



STAFF REPORT

MEETING DATE: November 8, 2023

PRESENTER: Theresa Johnson, Community Services Director
Michael Barajas, Public Works Director

SUBJECT: Award of Contract for Public Works Building Roof Replacement and Approval of Budget Amendment (TJ)

RECOMMENDATION: Council by motion adopt the following:

1. Resolution approving budget amendment appropriating funds for the Public Works Building Roof Replacement; and
2. Resolution awarding the contract to Garland/DBS Inc. for the Public Works Roof Replacement in the amount of \$79,981 and authorize the City Manager to sign the contract.

EXECUTIVE SUMMARY:

The Public Works Building metal roof has exceeded its life expectancy and is significantly failing and beyond repair. During this past year's rainy season Parks and Facility Staff repaired numerous leaks, replaced ceiling tiles, and repaired a section of collapsed ceiling in the Water Conservation Specialist office. The condition of the roof is now beyond repair and in need of replacement. Staff has received quotes for the roof replacement in the amount of \$79,981. The estimate for this project was procured under the Cooperative Purchasing Agreement with Master Intergovernmental Cooperative Purchasing Agreement (MICPA) OMNIA Partners. Garland /DBG, Inc. administered the informal competitive process for obtaining quotes for the project providing a lower market-adjusted price.

The unallocated general reserves, Water, and Sewer reserve funds will be the primary source of funding in the amount of \$26,660.33 requested from each fund. Starting the project immediately will avoid additional damage due to weather events which may become more significant in the winter.

FISCAL IMPACT:

The overall fiscal impact is \$26,660.33 to the unallocated general reserve, Water, and Sewer reserve funds.

ATTACHMENTS:

A. Resolutions w/Exhibit