

- A. Welcome – Mayor
- B. Call to Order - **6:03 p.m.**
- C. Roll Call

**PRESENT:** Mayor Maria Pacheco, Council Member Gary Yep, Mayor Pro Tem Bill Nijjer, Council Member Jennifer Coleman

**ABSENT:** Council Member Ismael Herrera

- D. Invocation - **Pete Barrios Jr.**
- E. Pledge of Allegiance – **Performed**

### 2. AGENDA APPROVAL/ADDITIONS/DELETIONS

**Motion made by Council Member Yep, Seconded by Council Member Coleman. Voting Yea: Mayor Pacheco, Council Member Yep, Mayor Pro Tem Nijjer, Council Member Coleman**

### 3. PRESENTATIONS/CEREMONIAL MATTERS

- A. Breast Cancer Awareness Month (JJ) - **Presented**
- B. Code Enforcement Officer Appreciation Week (JRO) – **Presented**

### 4. REQUEST TO ADDRESS COUNCIL – None

### 5. CONSENT CALENDAR

**Motion made by Council Member Yep, Seconded by Mayor Pro Tem Nijjer.**

**Voting Yea: Mayor Pacheco, Council Member Yep, Mayor Pro Tem Nijjer, Council Member Coleman**

- A. **MINUTES:** September 27, 2023, Special Called and Regular Meeting

**RECOMMENDATION:** Council approve minutes as presented.

**B. SUBJECT:** Payroll (JA)

09/03/23 - 09/16/23: \$178,469.66; Retro Pay & Other: \$610.25; Overtime: \$18,586.34; Standby: \$1,434.98; Comp Time Earned: 86.25

**RECOMMENDATION:** Council approve payroll as presented.

**C. SUBJECT:** Warrants (JA)

1. Nos. 27656-27747 \$744,886.57 ACH \$84,402.91

**RECOMMENDATION:** Council approves warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

**D. SUBJECT:** Approving 2023-2024 Adult Compliance Team Agreement to Participate with Fresno County (SW)

**RECOMMENDATION:** Council by motion to adopt resolution approving 2023-2024 Adult Compliance Team Agreement with County of Fresno. **Res 23-82**

**E. SUBJECT:** Proposed Easement for Public Utility Line at Kerckhoff Park (TJ)

**RECOMMENDATION:** Council by motion adopt resolution approving Grant of Easement Deed for public utilities to Pacific Gas & Electric Company through a portion of Kerckhoff Park (APN 023-360-04) and authorize City Manager to execute. **Res 23-83**

**6. PUBLIC HEARINGS - None**

**7. DEPARTMENT REPORTS**

**A. SUBJECT:** Study Session - Water, Wastewater and Storm Drain Rate Study 2023 Draft Report

**RECOMMENDATION:** Council receive Water, Wastewater and Storm Drain Rate Study 2023 Draft Report and presentation, discuss, receive public input, and provide direction to staff.

**Presented**

**B. SUBJECT:** Ordinance Relating to City of Kerman Boards and Commissions (HCM)

**RECOMMENDATIONS:** Staff recommends the City Council:

1. Waive full reading and introduce Ordinance Adding Chapter 2.26 to Title 2 of the Kerman Municipal Code Relating to City Boards and Commissions, repealing Chapters 2.28 and 2.32, and Adding New Chapters 2.28, 2.32, and 2.34 related to Planning Commission; Parks, Recreation, and Community Services Commission; and Sales Tax Oversight Committee.
2. Repeal Resolution Nos. 19-16 and 22-61 relating to the Sales Tax Oversight Committee

**Motion made by Mayor Pro Tem Nijjer, Seconded by Council Member Coleman. Voting Yea: Mayor Pacheco, Council Member Yep, Mayor Pro Tem Nijjer, Council Member Coleman**  
**Res 23-84**

C. **SUBJECT:** Requested Proclamations for November 2023 (JJ)

**RECOMMENDATION:** Council consider requested proclamations and approve issuance on November 8, 2023.

**Motion made by Mayor Pro Tem Nijjer, Seconded by Council Member Coleman. Voting Yea: Mayor Pacheco, Council Member Yep, Mayor Pro Tem Nijjer, Council Member Coleman**

D. **SUBJECT:** Consideration of Rescheduling or Canceling the Regularly Scheduled Council Meetings on November 22, and December 27, 2023 (MR)

**RECOMMENDATION:** Council by motion consider the following:

1. Cancel the November 22, 2023, meeting due to Thanksgiving holiday; or reschedule to alternate date;
2. Cancel the December 27, 2023, meeting due to the Christmas Holiday; or reschedule to alternate date.

**Approved to cancel, November 22, 2023, and December 27, 2023 regular meetings due to holidays. Motion made by Council Member Yep, Seconded by Mayor Pro Tem Nijjer. Voting Yea: Mayor Pacheco, Council Member Yep, Mayor Pro Tem Nijjer, Council Member Coleman**

**8. CITY MANAGER/STAFF COMMUNICATIONS**

**9. MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

**10. CLOSED SESSION**

**7:30 p.m. recess**

**8:04 p.m. reconvene - No reportable action. Item 10 A. held (4-0-1) Item 10 B. Continued.**

A. Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representatives: City Manager

Employee Organization: Kerman Miscellaneous Employees Association

B. Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representatives: City Manager

Employee Organization: Kerman Police Officers Association

**11. ADJOURNMENT - 8:05 p.m.**

MINUTES CERTIFICATION

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: October 12, 2023



Marci Reyes, City Clerk