



# City of Kerman

"Community Comes First"

## MEMORANDUM

**TO:** Michael Barajas, Director of Public Works  
**FROM:** John Jansons, City Manager *J.J.*  
**CC:** Josefina Alvarez, Director of Finance, Jesus Gonzalez, City Engineer  
**DATE:** March 18, 2024  
**SUBJECT:** Well # 17 – Emergency Repair Authorization

Pursuant to our conversation, please accept this memorandum as Authorization to Proceed with Emergency Repair work to Well #17.

Attached is the quotation and scope of work from ZIM Industries, Inc. In order to maintain reliable and safe potable water to the community, time is of the essence to proceed with this work.

Once you have coordinated this work with ZIM, please update my office with the start date and schedule.

Please prepare a Staff Report and Resolution for the April 10 City Council meeting when we can recommend ratification of this work under emergency contracting provisions (Attachment 2).

Let me know if you have any questions.  
Thank you,  
John

Attachments - 1. ZIM Quote  
2. Purchasing Regulations Section



# ZIM INDUSTRIES, INC.

4532 E. Jefferson Ave. • Fresno, CA 93725  
Ph. (559) 834-1551 • FAX (559) 834-5156  
www.zimindustries.com

March 15, 2024

City of Kerman

15201 W. California Ave.

Kerman, CA 93630

Attn: Michael Barajas

Subject: Well # 17

Zim industries, Inc. proposes to perform the following work.

1. 1 - 1 ½ x 5' S.S. Line Shaft	\$ 375.00
2. 29 - 1 ½ x 10' S.S. line Shaft @ 525/EA.	\$ 15, 225.00
3. 1 - 10" x 10' Column Pipe T&C	\$ 600.00
4. 1 - Complete Bowl Kit	\$ 890.00
5. 1 - Bowl Shaft	\$ 715.00
6. Rebush Stuffing Box	\$ 150.00
	Material Subtotal 17, 955.00
	Sales Tax 8.98% \$ 1, 612.36
	Material Total \$ 19, 567.36
	Labor: Mob&Demob Pump Rig \$ 1, 800.00
	Pull Pump and Motor \$ 6, 500.00
	Disassemble and Reassemble Bowl ASSY. \$ 1, 00.00
	Mob&Mob Pump and Motor Equipment \$ 1, 800.00
	Reinstall Pump and Motor \$ 6, 500.00
	Total \$ 37, 167.00

Sincerely Submitted,  
D.C. Ogan III  
Zim Industries, Inc.

- A. Except as otherwise provided by law, the following purchases of services, supplies, and equipment shall be negotiated contract without requiring a bidding process:
1. Contracts for professional services, including but not necessarily limited to contracts with accountants, auditors, attorneys, plan checkers, inspectors, surveyors, architects, engineers, CEQA consultants, information system consultants, financial consultants, election services consultants, public relations consultants and related activities, negotiation for or acquisition of land, insurance, bonds, and other similar contracts, subject to the requirements in Sections 4526 through 4529.5 and Section 37103 of the Government Code.
  2. Contracts where a commodity or service is offered by only one vendor, or when only one vendor is able to supply a commodity within the time frame or under terms and conditions that reasonably meet the needs of the City (sole source).
  3. Contracts where the purchase is procured pursuant to a competitively bid contract awarded by another public entity.
  4. Where the services, supplies, and equipment are procured under a contract set forth on the California multiple award schedules (CMAS). Contracts under this exemption must be approved by the City Council upon a finding that the proposed contract offers the best pricing. Whenever possible, the proposed contract should be based on at least three bids. City's agents shall attempt to negotiate a lower price from the CMAS contractor(s) whenever possible.
  5. The day-to-day operation of the City's self-insurance, or insurance retention programs are exempt from these requirements, when performed in cooperation with the City's risk manager.
  6. Other exceptions authorized by law.

Emergency contracting and purchases.

- A. In cases of emergency when repair or replacements are necessary, the City Council may proceed at once to replace or repair any public facility without adopting plans, specifications, strain sheets, or working details, or giving notice for bids to let contracts. The work may be done by day labor under the direction of the City Council, by contractor, or by a combination of the two.
- B. In case of emergency, if notice for bids to let contracts will not be given, the City shall comply with Chapter 2.5 of the Public Contract Code, commencing with Section 22050.
- C. In emergency situations to preserve life, health, or property, the appropriate requesting department may dispense with obtaining quotes/bids/proposals to obtain materials/services necessary in dealing with the emergency. The requesting department shall submit a written request to the Purchasing Officer and City Manager for review and approval. If the purchase exceeds \$10,000.01, the requesting department head shall prepare an agenda report to the City Council explaining the emergency and the items purchased at the next regularly scheduled City Council meeting. Emergency procurements should be made only to preserve life, health, or property:
  - Upon a natural disaster
  - To correct or forestall a shutdown
  - To maintain essential public services
  - Other unforeseeable events