



## STAFF REPORT

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**MEETING DATE:** April 10, 2024

**PRESENTER:** Theresa Johnson, Community Services Director

**SUBJECT:** Community Organization Grant Program Application – S.B.F. Kerman Portuguese Hall (TJ)

**RECOMMENDATION:** Council by motion adopt resolution approving up to \$1,000 to the S.B.F. Kerman Portuguese Hall to Defray City-Related Costs for the 2024 Portuguese Parade.

### EXECUTIVE SUMMARY:

The S.B.F. Kerman Portuguese Hall submitted a Community Organization Grant Program application requesting an in-kind donation for the approximate cost of City personnel from the Police and Public Works departments to assist with traffic control for the annual Portuguese Parade to be held on Sunday, May 12, 2024. The application was reviewed by the Ad hoc committee consisting of interim City Clerk, Josie Camacho, the Community Services Director, Theresa Johnson and City Manager, John Jansons. It was determined that the S.B.F. Kerman Portuguese Hall application adheres to following criteria:

- Benefit the City of Kerman residents and businesses.
- Applicant successfully explained how the proposed program/project will serve the City of Kerman residents.
- S.B.F. Kerman operates as a registered 501(c) (3) non-profit
- Event is held within Kerman City limits and is open to the public.
- Serves a charitable, cultural, or educational purpose.
- Grant funds are being requested to comply with applicable permits and regulations.

Bases on these criteria the Ad hoc committee is recommending approval of the S.B.F. Kerman Portuguese Hall Community Organization Grant application.

In 2023 City Council approved a similar request in the amount of \$1,000.00 for personnel and permitting requirements for the parade.

### FISCAL IMPACT:

Approximately \$1,000.00 from the Community, Employee and Public Relations Account will be transferred to the respective department budgets.

### ATTACHMENTS:

- A. Resolution w/Community Organization Grant Program Application – S.B.F. Kerman Portuguese Hall