



STAFF REPORT

MEETING DATE: March 12, 2025

PRESENTER: John Jansons, City Manager

SUBJECT: Consideration of Monthly Stipend for Members of the City Recreation Commission (JAJ)

RECOMMENDATION: Council by motion consider whether to adopt a resolution establishing a stipend per meeting for members of the Parks, Recreation, and Community Services Commission and to determine the amount of such stipend.

DISCUSSION:

This agenda item is presented from a request of Mayor Pro Tem Yep at the January 8, 2025 Council Meeting. Chapter 2.26 of the Kerman Municipal Code (KMC) governs the operation of City Boards and Commissions; and Chapter 2.32 governs the Parks, Recreation, and Community Services Commission ("Recreation Commission").

KMC Section 2.26.070 provides: "Members of city boards and commissions shall serve without compensation for their service unless otherwise provided by resolution of the city council." Unlike Resolution Number 15-60 which established a per meeting stipend for Planning Commissioners in the amount of \$75 per meeting with a maximum of two meetings per month as needed, the City does not have a resolution addressing compensation for members of the Recreation Commission.

A brief survey of California cities reveals that payments to Commissioners varies greatly, with many paying nothing as Commission members are resident volunteers, to upwards of \$350 per meeting for Planning Commissioners, with other advisory committees receiving \$25 or \$50 per meeting. It is noted that the Recreation Commission is an advisory body whereas the Planning Commission does have action authority under the KMC and state law.

The amount determined by Council would be paid per meeting for what is historically one meeting per month. Adoption of the attached resolution would authorize the proposed change effective March 2025.

FISCAL IMPACT:

The annual Recreation Commission cost would increase by the amount as established by Council as per the table below assuming a full Commission of five members meeting once monthly.

5 Commissioners	Stipend per Meeting	12 meetings	Annual Cost
	\$25.00 per meeting		\$1,500
	\$50.00 per meeting		\$3,000
	\$75.00 Per meeting		\$4,500

ATTACHMENTS:

A. Resolution

RESOLUTION NO. 25-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN ESTABLISHING A MONTHLY PAYMENT TO MEMBERS OF THE PARKS, RECREATION, AND COMMUNITY SERVICES COMMISSION IN THE AMOUNT OF \$___ PER MEETING

WHEREAS, Chapter 2.26 of the Kerman Municipal Code (KMC) governs the operation of City Boards and Commissions; and

WHEREAS, Chapter 2.32 governs the Parks, Recreation, and Community Services Commission ("Recreation Commission");

WHEREAS, Section 2.26.070 provides: "Members of city boards and commissions shall serve without compensation for their service unless otherwise provided by resolution of the city council"; and

WHEREAS, City Council has determined that it is in best interest of the City to pay a per meeting stipend to members of the Recreation Commission; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Kerman:

1. The foregoing recitals are true and correct and incorporated by reference.
2. The City Council approves a \$___ stipend for each meeting up to two meetings per month to members of the City Parks, Recreation, and Community Services Commission.
3. The City Council directs the Director of Finance to amend the Fiscal Year 2024-2025 Budget to include Commission payments beginning March 2025 and to include such expenditures in future budget years unless this resolution is rescinded or amended.
4. This resolution is effective upon adoption.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regular meeting held on the 12th day of March 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk