



CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, May 08, 2024 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

1. OPENING CEREMONIES

- A. Welcome – Mayor
- B. Call to Order - **6:00 p.m.**
- C. Roll Call - **All present except Mayor Pro Tem Nijjer.**
- D. Invocation - **Chief Tim Henry, NCFPD**
- E. Pledge of Allegiance - **Performed.**

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

Motion made by Council Member Yep, Seconded by Council Member Coleman. Voting Yea: Yep, Coleman, Herrera, Pacheco. Motion passes 4-0-1.

3. PRESENTATIONS/CEREMONIAL MATTERS

- A. Proclamation - Public Service Recognition Week - **Presented by City Manager, John Jansons**
- B. California Society of Municipal Finance Officers Award – **Presented by Jean Rousseau, CSFMO**
- C. Kerman Animal Shelter Award of Excellence - **Presented by City Manager, John Jansons**

Recess 6:18 p.m.

Reconvene 6:20 p.m.

4. REQUEST TO ADDRESS COUNCIL

Ted Furnish

5. CONSENT CALENDAR

- A. **SUBJECT:** Minutes - April 24, 2024

RECOMMENDATION: Council approve minutes as presented.

B. SUBJECT: Warrants (JA)

1. Nos. 29065-29153 \$ 1,341,759.72 ACH \$710.78

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

C. SUBJECT: Payroll (JA)

03/31/24 - 04/14/24: \$216,275.90; Retro Pay & Other: \$0.00; Overtime: \$11,624.96; Standby: \$1,563.67; Comp Time Earned: 161.63

RECOMMENDATION: Council approve payroll as presented.

D. SUBJECT: Approve a reimbursement agreement with Kerman Unified School District (KUSD) for the construction of a segment of 12" master planned water main related to Well 18 (JG)

RECOMMENDATION: Council by motion adopt resolution approving reimbursement agreement with Kerman Unified School District for installation of water main and authorizing the City Manager to sign. - **Res. 24-35**

E. SUBJECT: Agreement with Family Healing Center (SW)

RECOMMENDATION: Council by motion adopt resolution approving Memorandum of Understanding with Family Healing Center. - **Res. 24-36**

F. SUBJECT: Resolution Approving Updated 2024 Personnel Rules and Regulations (JAJ)

RECOMMENDATION: Council by motion adopt resolution approving updated Personnel Rules and Regulations. - **Res. 24-37**

G. SUBJECT: Amendment to Agreement for Legal Services with Montoy Law Corporation (JAJ)

RECOMMENDATION: Consider adoption of resolution approving Amendment No. 3 to agreement for legal services with Montoy Law Corporation adjusting rates effective July 1, 2024. - **Res. 24-38**

H. SUBJECT: Second Reading and Adoption of Ordinance Relating to Infectious Materials (JAJ)

RECOMMENDATION: Council by motion waive second reading and adopt ordinance adding Chapter 8.44 to Title 8 of the Kerman Municipal Code relating to Infectious Materials. - **Ord. 24-03**

Motion made by Council Member Coleman, Seconded by Council Member Yep. Voting Yea; Coleman, Yep, Herrera, Pacheco. Motion passes 4-0-1.

6. PUBLIC HEARINGS - None.

7. DEPARTMENT REPORTS

A. SUBJECT: Presentation and Review of Draft Emergency Operations Plan (JAJ)

RECOMMENDATION: Council hear a presentation by Michael Brady, E.M. Consulting and discuss draft Emergency Operations Plan development, and next steps in Kerman emergency preparedness, with possible direction to staff. - **Presented. Speakers: Dan Lynch and Chief Tim Henry**

B. SUBJECT: Rules of Procedure for Conducting City Council Meetings (HCM)

RECOMMENDATION: It is recommended that Council adopt resolution establishing Rules of Procedure for Conducting City Council Meeting. - **Res. 24-39**

Motion made by Council Member Yep, Seconded by Council Member Herrera. Voting Yea: Yep, Herrera, Coleman, Pacheco. Motion passes 4-0-1.

8. CITY MANAGER/STAFF COMMUNICATIONS

9. MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS

10. CLOSED SESSION - 7:48 p.m.

- A. A. Pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Representatives: City Manager
Employee Organization: Kerman Miscellaneous Employees Association

- B. A. Pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Representatives: City Manager
Employee Organization: Kerman Peace Officers Association

Reconvene 9:19 p.m. with no reportable action. Four members were present.

11. ADJOURNMENT - 9:19 p.m.

MINUTES CERTIFICATION

I, Josie Camacho, Interim City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: May 9, 2024

/s/ Josie Camacho, Interim City Clerk