



## **CITY COUNCIL REGULAR MEETING MINUTES**

Wednesday, May 22, 2024 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

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**LEVINE ACT DISCLOSURE.** Pursuant to the Levine Act (Govt Code Section 84308), any party to a permit, license, contract, or other entitlement before the City Council is required to disclose on the record any campaign contribution, including aggregated contributions, of more than \$250 made by the party or the party's agents within the preceding 12 months to any City official. Participants and agents are requested to make this disclosure as well. The disclosure should be made when the agenda item is called and must include the name of the party, participant, or agent, and any other person making the contribution, the name of the recipient, the amount of the contribution, and the date the contribution was made. Council Members are also required to make such disclosures and recuse themselves.

**CONFLICT OF INTEREST.** City Council Members with a conflict of interest under the Political Reform Act are required to make disclosure of financial interest when the item is called and recuse themselves.

### **1. OPENING CEREMONIES**

- A. Call to Order- 6:01 p.m.**
- B. Roll Call- All present except for Council Member Yep and Mayor Pro Tem Nijjer.**
- C. Invocation - Phil Kerber**
- D. Flag Salute - Performed**

### **2. AGENDA APPROVAL/ADDITIONS/DELETIONS**

**Motion made by Council Member Coleman, Seconded by Council Member Herrera. Voting Yea: Coleman, Herrera, Pacheco. Motion passes 3-0-2.**

### **3. PRESENTATIONS/CEREMONIAL MATTERS**

- A. National Public Works Week Proclamation (JAJ) - Presented by City Manager, John Jansons**

### **4. REQUEST TO ADDRESS COUNCIL**

**Kyle Savage**

## 5. CONSENT CALENDAR

**A. SUBJECT:** Minutes - May 8, 2024

**RECOMMENDATION:** Council approve minutes as presented.

**B. SUBJECT:** Warrants (JA)

1. Nos. 29270-29317 \$496,228.45 ACH \$827.23.

**RECOMMENDATION:** Council approve warrants and electronic bank transfers as presented.  
(Pursuant to Government Code 37208)

**C. SUBJECT:** Payroll (JA)

04/14/24 -04/27/24: \$206,003.63; Retro Pay & Other: \$0; Overtime: \$5,343.84; Standby: \$1,870.15; Comp Time Earned: 43.50

**RECOMMENDATION:** Council approve payroll as presented.

**D. SUBJECT:** Monthly Investment Report

**RECOMMENDATION:** Council accept monthly investment report as presented.

**E. SUBJECT:** Second Reading and Adoption of Ordinance Text Amendment 2024-01 repealing Title 17 of the Kerman Municipal Code and addition of a new Title 17 to the Kerman Municipal Code (JRO)

**RECOMMENDATIONS:** That City Council:

1. Find that no additional environmental documentation beyond an Addendum is necessary for the Zoning Code update and adopt an Addendum to Program Environmental Impact Report Prepared for the City of Kerman 2040 General Plan (SCH #2019049018); and
2. Council waive full reading and adopt Ordinance Text Amendment 2024-01 repealing Title 17 of the Kerman Municipal Code and addition of a new Title 17 to the Kerman Municipal Code Relating to the Zoning Code. - **Ord. 24-01**

**F. SUBJECT:** Second Reading and Adoption of Ordinance Text Amendment 2024-02 repealing Chapters 15.28 and 15.32 from Title 15 of the Kerman Municipal Code (JRO)

**RECOMMENDATION:** Council waive full reading and adopt Ordinance Text Amendment 2024-02 repealing Chapter 15.28 relating to Mobile Home Parks and Chapter 15.32 relating to Environmental Quality Protection Procedures from Title 15 of the Kerman Municipal Code. - **Ord. 24-02**

**Motion made by Council Member Coleman, Seconded by Council Member Herrera. Voting Yea: Coleman, Herrera, Pacheco. Motion passes 3-0-2.**

**6. PUBLIC HEARINGS - None.**

**7. DEPARTMENT REPORTS**

**A. SUBJECT:** Approval of Contract Change Order No. 1 for the Well 33 Pilot Hole Project (JG)

**RECOMMENDATION:** Council by motion adopt the resolution:

1. Approving contract change order no. 1 for the Well 33 Pilot Hole Project to South Valley Companies Inc. in the amount of \$225,000 and;
2. Authorizing an additional construction contingency in the amount of \$38,700.00 (10% of original construction contract) and;
3. Authorizing the City Manager to sign the change order and subsequent change orders, up to the additional contingency amount, on behalf of the City. - **Res. 24-40**

**Motion made by Council Member Coleman, Seconded by Council Member Herrera. Voting Yea: Coleman, Herrera, Pacheco. Motion passes 3-0-2.**

**B. SUBJECT:** Budget Workshop Fiscal Year 2024/2025 (JA)

**RECOMMENDATION:** Council to review and consider proposed draft of City of Kerman Fiscal Year 2024/2025 Operating and Capital Budgets and provide comments.

**There was a consensus for council to receive monthly updates regarding Hart Ranch Park.**

**8. CITY MANAGER/STAFF COMMUNICATIONS**

**9. MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

**10. CLOSED SESSION - None**

**11. ADJOURNMENT - 6:59 p.m.**

**MINUTES CERTIFICATION**

I, Josie Camacho, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: May 23, 2024      /s/ Josie Camacho, City Clerk